

WAYNE COUNTY EXTENSION COUNCIL MEETING
To be Held at the Extension Office, 220 E. Jefferson St., Suite #1
Minutes

Wednesday March 16th 2022
at 6:30 p.m.

- I. Call the Meeting to Order – 6:36pm Nicole called the meeting to order
- II. Roll Call and Introductions- Nicole Polsdofer, Mark Winslow, Dave Daughton, Melissa Davis-Dyer (Council Members), Michelle Brown (GSF), Brenda Fry, Erin Hall (SCICAP), Courtney May (ISU Regional Director), and Syerra Niday (ISU Extension County Staff)
- III. Approval of the Agenda –
Moved by _ Mark Seconded by _Dave___ Motion carried _4_ to _0_
- IV. Open Forum – an opportunity for any public to speak

Brenda Fry Director of SCICAP and Erin Hall PAT Educator gave background on the Parents As Teachers programs and certification
(Moved up in meeting) IX New Business Item a. Consideration of Growing Strong Families Plan
Melissa moved to have 243/month for office space and 52/month for utilities, Nicole seconded approved 4-0
- V. Secretary's Report –Secretary
a. Approval of minutes from February 2022
Moved by _Melissa___ Seconded by Nicole_____ Motion carried 4to _0_
- VI. Treasurer's Report Treasurer
a. Approval of Vouchers 12391- 12402 and EFTs of \$4784.01 Moved by ___Dave_____
Seconded by ___Mark _ Motion carried _4_ to ___0_
b. Review of financial reports for background checks are now 36.93
Moved by ___DAve___ Seconded by ___MArk___ Motion carried 4 to 0
- VII. Reports: **5 minutes or less if possible**

- a. Staff and program specialists: OA, GSF, PABS, CYC
- b. Extension Council Committee –
 - Building/Ground- Big tree is down. Haven't been on the roof yet to check for major issues. Josh said they cleaned out the gutters but the down spouts are plugged. (Need reminded) Continue to have settling. Cabinet door in kitchen needs some wood glue.
 - Fiscal/Legal-
 - Personnel- Colt's 6 month evaluation complete, PABS interview but she withdrew, summer assistant interviews upcoming, Need to readvertise for PABS Dave moves to increase the PABS wage for Syerra to her current rate 16.88
 - Programming- WMFF will be rescheduled. We will open up to all participants
- c. Regional Director
 - Iowa Extension Council Association on March 5th
 - Numbers a little low
 - Website has a plethora of resources
 - Annual Conference last week, uplifting, learned a lot, encouraged council to continue supporting staff to attend
- d. 4-H and Youth Committee- Melissa. Didn't make the meeting, Inquiries about the Foodstand
- e. Fair Board, Mark- March 11th Fair Kickoff
 - need to locate contract for Foodstand from last year or previous year.
 - Fair Board meeting had some discussion about judges – Colt was working with them to get them secured

Courtney visited with Colt yesterday about the Foodstand- Fairboard concern now that amount paid isn't enough to cover utilities/expenses. Looked passed this in the past because 4-Hers were working the foodstand.- 4-H now does Fair Chores

Mark is willing to meet with Fairboard alongside Colt to work out an agreement regarding the Foodstand

Syerra- get previous contract and foodstand budget from previous years

VIII. Unfinished Business

- a. Consideration of New Council Member to replace Lancaster
- b. Consideration of New Council Member to replace Head
- b. Review of MOU with ISUEO
 - MOU will be renewed in 2023. In the beginning phases of gathering people to review and make changes, then will go to attorneys, then back to us by Dec or January to have

time in the spring to review and sign. Provided is the current MOU. Haven't heard of any changes

IX. New Business

a. Consideration of Growing Strong Families Plan

See item IV above.

b. Consideration of Request for Application (RFA) for the Iowa Nutrition Network School Grant Program Dave moves to request Melissa 2nd approved 4-0

c. Consideration of Master Gardener Scholarship
\$189 program fee. Other counties are offering \$100 scholarship after program is completed. Mark moves to provide \$100 scholarships for up to 5 Wayne county graduates. Dave seconded. Approved 4-0

d. Consideration of VITA check for Casey's Gift Cards
Check will have to be made out to cash because Casey's won't accept a check and they won't allow the credit card to pay for gift cards. Volunteers must sign that they received the giftcard and the amount. Attach receipt of giftcards, signatures of volunteers, and copy of minutes with the fiscal documentation.
Dave moves to allow the purchase of giftcards for the VITA volunteers. Melissa seconded. Approved 4-0.

d. Consideration of ISU Extension and Outreach Week budget
Dave moves that we allocate \$500 for Extension Week Mark seconds approved 4-0

X. Agenda Items for Next Meeting

Council members
Summer Assistant

XI. Date/Time/Location of Next Meeting
_____ April 20th 6:30pm here at the office _____

XII. Adjourn
8:10 pm

Extension Council Secretary

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