

Wayne County Extension Council Meeting
Held at Extension Office, 220 E Jefferson St, Suite #1
April 18, 2019 6:30 PM

1. Call the Meeting to Order: Dyer at 6:47 PM
2. Appointment of Treasurer: Rockhold as Interim
3. Roll Call and Introductions: Rockhold, Dyer, Winslow, Polsdofer, Head. Sue Henderson present from Extension Staff
4. Approval of the Agenda: Polsdofer Moved, Winslow 2nd Approved 5-0
5. Open forum: No public present
6. Secretary's Report: Approval of Minutes from March 21, 2019 Moved by Winslow, 2nd by Head. Motion Carried 5-0
7. Treasurer's Report
 - a. Approval of Vouchers – Checks #11241 to \$11282 and Electronic Fund Transfers for \$11024.12. Moved by Winslow 2nd by Head. Motion carried 5-0.
 - b. Review of financial reports for March: Council Read Reports
8. Reports:
 - a. Staff and program specialists: OA, CYC, GSF, Pick a better snack: Council read reports
 - b. Extension council committee
 - i. Personnel – Committee states the 3 month review has been completed for Sean Murphy.
 - ii. Fiscal – nothing to report
 - iii. Programming – nothing to report
 - c. Update on gas repair – estimate has not been completed on the gas repair. Other building issues discussed: garden shed and south door leak.
 - d. Regional: There are professional development opportunities coming up. There is a marketing meeting being held to be held on May 2 from 9 AM to noon. DISC training will be held in Oskaloosa on May 22. An Emotional Intelligence session is being held September 5th. Area wide meetings are being held this fall. Southeast areas meeting will be held Sept 10 with over 150 staff present if everyone attends. Regional director is encouraging everyone to participate in professional development.
 - e. Iowa Extension Council Association: The Annual Conference was held on March 30, with approximately the same number of council members present as last year.
 - f. 4-H and Youth Committee: The committee has approved a new fair food stand schedule. The committee is taking bids on the food stand manager position. One bid has been submitted. Sean will take the contract for them to review.
 - g. Fair Board – nothing to report
9. Unfinished business:
 - a. Reconsideration of office closing, issue paper from march – tabled to September
 - b. Consideration of 4-H rule book change, Sean – issues paper from March. Mark will talk to Jason Allen, tabled to May
 - c. Consideration of gutters – Still waiting on estimate, tabled to May

10. New business

- a. Consideration of resignation of council member, Patty Jones. Moved by Winslow, 2nd by Polsdofer. Carried 5-0. Mark states that he has appreciated her hard work and dedication to the Extension Council.
 - b. Consideration of New Council Member: Bridget Davis was nominated by Nicole and seconded by Melissa . Carried 5-0 Bridget was called and accepted the position.
 - c. Consideration of new volunteers: none to consider
 - d. Consideration of cell phone reimbursement for Ruth, issues paper. Council approved \$10 per month for 12 months per year effective immediately. Winslow moved, Head approved, motion carried 5-0.
 - e. Consideration of new laptop for 4-H, Sean – Issues paper. Winslow moved to approve the purchase for a new computer for Sean from Ames as stated in the issues paper
 - f. (attached) plus a \$100 set up fee if not already included in the estimate. Head 2nd. Motion carries 5-0.
 - g. Consideration for hiring Summer Fair Assistant, Sean – Issues paper. Winslow moves to approve the Summer intern position at the Rate of \$11.50 per hour for 240 hours. These hours will be divided between fair prep, day camps, fair week and the week after the fair. 2nd by Head. Motion carries 5-0. Riley Brown accepted the position.
 - h. Consideration of Sean to attend DISC training on 5/22 in Oskaloosa, Sean – Issues paper. Winslow moves to approve Sean attendance to the training, Head 2nd. Motion carries 5-0.
11. Agenda Items for Next meeting – food stand manager, rule book change, gutters and gas repair.
12. Date/Time/Location of next meeting – Thursday May 16th at 6:30 PM
13. Adjourn – Head moves to adjourn the meeting, Winslow 2nd. Motion carries 5-0.