

IOWA STATE UNIVERSITY

Extension and Outreach

NOTICE OF MEETING OF THE WAYNE COUNTY AGRICULTURAL EXTENSION COUNCIL **Tuesday, September 19th AT 6:30 PM** WAYNE COUNTY EXTENSION OFFICE 220 E. JEFFERSON ST. CORYDON, IA 50060

* Wayne County Agricultural Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 5 minutes. There will be no action taken at this meeting, but concerns may be an agenda item at future meetings. The council will not ask or answer questions, clarify comments, nor explain their position on actions taken during this public comment period. Participants may not engage in discussion on other items of business during the meeting. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum

Please click this URL to start or

join. <https://iastate.zoom.us/j/99004022501?pwd=bWRrYzVZcjNjUWwwRVdnRG04QTg4dz09>

Or, go to <https://iastate.zoom.us/join> and enter meeting ID: 990 0402 2501 and password: 172377

Join from dial-in phone line:

Dial: +1 305 224 1968 or +1 309 205 3325

Meeting ID: 990 0402 2501

Participant ID: Shown after joining the meeting

International numbers available: <https://iastate.zoom.us/u/acZmq0zOBO>

Regular Meeting Agenda

- I. **Call the meeting to order**
- II. **Roll Call and Introductions**
- III. **Approval of agenda**
- IV. *** Public forum**
- V. **Secretaries Report** / Approval of minutes from June 20, 2023 and Special Meeting minutes on July 19, 2023
- VI. **Treasures Report** / Approval of financial reports & vouchers
June - Vouchers #12807- #12835 and EFT's of \$4,094.04
July - Vouchers #12836 - 12872 and EFT's of \$ 4,447.60
August - Vouchers #12873 - 12906 and EFT's of \$ 3051.34
Review of Financial reports from June, July and August 2023
- VII. **Other Reports** (5 minutes or less)
 1. Staff & Program Specialists (OA, CYC, PABS)
 2. Extension Council Committees
 - a. Building / Grounds
 - b. Fiscal/Legal
 - c. Personnel
 - d. Programming
 3. Regional Director
 4. Iowa Extension Council Association
 5. 4-H & Youth Committee
 6. Fair Board
- VIII. **Unfinished Business—None**

IOWA STATE UNIVERSITY

Extension and Outreach

IX. New business

- a. Review and Accept Published Year-End Annual Reports
- b. Review of FY21 Audit Report
- c. Consideration of Youth Fest
- d. Consideration of Office Closure October 2nd
- e. Consideration of Building Insurance
- f. Consideration of Additional Council check signee
- g. Review of Monthly Fiscal Checklist
- h. Consideration of Office Professionals Conference

X. Agenda Items for next meeting

- a. Review of Snow Removal Bids

XI. Date/Time/Location of next meeting

Tuesday, October 17, at 6:30 p.m. at the Wayne County Extension Office
(Regularly held 3rd Tuesday of each month at 6:30pm)

XII. Adjourn