

WAYNE COUNTY EXTENSION COUNCIL MEETING  
To be Held at the Extension Office, 220 E. Jefferson St., Suite. #1  
Minutes  
February 21, 2019, at 6:30 p.m.

- I. Call the Meeting to Order – **Polsdofer @ 6:47pm**
- II. Roll Call and Introductions – **Polsdofer, Jacobson, Dodson, Dyer, Head, Rockhold (by phone)**  
**Guests: Jennie Hargrove & Sue Henderson**
- III. Approval of the Agenda – **Polsdofer; Dyer moved, Head 2<sup>nd</sup> 6-0 approved.**
- IV. Open Forum – an opportunity for any public speak. **None**
- V. Secretary’s Report – **Dodson**  
**Approval of minutes from January 16, 2019**  
**Moved by \_\_\_Dyer\_\_\_ Seconded by \_\_\_Jacobson\_\_\_ Motion carried \_\_\_6\_\_\_ to \_\_\_0\_\_\_**
- VI. Treasurer’s Report - Jones
- a. Approval of Vouchers – checks #11153 to #11198 and Electronic Fund Transfers for \$\$15,706.50.  
**Moved by \_\_\_Jacobson\_\_\_ Seconded by \_\_\_Head\_\_\_ Motion carried \_\_\_6\_\_\_ to \_\_\_0\_\_\_**
  - b. Review of financial reports for January.
- Guest: Jennie Hargrove - 4H Youth Program Specialist.  
**Jennie helps support youth programs and volunteers. This is her 2<sup>nd</sup> time here. She has recently been working with Sean to assist with any needs from him. She presented data for decision makers, handed out information to council. 1,055 youth serviced in Wayne County for 2018. She suggested the council think about recruiting more volunteers. She said Wayne County does a great job of keeping the cost of 4H down. Council asked good ways for youth to be recruited. Some ideas Jennie gave: 4-H find out night, hand out groceries on a Saturday morning at the local grocery store, back to school meet the teacher night, parades, county fair. Sue suggested when Ruth visits the schools to take a “Join 4-H” newsletter every month. She asked Dan to authorize e-mail from IA STEM by March 4<sup>th</sup>. Council thanked Jennie for coming.**
- X. Reports: **5 minutes or less if possible**
- a. Staff and program specialists: OA, CYC, GSF, Pick a Better Snack  
**Council read reports. No program from Ruth as she has taken time off to be with daughter. Jacobson asked what Growing Strong Families was. Sue explained. Best way to get this out is word of mouth.**
  - b. Extension Council Committee – Personnel, Fiscal, Programming  
**Nothing to report from any of the three**
  - c. Regional  
**Survry from John Lawrence**  
**March 30<sup>th</sup> Extension Council Meeting**

c. Iowa Extension Council Association

**Nothing to report**

d. 4-H and Youth Committee

**Nothing to report**

e. Fair Board, Mark

**Nothing to report – Mark not present**

### **MOTION TO RECESS REGULAR COUNCIL MEETING (7:10 p.m.)**

7:00 PM Budget Hearing

#### **Public Hearing Script**

Chair: "This is the time and place set for a public hearing on the Iowa State University Wayne County, Extension Education Operating budget, Tort and Unemployment budget.

“Chair: "The notice of the public hearing did appear in the newspaper on as required by law on."

Chair: "Are there any objections or comments concerning the budget?"

1. If comments have been received by the extension office, staff, and/or council members ahead of this hearing, it is appropriate to share these now. Likewise, if no comments have been received, note that fact too in the minutes.

2. If comments are received, they need to be accurately recorded in the minutes with the person's name and address.

3. If no one asks to speak, the chair instructs the secretary to note that fact in the minutes. Chair requests a motion to close the public hearing. "I move to close this public hearing." Motion seconded, and the vote completely recorded.

#### **Comments from public: Kim Martley (note):**

**I have a question for the budget hearing.**

**\*Many 4-H expenses are being moved from 4-H program fees to being paid for out of tax dollars such as; leaders training, 4-H awards, 4-H scholarships, ultrasound, foodstand advertising, trips and workshops, FSQA supplies and clover kids.**

**Sue told Nancy and I it's because what the council wanted.**

**I was just wonder why?**

**Thank you,**

**Kim Martley**

**Corydon, IA**

**Countil reported – The council voted a year ago to do this when they passed the FY 19 budget. But here is a little recap. The fiscal committee met in December 2017 to clarify what should be paid for from the food stand as this had not been clarified for years.**

- 1) Enrollment fees that are not covered by \$5 from youth, \$5 from Farm Bureau, and the donations collected from community members.**
- 2) \$3100 for the summer help as skilled Americorp service members are difficult to hire for summer activities**
- 3) Some for camps and trips depending on how much the enrollment fees eat up.**

**Motion to close – Jacobson, 2<sup>nd</sup> Dyer. Approved 6-0**

**E. Chair – Polsdofer reopens recessed meeting**

**VII. Old Business**

- a. Consideration of Operating, Tort and Unemployment budget

Chair requests a motion to approve budget request: "         Dyer          move that the FY 2020 Extension Education Operating Budget be approved for **\$237,443** in expenditures with a total tax request of **\$103,795**, with **\$101,728** from property tax and **\$2,067** from utility excise tax. Motion seconded by          Jacobson         . Motion carried by a vote of   6   to   0  ." With this motion, it is a good practice to list individually all council members' votes, whether yes, no, or abstain.

Chair requests a motion to approve budget request: "         Dyer          move that the FY 2020 Extension Education Tort Budget be approved for **\$2,350** in expenditures with a total tax request of **\$3,413**, with **\$3,343** from property tax and **\$70** from utility excise tax. Motion seconded by          Head         . Motion carried by a vote of   6   to   0  ." With this motion, it is a good practice to list individually all council members' votes, whether yes, no, or abstain.

Chair requests a motion to approve budget request: "         Dyer          move that the FY 2020 Extension Education Unemployment Budget be approved for **\$10,000** in expenditures with a total tax request of **\$5,000**, with **\$4,900** from property tax and **\$100** from utility excise tax. Motion seconded by          Jacobson         . Motion carried by a vote of   6   to   0  ." With this motion, it is a good practice to list individually all council members' votes, whether yes, no, or abstain.

- b. Consideration of cumulative volunteer list

**Appendix B through G. Jacobson made motion, Head 2<sup>nd</sup>. Approved 6-0 .**

**VIII. New Business**

- a. Consideration of new volunteers

**None**

- b. Consideration of Chamber of Commerce membership for 2019 for \$175.00

**Council discussed paying the \$50 non profit amount for the 2019 membership. Dyer moved to pay \$50. 2<sup>nd</sup> by Head. Motion passed 6-0.**

- c. Consideration of reimbursement for Sean for using his personal cell phone for work, issues paper

**It was discussed and approved that Sean get the same amount the previous CYC received, which was \$30 per month. Rockhold moved to pay. Jacobson 2<sup>nd</sup>. Motion passed 6-0.**

- d. Consideration of gutters, Patty Jones

**Tabled until March. Head moved to table consideration of gutters. Dyer 2<sup>nd</sup>. Motion carried 6-0.**

- e. Consideration of Summer Assistant, Sue  
**Shelby Banks is not interested this year. Sue is in discussion with another individual in a different county. There is \$3100 in budget, rest will go to day camps. Head moved that we advertise if need be. Jacobson 2<sup>nd</sup>. Motion carried 6-0.**
  
- f. Consideration of funds for Cooking Club if needed, Nicole  
**No action – Nicole just had a question. No need for this to be on here.**
  
- g. Consideration of repair to gas piping, letter from Alliant Energy  
**Council discussed options. Dyer volunteered to call Claytons to see if they can fix the problem. If they cannot, Dyer will have them suggest someone else whom can.**

IX. Agenda Items for Next Meeting  
**Gutters**

X. Date/Time/Location of Next Meeting:  
**March 21<sup>st</sup> at 6:30pm at the Wayne County Extension Office meeting room.**

XI. Adjourn at **7:53pm**  
**Dyer moved to adjourn. Head 2<sup>nd</sup>. Motion passed 6-0.**

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Kari Dodson, Extension Council Secretary

... and justice for all

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