

WAYNE COUNTY EXTENSION COUNCIL MEETING
To be Held at the Extension Office, 220 E. Jefferson St., Suite. #10
MINUTES
October 18, 2017 at 6:30 p.m.

- I. Call the Meeting to Order – Hornaday 6:43 pm
- II. Roll Call and Introductions—Hornaday, Murphy, Dyer, Winslow, Rockhold, Arnold, Sue Henderson (Rockhold had to leave at 7:21)
- III. Approval of the Agenda – Winslow moved, Dyer 2nd, passed 6-0
- IV. Open Forum – an opportunity for any public to speak. No one present.
- V. Secretary’s Report – Arnold
Approval of minutes of September 20 and September 27, 2017 _____
Moved by _____ Winslow _____ With Corrections _____
Seconded by _____ Rockhold _____
Motion carried ___6___ to ___0___
- VI. Treasurer’s Report - Jones
 - a. Approval of Vouchers – checks #10594 to #10626 and EFT (electronic fund transfer) for \$12,816.62
Moved by _____ Winslow _____
Seconded by _____ Arnold _____
Motion carried ___6___ to ___0___
 - b. Review of financial reports for September
- VII. Reports:
 - a. Staff and program specialists
 - Growing Strong Families report for September and Additional Report from Coordinator
 - Pick a Better Snack Report from Coordinator
 - Update on floors—Randy Whitley has been contacted and plans are underway; will need to be off the floors for a week, so staff will have to make adjustments to their schedules to not be in the back room.
 - b. Extension Council Committee
 - i. Personnel
 - Hiring a County Youth Coordinator—10 applicants, interviews will be set up around October 31.
 - Staff evaluations/reviews will be completed by the end of December.
 - ii. Fiscal—Unemployment hearing was held, unemployment was denied, but former employee can appeal until Oct. 21.
 - Fiscal Committee, meet at Nov. 15 at 5:15 pm to review the budget (Winslow, Rockhold, and Jones)
 - iii. Programming—Sue handed out info on Women Marketing Grain classes.
 - c. Regional—Work is being done on the MOU between State FFA, State Fair Board and ISU Extension
 - Informative budget meetings are being held around the area.
 - d. Building—Discussion of how to deal with rock washing away.
 - Locks will be rekeyed as soon as possible.
 - e. Iowa Extension Council Association (IECA) –Feb. 28, 2018, Legislative Day at the Hill; March 10, 2018, Annual meeting

- f. 4-H and Youth Committee-4H Awards ceremony will be held on Nov. 12 at 2:00 in the Extension meeting room
- g. Fair Board—Mark feels that his attendance at meetings has helped nurture the relationship between the council and the fair board. Suggestions for food stand to next year offer and advertise a lunch special.

VIII. Old Business

- a. Consideration Child Abuse Screening – Sue/Dan—Dan is going to talk to Krista Hickie; he advises that we amend the personnel handbook, to be reviewed in November.
- b. Consideration of background screening for Superintendents – Mark has talked with Lance and Justin about this. Some potential problems were identified.

IX. New Business

- a. Marketing plan for stakeholders report, Carmela and Shelly—Table to November meeting.
- b. 4H dues: Council discussed recommendations proposed by the 4H committee. The council questioned why any changes were necessary. Council decided that no changes needed to be made except to ask Farm Bureau earlier for their donation, and Friends of 4H donation letters need to be sent out early. Council requested that each club write one check for their entire club's membership dues (\$5 per member) and leaders are responsible for collecting individual dues to the club.

X. Agenda Items for Next Meeting—Marketing plan for Stakeholders report, Personnel policy update reflecting Child Abuse Screening update.

XI. Date/Time/Location of Next Meeting-November 15, 2017, 6:30 pm.

XII. Adjourned—8:28 pm, Murphy moved to adjourn, Dyer 2nd, motion passed 5-0.

Kim Arnold, Extension Council Secretary

WISH LIST

Cell Phone Booster, Jamie