

WAYNE COUNTY EXTENSION COUNCIL MEETING

Held electronically due to COVID -19???

Agenda

Wednesday, May 27, 2020 at 5:00 pm

Please click this URL to start or

join. <https://iastate.zoom.us/j/91951712971?pwd=bVNZbU91S3B3U2QxVDVjU21UV2xDZz09>

Or, go to <https://iastate.zoom.us/join> and enter meeting ID: 919 5171 2971 and password: 713347

Join from dial-in phone line: Dial: +1 646 876 9923 or +1 301 715 8592

Meeting ID: 919 5171 2971

- I. Call the Meeting to Order – Rockhold, Chair**
- II. Roll Call and Introductions**
- III. Approval of the Agenda – Rockhold, Chair**
- IV. Open Forum – an opportunity for any public to speak**

The Wayne County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 5 minutes. If your concern is not listed in the agenda below there will be no action taken at this meeting, but concerns may be an agenda item at future meetings. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.

V. Secretary's Report – Dodson, Secretary

Approval of minutes from April 16, 2020

Moved by _____ Seconded by _____ Motion carried __ to __

VI. Treasurer's Report – Davis, Treasurer

a. Approval of Vouchers 11743 to 11772 and EFTs of 3583.97 Moved by _____
Seconded by _____ Motion carried _____ to _____

b. Review of financial reports through April 30, 2020

VII. Reports: 5 minutes or less if possible

- a. Staff and program specialists: OA, GSF, PABS, CYC
- b. Extension Council Committee –
 - Building/Grounds
 - Fiscal/Legal

Personnel
Programming

- c. Regional Director
- d. 4-H and Youth Committee
- e. Fair Board, Mark

VIII. Unfinished Business

- a. Consideration of food stand manager contract
- b. Consideration of health spending plan for staff
- c. Consideration of air conditioning hook up (see quote from Southern IA Plumbing LLC)
- d. Consideration of SCICAP rental

IX. New Business

- a. Consideration of new volunteers
- b. Consideration of copy machine
- c. Consideration of club chartering
- d. Consideration of fiscal policy
- e. Consideration of MOU
- f. Consideration of polycom conferencing system
- g. Consideration of Personnel Policy additions
- h. Consideration of Gutter Clean Out/Repair (Issues paper)
- i. Consideration of changes in PABS job description, hiring process and timeline
- j. Consideration of plan to return to/open the office
- k. Consideration of 4-H fair plans

Agenda Items for Next Meeting

XI. Date/Time/Location of Next Meeting

XII. Adjourn

Secretary_____

This institution is an equal opportunity provider. For the full non-discrimination statement or accommodation inquiries, go to www.extension.iastate.edu/diversity/ext

