

WAYNE COUNTY EXTENSION COUNCIL MEETING
To be Held at the Extension Office, 220 E. Jefferson St., Suite #1
Tentative Agenda

Wednesday February 16th 2022
at 6:30 p.m.

- I. Call the Meeting to Order – Nicole called the meeting to order at 6:38pm.
- II. Roll Call and Introductions- Those present in person: Bridget Davis, Mark Winslow, Melissa Dyer, Nicole Polsdofer (council members), Syerra Niday and Colt Churchill (Wayne Extension Staff), Courtney May (Regional Director) and Gene Mohling (ISU), and Kari Dodson called in (council member)
- III. Approval of the Agenda –
Moved by Bridget Seconded by Mark Motion carried 5 to 0
- IV. Open Forum – an opportunity for any public to speak
- V. Secretary's Report –Secretary
 - a. Approval of minutes from January 2022 with the amendment to add Nicole Polsdofer as an authorized signer of checks
Moved by Bridget as amended Seconded by Mark Motion carried 5 to 0
- VI. Treasurer's Report 12364–12390 and EFTs of 1932.37 Treasurer
 - a. Approval of Vouchers – Moved by Bridget Seconded by Nicole Motion carried 5 to 0
 - b. Review of financial reports for
Moved by Bridget Seconded by Melissa Motion carried 5 to 0
- VII. Reports: **5 minutes or less if possible**
 - a. Staff and program specialists: OA, GSF, PABS, CYC
 - b. Extension Council Committee –
Building/Ground- foundation in back bathroom, repeated plumbing fix on 2/3
Fiscal/Legal
Personnel- 1 applicant so far for Summer Assistant, need to schedule Colt's 6 month

review

Programming- met with Charles Brown on 2/3 Any programs you'd like to have, let Nicole know- Mark suggested the Township Trustee Training, spread flyers for Farm Bill Meeting

- c. Regional Director
- d. 4-H and Youth Committee- Melissa will fill in to represent council at meetings on the 1st Thursday every other month at 5:30 @ the Extension Office.
- e. Fair Board, Mark- March 11th Fair Kickoff, let Mark know if you can attend

Mark___Motioned to recess regular council meeting at 7_pm, the time designated in published hearing notice. Seconded by Bridget Motion carried 5 to 0

7 PM – Budget Hearing

Chair: "This is the time and place set for a public hearing on the Iowa State University Extension and Outreach in Wayne County, Extension Education Operating budget plus Tort and/or Unemployment budget)." Chair: "The notice of the public hearing did appear in the newspaper on Feb 1, 2022 as required by law."

Chair: "Are there any objections or comments concerning the budget?"

1. If comments have been received by the extension office, staff and/or council members ahead of this hearing, it is appropriate to share these now. Likewise, if no comments have been received, note that in the minutes.
2. If comments are received, they need to be accurately recorded in the minutes with the person's name and address.
3. If no one asks to speak, the chair instructs the secretary to note that fact in the minutes.

Motion request to close the public hearing.

Moved by Bridget Seconded by Melissa Motion carried 5 to 0

VIII. Unfinished Business

a. Consideration of Staff Raises

Personnel Committee makes the recommendation to give Syerra Niday a 5.5% raise equal to \$0.88 per hour, retroactive to July 1st, 2021, making her pay rate \$16.88 per hour.

Mark moves to approve the personnel committee's recommendation, Melissa seconds, Motion carried 5 to 0

b. Review of MOU with ISUEO

Tabled

IX. New Business

- a. Consideration of Wellness Center Employee Benefit Renewal
Mark moved to renew the wellness center benefit for Syerra and Michelle for \$450.
Seconded by Melissa. Motion carried 5 to 0
- b. Consideration of New Volunteer
Melissa moved to approve Megan Evitt as a new volunteer, Mark seconded motion
carried 5 to 0
- c. Consideration of Council Member Resignation
Mark moved to accept the resignations of Brad Head and Heather Lancaster/Shwartz
Bridget seconded. Motion carried 5 to 0.
- d. Consideration of FY23 Budget

Operating

Bridget moved that the FY23 operating budget be approved for \$215,767 in expenditures with a tax request of \$126,147 with \$123,804 from property tax and \$2343 from utility excise tax. Seconded by Melissa Motion carried 5 to 0

Unemployment

Bridget moved that the FY23 unemployment budget be approved for \$0 in expenditures with a tax request of \$0 with \$0 from property tax and \$0 from utility excise tax. Seconded by Melissa Motion carried 5 to 0

Tort

Bridget moved that the FY23 tort budget be approved for \$5000 in expenditures with a tax request of \$5000 with \$4907 from property tax and \$93 from utility excise tax. Seconded by Melissa Motion carried 5 to 0

- X. Agenda Items for Next Meeting
 - MOU with ISUEO Review
 - New Council Members
 - Colt's 6-month review

XI. Date/Time/Location of Next Meeting
March 16th at 6:30 pm at the Extension Office

XII. Adjourn
7:31pm

Extension Council Secretary

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