

WAYNE COUNTY EXTENSION COUNCIL MEETING  
To be Held at the Extension Office, 220 E. Jefferson St., Suite. #1  
May 16, 2019, at 6:30 p.m.

- I. Call the Meeting to Order – **Rockhold @ 6:36pm**
- II. Roll Call and Introductions – **Head, Dodson, Polsdofer, Rockhold, Davis, Winslow arrived at 6:45p.**  
**Guest: Sue Henderson**
- III. Approval of the Agenda – **Rockhold; Polsdofer moved, Head 2<sup>nd</sup> 5-0 approved.**
- IV. Open Forum – an opportunity for any public speak. **None**
- V. Secretary’s Report – **Dodson**  
**Approval of minutes from April 18, 2019**  
**Moved by \_\_\_Polsdofer\_\_\_ Seconded by \_\_\_Head\_\_\_ Motion carried \_\_\_5\_\_\_ to \_\_\_0\_\_\_**
- VI. Treasurer’s Report - Jones
  - a. Approval of Vouchers – checks #11283 to #11325 and Electronic Fund Transfers for \$19,030.74.  
**Moved by \_\_\_Head\_\_\_ Seconded by \_\_\_Polsdofer\_\_\_ Motion carried \_\_\_5\_\_\_ to \_\_\_0\_\_\_**
  - b. Review of financial reports for April.
- VII. Reports: **5 minutes or less if possible**
  - a. Staff and program specialists: OA, CYC, GSF, Pick a Better Snack  
**Council read reports. No comments.**
  - b. Extension Council Committee
    - a. Building/Grounds – Gas repair update - **Nothing to report. Dyer was checking on this and she was absent tonight.**
    - b. Personnel - **Nothing at this time**
    - c. Fiscal/Legal – **Carry over report right on target**
    - d. Programming – **Nothing to report (Head threw his hands up) 🙄**
  - c. Regional  
**Sue stated there would be a lot of professional development coming up that employees are encouraged to attend. She will send out an email to all employees/council members regarding info.**
  - c. Iowa Extension Council Association  
**Closed voting for new association members.**

d. 4-H and Youth Committee

**Bid for \$6500 has been received for food stand manager. Butch & Marty Davis from the Steel Wheel in Lineville. Stephanie Lukavsky and Sean Murphy are supposed to be meeting them at the fairgrounds to show them around and talk more. Food stand schedule was approved. Karryn Nickell was winner of scholarship.**

e. Fair Board, Mark

**Mark did not attend the last fair board meeting however he did talk with Jason Allen and Lance Lange regarding the hog show. There will be more opportunities for hogs to win and more prizes. 4-Her's will be able to show two breeding guilts vs before. Mark thought this would bring in a much better hog show.**

VII. Unfinished Business

- a. Consideration of gutters – estimate needed – **No estimate**
- b. Reconsideration of Office Closing, issue paper from March - **Take off until September!**
- c. Consideration of Rule Book Change, (April minutes) - **4-H Rull Book Change – See Mark's comments from Fair Board section.**

VIII. New Business

- a. Consideration of personnel handbook – **Tabled until personnel committee meets**
- b. Consideration of FY20 raises – **Tabled until August**
- c. Consideration of fiscal policy about credit cards – **Polsdofer and Head are going to Hy-Vee to see if they will do a charge account for us that way not every leader has a card.**
- d. Consideration of Fair Entry Program, Sean – Issues paper – **Council approved the purchase of the new program at \$250 for the first year and \$500 the following years. Winslow moved, Polsdofer 2<sup>nd</sup>. Motion passed 6-0.**
- e. Consideration of additional hours for cleaning person, Kim, issues paper – **Council agreed to three hours per week for cleanin person. Winslow moved, Polsdofer 2<sup>nd</sup>. Motion passed 6-0.**
- f. Consideration of Weed and Feed, and pots of flowers outside, Joyce, issues paper – **Winslow made a \$50 donation and Joyce will take care of it. Thank you Mark!!**

**\*\*\* Staff meeting Tuesday, 5/21/19 at 3:00pm – Polsdofer will be attending\*\*\***

IX. Agenda Items for Next Meeting

**New treasurer, 4-H endowment, personelle handbook, gutters, Mediacom phone (Sue checking into), Hy-Vee charge account, gas repair update.**

X. Date/Time/Location of Next Meeting:  
**June 20, 2019 at 6:30pm at the Wayne County Extension Office meeting room.**

**\*\*\*Council set Special Meeting to discuss personelle Thursday, May 30, 2019 at 6:30pm to be held at the Extension office Meeting Room\*\*\***

XI. Adjourn at **7:43pm**  
**Winslow moved to ajourn. Head 2<sup>nd</sup>. Motion passed 6-0.**

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Kari Dodson, Extension Council Secretary

... and justice for all

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