

WAYNE COUNTY EXTENSION COUNCIL MEETING
To be Held at the Extension Office, 220 E. Jefferson St., Suite #1
Tentative Agenda
Thursday, November 21, 2019, at 6:30 p.m.

I. Call the Meeting to Order –

II. Roll Call and Introductions

III. Approval of the Agenda –

IV. Open Forum – an opportunity for any public to speak

V. Secretary's Report – Dodson, Secretary

Approval of minutes from October 17, 2019 (dark blue)

Moved by _____ Seconded by _____ Motion carried ____ to ____

VI. Treasurer's Report – Davis, Treasurer

a. Approval of Vouchers 11532–11568. EFT Payments total: \$10,842.52. Moved by _____ Seconded by _____ Motion carried _____ to _____

b. Review of financial reports for October 2019 (Green)

VII. Reports: **5 minutes or less if possible**

a. Staff and program specialists: OA, GSF, PABS, CYC (yellow)

b. Extension Council Committee –

Building/Grounds

Fiscal/Legal

Personnel- Evaluation with Syerra

Programming- Held meeting on November 4th- Item h. under New Business

c. Community and Economic Development Specialist Himar Hernandez

- Consideration of bringing Leadership Program to Wayne County

d. Iowa Extension Council Association

e. 4-H and Youth Committee

- f. Fair Board, Mark

VIII. Unfinished Business

- a. Consideration of copy machine costs – Other companies (pink) Deadline Dec. 1 for Access Systems quote.
- b. Consideration of 4-H retinal imaging tablet (white)
- c. Consideration of group plan insurance for full time staff

IX. New Business

- a. Consideration of rental contract for meeting room (light blue)
- b. Consideration of approval for EFT for WW rental payment
- c. Consideration of using rental income for larger building loan payment or other suggestions
- d. Consideration of disposal/donating office filing cabinets, 2 tables, 2 OA desks, office chair, and SCICAP desk
- e. Consideration of approval for Holmes Tiling to add sidewalk snow removal for 30 dollars each time needed (the entire walk-way around the building and next to the highway)
- f. Consideration of location for outdoor sign that reads “Customer Parking No Overnight Parking”
- g. Consideration of VITA Site Coordinator Agreement (white)
- h. Consideration of using one binder for previous council meeting documents. (salmon)
- i. Consideration of new programming (orange)
- j. Consideration for no December Council Meeting

X. Agenda Items for Next Meeting

XI. Date/Time/Location of Next Meeting-

XII. Adjourn

Kari Dodson, Extension Council Secretary

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