

IOWA STATE UNIVERSITY

Extension and Outreach

MINUTES FROM THE MEETING OF WAYNE COUNTY AGRICULTURAL EXTENSION COUNCIL WEDNESDAY, MAY 3, 2023 AT 6:30 PM WAYNE COUNTY EXTENSION OFFICE 220 E. JEFFERSON ST, CORYDON, IA 50060

The regular monthly meeting of the Wayne County Agricultural Extension Council scheduled for April 18, 2023 was held on May 3, 2023 at the Wayne County Extension Office in Corydon, Iowa.

Mark Winslow, Vice Chair, called the meeting to order at 6:33 with the following council representatives present:

<u> </u> Nicole Lutz-Polsdofer	<u> </u> X <u> </u> Melissa Dyer
<u> </u> X <u> </u> Mark Winslow	<u> </u> Kari Dodson
<u> </u> Bridget Davis	<u> </u> X <u> </u> Lindsey Westphal
<u> </u> X <u> </u> Sarah Franzkowiak	<u> </u> X <u> </u> Kristy Knutson
<u> </u> X <u> </u> Dave Daughton	

Others Present were

Courtney May, Denise Hutchison, Kaitlyn Deahl

- I. **Approval of agenda**
Motion by Dave, second by Melissa. Vote was favorable 6 to 0
- II. *** Public forum** No public present
- III. **Secretaries Report / Approval of Minutes** from March 23, 2023
Motion to approve the minutes as printed was made by Lindsey, second by Dave. Vote was favorable 6 to 0
- IV. **Treasurers Report/Approval of Financial Reports & Vouchers**
- V. **Vouchers # 12726-12757 and EFT's of \$3796.02**
Review of Financial reports from February
Motion to approve financial reports and vouchers was made by Melissa, second by Dave. Vote was favorable 6 to 0
- VI. **Other Reports** (5 minutes or less if possible)
 1. Staff & Program Specialists (OA, CYC, - Annual Volunteer Training will be May 18 at 5:30. PABS)
 2. Extension Council Committees
 - a. Building/Grounds—
 - b. Fiscal/Legal-- haven't met
 - c. Personnel— have held interviews and reviews.
 - d. Programming—nothing new
 3. Regional Director—
 4. 4H & Youth Committee—will meet monday night
 5. Fair Board— will meet tomorrow night

VII. Unfinished Business

a. Consideration of Summer Assistant

Personnel Committee Recommendation was to hire Camryn Jacobson for \$12/hr

Motion by Dave , second by Sarah . Vote was favorable 6 to 0

VIII. New business

a. Consideration of Food Stand Agreement

Discussion: We need to decide if we want to open the opportunity for other businesses in the community or offer it back to Truett.

Dave moved that we consider an agreement with Truett Pershy with the details to be worked out by Mark and Kaitlyn. Next year we will put together an opportunity for proposals to be put out there for other interests in October.

Motion by Dave , second by Kristy .
Vote was favorable 6 to 0

b. Consideration of Bookkeeping Hours

Discussion: Personnel committee met with Syerra for a review and determined she was using more hours than had been previously approved. Syerra requested an increase in allotted hours to a range of 10-17 hours per month.

Motion to increase allocated hours for internal bookkeeper from 10 hours to a range of 10-12 hours per month to accommodate an increase in time allowed, not including time for training. This will continue throughout this fiscal year.

Motion by Lindsey , second by Dave .
Vote was favorable 6 to 0

c. Consideration of Farm to School

Discussion: It was moved to approve the farm to school work plan for Mormon trail elementary school.

Motion by Melissa , second by Kristy . Vote was favorable 6 to 0

d. Consideration of Roof and Building Gutters

Discussion: Need to ask for bids repair / replacement of roof and gutters.

Lindsey moved to advertise in newspapers: Seymour, Humeston and Corydon that we need to improve the roof. Mark will design an ad and get the info to Denise to put in the paper.

Motion by Lindsey , second by Kristy . Vote was favorable 6 to 0

e. Consideration of New Laptop

Discussion: Kaitlyn needs a new laptop for CYC work. Approved purchase. Motion by Dave , second by Lindsey . Vote was favorable 6 to 0

f. Consideration of IECA Dues

Motion by Melissa to approve dues payment, second by Lindsey .

Vote was favorable 6 to 0

IX. Agenda Items for next meeting

a.

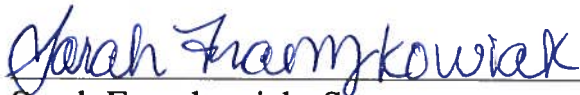
b.

X. Adjourn

Motion by Kristy second by Lindsey to adjourn at 8:03 PM
Vote was favorable 6 to 0

Date/Time/Location of next meeting –

Tuesday, June 20th, @ 6:30 At the Wayne County Extension Office
(Regularly -3rd Tuesday of each Month at 6:30pm)



Sarah Franzkowiak- Secretary

Sarah Franzkowiak - Wayne County Extension Council Secretary