

# WAYNE COUNTY EXTENSION COUNCIL MEETING

## Minutes

Thursday, October 21, 2021

6:30pm

Wayne County Extension Office

I. Call the Meeting to Order – Nicole called meeting to order at 6:32 pm

II. Roll Call and Introductions – Council members present were Heather, Nicole, Bridget, and Mark in person. Present via call in were Dave and Melissa. Syerra and Colt (Extension Staff) were also present.

III. Approval of the Agenda –

Moved by Bridget Seconded by Nicole Motion carried 5 to 0

IV. Open Forum – an opportunity for any public to speak – No visitors

The Wayne County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 3 minutes. If your concern is not listed in the agenda below there will be no action taken at this meeting, but concerns may be an agenda item at future meetings. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.

V. Secretary's Report – Lutz- Polsdofer, Secretary

Approval of minutes from September 21, 2021(blue)

Moved by Nicole Seconded by Bridget Motion carried 5 to 0

VI. Treasurer's Report – Davis, Treasurer

a. Approval of Vouchers 12258 –12280 and EFTs of 3706.06

Moved by Bridget Seconded by Melissa Motion carried 5 to 0

Note - Annual Budgeting is coming up soon

b. Review of financial reports for September (Green)

VII. Reports: 5 minutes or less if possible (mauve)

a. Staff and program specialists: OA, GSF, CYC

b. Extension Council Committee –

Building/Grounds- Alliant came to check everything on 10/18/21 provided a recommendation for pipes – Will call Mehrhoff for servicing

Fiscal/Legal

Personnel- Interview for PABS held on 10-14-2021 – Still looking for candidates.

Programming- Leading Communities graduation Wednesday 10/20/2021

c. Regional Director- Rick Woten

d. . 4-H and Youth Committee –

Working on 4-H awards night to be held Nov 4<sup>th</sup>.

e. Fair Board, Mark –

Superintendent duties signed and filed.

VIII. Unfinished Business

a. Consideration of Health Insurance for Staff –

Motion for allowance of \$275 total towards health insurance across the board for extension employees effective October 1<sup>st</sup>, 2021

Moved by Bridget Seconded by Heather Motion carried 5 to 0

IX. New Business

a. Consideration of Tree Bids -

Motion to move forward with bid from Twisted Oak for both trees and grinding.

Moved by Mark Seconded by Nicole Motion carried 5 to 0

b. Consideration of Leadership Academy for Syerra Niday-

Motion to approve to support Leadership Academy for Syerra  
(Travel and Time Away)

Moved by Bridget Seconded by Nicole Motion carried 5 to 0

X. Agenda Items for Next Meeting

Enrollment/Re-Enrollment Deadline

XI. Date/Time/Location of Next Meeting

November 18<sup>th</sup>, 2021 @ 6:30 pm – Wayne County Extension Office

XII. Adjourn –

Meeting adjourned @ 7:42 pm by Nicole

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Nicole Lutz- Polsdofer, Extension Council Chair

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