

WAYNE COUNTY EXTENSION COUNCIL MEETING
to be held at the Extension Office, 220 E. Jefferson St., Suite #1
Wednesday November 16th, 2022
at 6:30 p.m.

Toll number to call 866-244-8528

Participant code 326236#

- I. Call the Meeting to Order – Mark Winslow called the meeting to order at 6:32pm
- II. Roll Call and Introductions- Mark Winslow, Kathy Drost, Sammie Wallace, Lindsey Westphal, Kaitlyn Deahl, Courtney May, Bridget Davis, Nicole Polsdofer, Sarah Franzkowiak.
- III. Approval of the Agenda –
Moved by Lindsey Seconded by [Nicole](#). Motion carried 5 to 0.
- IV. Open Forum – an opportunity for any public to speak. None present
- V. Secretary's Report –Secretary
 - a. Approval of Minutes from October 16th, 2022
Lindsey moved to amend the minutes by changing the word “sinkhole” to “ground settling” and change the votes to 6 to 0. Nicole seconded the motion. all in favor, motion carried 5 to 0.
Moved by _____ Seconded by _____ Motion carried _to _
- VI. Treasurer's Report Treasurer
 - a. Approval of Vouchers 12606-12626 and EFTs of \$4,514.
Moved by Bridget Seconded by Nicole. Motion carried 5 to 0
 - b. Review of financial reports for October 2022
- VII. Reports: **5 minutes or less if possible**
 - a. Staff and program specialists: OA, GSF, PABS, CYC
 - a. Kathy Drost, Human Sciences Cathy presented child care training programs through Jenny Robinson with Kids First Community. Another program contact is Michelle Greenough. Cathy said there is funding available for this type of program and offered to support the effort.
 - b. Extension Council Committee –
Building/Ground-
Fiscal/Legal -Meeting this Tuesday.
Personnel- Conducted interviews, issued recommendation for office assistant hire.
Programming- Childcare training, Cathy presented tonight.
 - c. Regional Director- Has contributions to other parts of the agenda, see below.
 - d. 4-H and Youth Committee- 4-H members submitted 16 record books.
 - e. Fair Board, Mark- [Kaitlyn shared some changes the fair board made regarding consequences to 4-H'ers for not completing fair chores. Consequences include withholding premiums and sale proceeds \(anything over base price\) until fair chores are completed, and invoicing for wristbands if they are not completed.](#)
- VIII. Unfinished Business
 - a. Civil Rights Training - needs to be done annually
- IX. New Business
 - a. Consideration of Office Closure Lindsey moved to follow ISU holiday closures and close the office for a paid holiday November 23rd and December 23rd. Sarah seconded. All in favor, motion carried 5 to 0.

- b. Lindsey moved to approve December 19 and ½ day TBD in January for professional development and area awards. Sarah seconded. Motion carried 5 to 0.
- c. Consideration of Office Assistant - Personnel committee interviewed 3 people and made an offer to one pending council approval. Mark moved to approve the personnel committee's recommendation of hiring Denise Hutchison for \$16/hour and 32 hours per week. Start date will be November 28th. Lindsey seconded the motion and the motion carried 5 to 0.
- d. Consideration of Rental Space - Mark moved to table this discussion. Lindsey seconded, all in favor 5 to 0.
- e. Consideration of Clover Kids Meeting Space - Sammie Wallace asked the council for consideration to add Clover Kids to the budget. They had 32 kids last month and 28 kids last night. The amount of children in the group is too large to meet in the current meeting space, and Sammie has procured a meeting place at the Methodist Church. She is asking for money to cover the rental fee and supplies as well. Lindsey moved to approve \$235 in clover kids meeting supplies for Corydon and Seymour Clover kids, and \$150 for meeting room fees for three months. Sarah seconded, the motion carried 5 to 0.
- f. Consideration of New Adult Committee Member - Lindsey moved to approve Morgan Kelling. Sarah seconded. Motion carried 5 to 0.
- g. Consideration of Housing Regional Director - Mark moved to house Courtney May, Regional Director in Wayne County extension office. Lindsey seconded, Motion carried 5 to 0.

X. Agenda Items for Next Meeting

XI. Date/Time/Location of Next Meeting
Tuesday, December 13th at 6:30 pm at the Extension Office

XII. Adjourn - Sarah moved to adjourn, Lindsey seconded. All in favor 5 to 0, Meeting adjourned 8:12pm.

__Sarah Franzkowiak__
Extension Council Secretary