

IOWA STATE UNIVERSITY

Extension and Outreach

**MINUTES FROM THE MEETING OF THE
WAYNE COUNTY AGRICULTURAL EXTENSION COUNCIL
MARCH 20TH 2024
WAYNE COUNTY EXTENSION & OUTREACH OFFICE
220 E. JEFFERSON ST.
CORYDON, IOWA 50060**

The regular monthly meeting of the Wayne County Agricultural Extension Council was held on Wednesday, March 20th, 2024 at the Wayne County Extension Office in Corydon, Iowa.

Council representatives present were: Mark Winslow, Lindsey Westphal, Dave Daughton, Courtney Power, Sarah Franzkowiak, Kristy Knutson, Melissa Dyer, Nicole Polsdofer

Others present were: Courtney May, Syerra Ewing

- I. **Call the meeting to order**
Mark called the meeting to order at 6:35 pm.
- II. **Approval of agenda**
Motion by Dave, second by Lindsey.
Vote was favorable - 8 to 0
- III. *** Public forum**—There were no members of the public present
- IV. **Approval of Secretaries Report / Minutes** from February 21, 2024.
Motion to approve the minutes as printed made by Dave, second by Lindsey. Vote was favorable 8 to 0.
Approval of Secretaries Report / Minutes from Special Meeting March 8, 2024.
Motion to approve the minutes as printed made by Dave, second by Lindsey.
Vote was favorable 8 to 8.
- V. **Approval of Treasurers Report / Financial Reports and Vouchers**
February 2024 Vouchers # 13037 - 13057 and EFT's of \$ 2811.88.
Voided checks – Check #13000 to HyVee on December 18, 2023 for \$168.77. Never Received./Reissued Check number #13057 on 2/26/24
Motion to approve the financial reports and vouchers made by Nicole, second by Melissa. Vote was favorable 8 to 0.
- VI. **Other Reports** (5 minutes or less if possible)
 1. Staff & Program Specialists (OA, CYC Courtney May, PABS Syerra Ewing)
 - a. Courtney Chapman – Youth Program Specialist
 2. Extension Council Committees
 - a. Building/Grounds— None
 - b. Fiscal/Legal--
 - c. Personnel— Laney Davis accepted summer intern position
 - d. Programming—

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3. Regional Director— update provided
4. Iowa Extension Council Association— update provided
5. 4H & Youth Committee--
6. Fair Board--

VII. Unfinished Business

- a. Consideration of Food Stand

Discussion: We need a commitment from Brittany from Outlaw's by April 1.

Motion by _____, second by _____. Vote was favorable ____ to ____.

VIII. New Business

- a. Consideration of ISU Extension and Outreach Week

Discussion: April 15-22 To recognize volunteers as well as raise awareness about ISU Extension.

Bingo game with all businesses in the county, popcorn sponsored by the bank.

Syerra needs \$150 for teacher baskets.

Dave moved to cover the needs for this promotion week with a limit of \$500.

Motion by Dave, second by Lindsey. Vote was favorable 8 to 0.

- b. Consideration of Prairie Trails Fitness Center Sponsorship

Discussion: Approve Prairie Trails Fitness Center Sponsorship for office staff.

Motion by Nicole, second by Courtney Power. Vote was favorable 8 to 0.

- c. Consideration of Calm App Enrollment

Discussion: Approve purchase of calm app for employees for \$25 per employee, per year with the caveat that we will get feedback before the next year to let us know if they are using and liking it.

Motion by Dave, second by Lindsey. Vote was favorable 8 to 0.

- d. Consideration of Nominating Committee

Discussion: Courtney May will send out an email explaining what needs to happen. We need two males and two females to form the nominating committee.

Motion by _____, second by _____. Vote was favorable ____ to ____.

- e. Consideration of Pick a Better Snack Request for Proposal

Discussion: Mormon Trail qualifies for the grant funding. Wayne and Seymour do not qualify for the grant. We want to figure out the best deal we can figure out. Courtney and Syerra will apply for Mormon Trail.

Motion by Nicole, second by Lindsey. Vote was favorable 8 to 0.

- f. Consideration of Program Planning

Discussion: Courtney presented Needs Assessment Survey Report

IX. Agenda Items for next meeting

- a. Food Stand
- b. Nominating Committee - need ideas for two males, two females
- c. Look into cost of bigger smart tv for meeting room

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The Next meeting will be held on Wednesday, April 17th, @ 6:30pm, At the Wayne County Extension Office (Regularly -3rd Wednesday of each Month at 6:30pm)

X. Adjourn 7:43

Motion by Lindsey second by Nicole to adjourn at 7:36 PM.

Vote was favorable 8 to 0

Sarah Franzkowiak- Secretary

Wayne County Extension Council Secretary