

WAYNE COUNTY EXTENSION COUNCIL MEETING

Minutes

Thursday, September 16, 2021

6:30pm

Wayne County Extension Office

I. Call the Meeting to Order – Nicole called the meeting to order at 6:37pm

II. Roll Call and Introductions – Council members present were Kari, Heather, and Brad in person, Bridget came in person a little later. Nicole, Melissa and Mark called in. Syerra and Colt (Extension staff) attended in person.

III. Approval of the Agenda –

Moved by ___Mark___ Seconded by ___Brad___ Motion carried ___6___ to ___0___

IV. Open Forum – an opportunity for any public to speak

The Wayne County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 3 minutes. If your concern is not listed in the agenda below there will be no action taken at this meeting, but concerns may be an agenda item at future meetings. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.

V. Secretary's Report – Lutz- Polsdofer, Secretary

Approval of minutes from August 24th, 2021(blue)

Moved by ___Mark___ Seconded by ___Brad___ Motion carried ___6___ to ___0___

VI. Treasurer's Report – Davis, Treasurer

a. Approval of Vouchers 12211 –12257 and EFTs of \$82088.51

Moved by ___Bridget___ Seconded by ___Kari___ Motion carried ___7___ to ___0___

b. Review of financial reports for August 2021(Green)

VII. Reports: 5 minutes or less if possible (yellow)

a. Staff and program specialists: OA, GSF, CYC

b. Extension Council Committee –

Building/Grounds-tree branch on the roof. There are 2 ash trees out back that are dead that need to come down. Suggest getting bids to take trees down. Contact ISU for advice about the split tree.

Fiscal/Legal- meet when Mark gets back

Personnel- Colt's 3 month evaluation due Oct. 26, Syerra and Michelle's annual review due now. Get scheduled in November/December

Programming- BQA Training at the Extension office on the 9-28 at 5:30pm, free

c. Regional Director- Rick Woten

d. . 4-H and Youth Committee n/a

e. Fair Board, Mark Meeting next week

VIII. Unfinished Business

n/a

IX. New Business

a. Consideration of New Volunteers

Kari moved to approve Aubrey Decker and Tanya Boggs as new volunteers, Heather seconded, approved 7-0

b. Consideration of Council Secretary Nomination

Bridget moved to nominate Heather Lancaster as Council Secretary, Kari seconded, approved 7-0

c. Consideration of VITA Program

Heather moved to approve the VITA Program at the Extension Office, Mark seconded, approved unanimously

d. Consideration of Health Insurance for Staff

Personnel and fiscal meetings to be held

Tabled to next meeting

e. Consideration of Lease Contract for Donna Donald

Brad moved to accept Kari seconded approved 7-0

X. Agenda Items for Next Meeting

1. Insurance

2. Tree bids

XI. Date/Time/Location of Next Meeting

Oct. 21 at 6:30pm at the extension office

XII. Adjourn Kari moved Bridget seconded approved unanimously at 7:18pm

Nicole Lutz- Polsdofer, Extension Council Chair

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