

WAYNE COUNTY EXTENSION COUNCIL MEETING
To be Held at the Extension Office, 220 E. Jefferson St., Suite #1 Agenda
Thursday, October 17, 2019, at 6:30 p.m.

Updated Minutes 11/12/19

- I. Call the Meeting to Order – **Rockhold called the meeting to order at 6:36pm**
- II. Roll Call and Introductions – **Those present were Nicole Polsdofer, Kari Dodson, Brad Head, Mark Winslow, Dan Rockhold, Sue Henderson and Guest – Sarah Jones. Bridget Davis arrived after meeting started at 6:40pm.**
- III. Approval of the Agenda – Rockhold – **Agenda approved. Moved by Polsdofer, Seconded by Head. Motion carried 5-0.**
- IV. Open Forum – an opportunity for any public to speak – **Nothing**
- V. Secretary’s Report – Dodson, Secretary
Approval of minutes from September 19, 2019 (blue)
Moved by **Polsdofer** Seconded by **Head** Motion carried **6 to 0**
- VI. Treasurer’s Report – Davis, Treasurer
 - a. Approval of Vouchers checks 11501 – 11532 include 000011365. EFT payments total: \$793. Moved by **Winslow** Seconded by **Head**
Motion carried **6 to 0**
 - b. Review of financial reports for September, 2019 (green)
- VII. Reports: **5 minutes or less if possible**
 - a. Staff and program specialists: OA, GSF, PABS, CYC (yellow) – **Thank you for the reports. Council likes to see what all is taking place. Council received reports of appreciation for Sara attending 4-H meetings quickly to introduce herself.**
 - b. Extension Council Committee –
Building/Grounds – **Roof on building is leaking. Winslow checked it out. Didn’t find anything on roof but put some sealant on couple of places. He is going to check it out again to be sure. He put silicone on old leak again in meeting room.**
Fiscal/Legal – **Nothing to report**
Personnel- **OA 90 day evaluation is due in November. Committee is working on getting it scheduled.**

Programming – **Committee needs to respond to doodle sent. Nicole is sitting in.**

- c. **Regional Director – Changing Structured for Success – Open for suggestions until November 8th. Some models have changed. Decisions made by January 15th. Additional support fee waived for the first year. Council took a quiz.**
- d. **Iowa Extension Council Association- – Extension Council meeting March 28th in Ames. Everyone encouraged to attend.**
- e. **4-H and Youth Committee – 27 record books in and graded. Awards banquet November 8th. Cooking Club is baking pies for the auction. There will no longer be a horse committee – they decided to just add another superintendent to help out – It will be Amber Fickes and Cody Keller.**
- f. **Fair Board, Mark – Nothing to report**

VIII. Unfinished Business

- a. **Consideration of copy machine costs – Other companies (pink) – Reviewed and waiting for another quote**
- b. **Consideration of group plan insurance for full time staff – Council discussed, this will be discussed more at budget meeting and then recommendation brought to council.**
- c. **Ad hoc meeting**

IX. New Business

- a. **Consideration of cost increase of book keeper from \$20 to \$21 – Winslow moved that we increase book keeper wage to \$21 per hour, seconded by Polsdofer, approved 6-0.**
- b. **Consideration of council member participation in Festival of Trees – Great idea, council encourages anyone – staff, 4-H groups, youth council, etc., to participate**
- c. **Consideration of approval for Ricochet Facilitator Training – Winslow moved that CYC attend Ricochet Facilitation Training, seconded by Polsdofer, approved 6-0.**
- d. **Consideration of approval for Crucial Conversations Workshop – Winslow moved that CYC attend Crucial Conversations Workshop, seconded by Polsdofer, approved 6-0.**
- e. **Clubs that haven't complied – No action**
- f. **Scanner – Still waiting on another quote.**

- X. Agenda Items for Next Meeting – **Copy machine, retinal tablet and scanner, group insurance plan**
- XI. Date/Time/Location of Next Meeting – **Next meeting November 21st, 2019 at 6:30pm at the Wayne County Extension Office Meeting Room.**
- XII. Adjourn -
Rockhold adjourned the meeting at 8:10pm

Kari Dodson, Extension Council Secretary