

Washington Council Extension Council Minutes
Regular Meeting Date: February 20, 2017

Called to Order by **Kathy Ebert** at 6:00 PM.

Roll Call Kathy Ebert, Dennis Lampe, Ann Williams, Margaret Brinning, Duane Hammen, Donna Palmer, Dave Erwin Others: Gene Mohling, Nancy Adrian, Cherry Sandeen, Amy Green Absent: Cathy Rich, Sue Janecek

Cherry Sandeen, Youth Program Specialist, reported on the core principles, organizational structures, fees and Data for Decision Makers.

Minutes: **Donna Palmer** moved to approve the January 16 minutes. 2nd by Dennis Lampe. Carried unanimously.

Auditing Report/Vouchers: The auditing report and vouchers were reviewed by Margaret Brinning, Dennis Lampe and Kathy Ebert

Dennis Lampe moved to approve the **Extension Operating vouchers**, numbered 13823-13873. 2nd by Margaret Brinning Carried unanimously.

Margaret Brinning moved to accept the **Extension Operating Money Market Reconciliation** with a balance of \$2484.55, **Extension Operating Checking Account Reconciliation** with a balance of \$204,672.73 and the cash box balance of \$20. 2nd by Ann Williams. Carried unanimously. Receipts and deposits reviewed by Kathy Ebert/Margaret Brinning/Dennis Lampe.

Dennis Lampe moved to approve the close out of the Money Market Account and move funds to Checking Account. 2nd by Ann Williams. Carried unanimously Form signed by Ann Williams for approval at the bank.

Endowment Report was provided.

Chamber of Commerce annual banquet. Ann Williams moved to approve that staff may attend the chamber dinner at \$40 each. 2nd by Dennis Lampe Carried unanimously

List of Volunteers: Margaret Brinning moved to approve the list of volunteers. 2nd by Ann Williams Carried unanimously

Dennis Lampe moved **to recess regular Council Meeting at 6:30 P.M. for Public Hearing 2nd by Ann Williams Carried unanimously.**

Kathy Ebert “This is the time and place set for the public hearing on the Washington County Extension Budget. The notice of the public hearing did appear in the Washington Evening Journal not more than 20 days and not less than 10 days before the hearing as required by law on February 1, 2017.

Are there any objections or comments concerning the budget?”

Comments must include person’s name and address and be duly recorded. (Council members’ questions or comments should wait until the hearing is closed and regular meeting resumes, this period is for public input) If no one asks to speak the chair instructs the secretary to note that in the minutes. There were no comments. Ann Williams moved to close the public hearing. 2nd by Dennis Lampe Carried unanimously.

Kathy Ebert reopened **recessed meeting**.

Donna Palmer moved to approve the Washington County Extension budget for FY'18 in the amount of \$449,911 in expenditures with a tax request of \$237,00 (\$231,140 Property and \$5860 Excise) with a mil rate of \$.20486 including \$1500 in Tort Liability (\$1467 Property and \$33 Excise) with a mil rate of \$.0013 for a total mil rate of \$.20616. 2nd by Ann Williams Carried unanimously. Discussion and vote, approved budget cannot exceed these published figures

Program Up-Date Report on Youth Comm./Fair Board/Ag/4-H Update: Amy Green reported on 4-H activities. Bazooka Farmstar is supporting the STEM club activities. Pick A Better Snack reached 99 youth and 4 teachers. 4-H Fire Up New Member event with 16 youth and 19 parents. Club leader meeting with 33 attending. A full calendar of events was provided. Fair Entry program was purchased for use at the county fair for reports and show orders. Ag Market Outlook meeting at the Riverside Casino on March 9. Women in Ag Conference is scheduled for March 25; working to obtain sponsors. Manure trainings underway along with PPAT certifications. Dairy Days in Kalona with 24 producers attending. Learning Circles professional development hosted Feb. 15. New Human Sciences team is in placed with Dawn Dunnegan added to the staff.

Audit Report provided, centered on separation of duties and review of coding.

Wages for FY 2017 Tabled until March/April along with performance reviews.

Background check packets will be provided at the next meeting.

IACEC Update- Legislative Day is Feb. 28 and Annual Conference is March 4. EAP program is offered to employees.

Adjournment: Dennis Lampe moved to adjourn at 7:55 p.m. 2nd by Duane Hammen. Carried unanimously.

Dennis Lampe, Acting Secretary