

WAYNE COUNTY EXTENSION COUNCIL MEETING

Minutes

Tuesday, August 24th, 2021

6:30pm

Wayne County Extension Office

I. Call the Meeting to Order – Bridget Davis called the meeting to order at 6:40 pm

II. Roll Call and Introductions – Bridget Davis, Melissa Dyer, Kari Dodson, Mark Winslow, Dave Daughton, Brad Head (Council members), Rick Woten (Regional Director), Colt Churchill and Syerra Niday (Extension staff) were present and Nicole Polsdofer called in at 6:55pm

III. Approval of the Agenda –

Moved by Dave Seconded by Melissa Motion carried 6 to 0

IV. Open Forum – an opportunity for any public to speak

The Wayne County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 3 minutes. If your concern is not listed in the agenda below there will be no action taken at this meeting, but concerns may be an agenda item at future meetings. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.

n/a

V. Secretary's Report – Lutz- Polsdofer, Secretary

Approval of minutes from June 17th, 2021(blue)

Moved by Mark Seconded by Brad Motion carried 6 to 0

Approval of minutes from July 15, 2021 (blue)

Moved by Mark Seconded by Melissa Motion carried 6 to 0

VI. Treasurer's Report – Davis, Treasurer

a. Approval of Vouchers 12149 –12210 and EFTs of \$3,834.21 for June and \$1,236.92 for July.

Moved by Dave Seconded by Brad Motion carried 6 to 0

b. Review of financial reports for June and July 2021(Green)

Mark pointed out that we need to buy locally (in Wayne County) as often as possible- all agreed

VII. Reports: 5 minutes or less if possible (yellow)

a. Staff and program specialists: OA, GSF, CYC

b. Extension Council Committee –

Building/Grounds

Fiscal/Legal

Personnel- need to review personnel policy

Programming- (4 flyers paper clipped together) BQA Training, PTC Class Leader Training, Child Care Provider Training, Remote Work Certification Program, Leadership Class scheduling a Legislative Day

c. Regional Director- Rick Woten- Dr. Lawrence visit- Wayne County asked about insurance- email sent regarding health insurance-Dr. Lawrence is excited about what councils are doing in each county across the state. Welcome Colt- regional meeting with CYC pulling together resources regionally- working on scheduling monthly meetings with staff

d. . 4-H and Youth Committee

Nicole reported that South Central Iowa Co-op Humeston (Farmer's Co-op) will be donating \$500 to the horse program every year for buckles, facilities, etc

Mentioned \$200 scholarship that 4-H and FFA can apply to every year – should put this in 4-H newsletter

e. Fair Board, Mark

VIII. Unfinished Business

a. Consideration of hiring PABS Coordinator

Mark moved to start advertising Melissa seconded, approved 7-0

b. Consideration of new council member

Nicole nominated Heather Lancaster to be new council member, Kari seconded, approved 7-0

c. Consideration of job description for superintendents (white handout)

Mark motioned to approve the job description with added note that it was jointly approved by the fairboard and extension council, Brad seconded, approved 7-0 will file with signatures from both parties

d. Consideration of how to provide photo boxes to community

Dave motioned to approve the check out method for photo boxes (Name of business, check in and out dates, signature) Kari seconded, approved 7-0

Share with the chamber of commerce too

e. Consideration of the NACAA Conference

Tabled

Need to have a fiscal committee meeting

August 12-17th 2023 is conference date held in DSM

Professional Development

\$400 registration fee

\$2500 support includes one registration

IX. New Business

a. Consideration of Youthfest

Held in Ames Oct. 18th-20th - Colt

b. Consideration of New Employee Orientation

September 30th in Ames -Colt

c. Consideration of South Central Region Meeting

Mark moved to allow Syerra to attend a different regional meeting due to schedule conflict Dave seconded approved 7-0

X. Agenda Items for Next Meeting

Secretary nomination

XI. Date/Time/Location of Next Meeting

9/16/2021
6:30pm
Extension Office

XII. Adjourn7:56 pm

Polsdofer, Extension Council President

Nicole Lutz-

This institution is an equal opportunity provider. For the full non-discrimination statement or accommodation inquiries, go to www.extension.iastate.edu/diversity/ex