

Notice of Organizational Meeting of the  
Wayne County Agricultural Extension Council

In compliance with the County Agricultural Extension Law, the organizational meeting of the Wayne County Agricultural Extension Council will be held at 6:30 p.m. on the 16<sup>th</sup> day of January, 2020 at Wayne County Extension Office in Corydon, Iowa.

It is important that all members attend this meeting.

- I. Call the meeting to order and roll call – Dan Rockhold
- II. Approval of Agenda – Dan Rockhold
- III. Secretary’s Report – Kari Dodson
  - a. Approval of minutes from November 21, 2019 (pink)
- IV. Organizational meeting
  - a. Election of extension council officers
  - b. Regular council meetings date and time
  - c. Committee assignments
  - d. Appointments to other boards and committees
  - e. Official newspapers
  - f. Fiscal procedures
    - Depository
    - Authorization for signing checks and electronically transferring funds
    - Bonding of treasurer and staff
  - g. Approval of policies, meeting requirement, meeting conduct, and financial reports
- V. Regular monthly meeting

- a. Treasurer's Report – Bridget Davis
    - a. Approval of checks #11569 to # 11646 and EFT of \$3475.91(Nov) and \$3498.16 (Dec)
    - b. Review of November and December financial reports (green)
  - b. Reports:
    - a. Staff and program specialists – CYC, GSF, PABS, OA, (blue)
    - b. Extension Council Committees
      - i. Personnel –
      - ii. Fiscal-
      - iii. Programming-
- Regional and Iowa Extension Council Association- Sue
  - 4-H and Youth Committee –
  - Fair board –
- c. Old Business
    - a. Consideration of Structured for Success model
    - b. Consideration of signing the WW Rental Agreement
  - d. New Business
    - a) Consideration of FY 21 budget
    - b) Consideration of approval and funding for Grant Writing 101
    - c) Consideration of Employee Assistance Program
    - d) Consideration of staff attending Annual Conference April 1<sup>st</sup>, 2020.
    - e) Consideration of 4-H Summer Assistant (handout)

## 8. Open Forum for Public Comments

9. Next meeting date is \_\_\_\_\_ February 20, 2020 at 6:30pm\_ with the following agenda items:

10. Adjourn

Secretary, \_\_\_\_\_ Agricultural Extension District

... and justice for all

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