

**Washington Council Extension Council Minutes**  
**Regular Meeting Date: April 16, 2018**

**Called to Order** by **Kathy Ebert** at 6:00 PM.

**Roll Call** Kathy Ebert, Margaret Brinning, Duane Hammen, Sue Janecek, Donna Palmer, Dave Erwin, Ann Williams Others: Gene Mohling, Nancy Adrian Absent: Cathy Rich, Dennis Lampe

**Minutes:** **Sue Janecek** moved to approve the March 19 minutes. 2<sup>nd</sup> by Donna Palmer Carried unanimously.

**Auditing Report/Vouchers:** The auditing report and vouchers were reviewed by Sue Janecek, Donna Palmer

Duane Hammen moved to approve the **Extension Operating vouchers**, numbered 2736-2786. 2<sup>nd</sup> by Sue Janecek Carried unanimously

Duane Hammen moved to accept the Extension **Operating Checking Account Reconciliation** with a balance of \$235,187.01 and the cash box balance of \$20. 2<sup>nd</sup> by Sue Janecek. Carried unanimously. Receipts and deposits reviewed by Margaret Brinning.

**List of Volunteers:** Kathy Ebert moved to approve the list of volunteers. 2<sup>nd</sup> by Donna Palmer Carried unanimously Donna Palmer moved that all volunteers who have successfully cleared a background check may be approved by the County Director and will be added to the list of volunteer at the next Council meeting. 2<sup>nd</sup> by Ann Williams Carried unanimously By this statement all successfully screened volunteers may provide services immediately at the completion of screening.

**Program Up-Date Report:** Nancy provided a written report on programs such as VITA, Annie's Project, Manure Certification, PPAT, plus other upcoming events. 4H membership is at 394 as of today. Amy Green provided a written statement for the Council including the pancake breakfast, IJBBA Show, Clover U., Sheep Weigh-in, Sewing Club activity. Office report provided- Karen is contacting judges, office safety check list, \$100 donated from REC in Wilton, grant written to WCRF,

**Wages for FY19 & Performance Review Update** – the wage summary table was provided. Dave Erwin moved to approve a \$.50 raise per hour per person starting July 1. 2<sup>nd</sup> Sue Janecek Carried unanimously

**Women's Advisory Board Update-Women in Ag Conference-** attendance was excellent and plans will be made to host a 3<sup>rd</sup> conference in 2019.

**Summer Hires Update** – approved last month

**Farm Bureau meeting update re: Ag in the Classroom** – Farm Bureau will support the new ag in the classroom position at \$12,000 per year for 3 years. Amy is seeking an additional \$4000 in annual funding to make the position cash flow. Amy will be meeting with schools once funding is secured to seek approval for the schools to offer the program. Suggested that the schools be approach to provide some level of support.

Learning Circles Update – 10 people attend a work session on insurance and risk.

County Fair MOU – volunteers requested to be on the MOU for Extension/FFA and Fair Board. Dave Erwin volunteered.

Time Sheet Update - Time Clock PLUS should start by July1.

Iowa Rural Equity Project – Gene shared the goals of the IREP program for angel investors in agribusiness.

IECA <https://www.iaextensioncouncils.org/> The state of Iowa auditor video will be shown at a later date.

Adjournment: Margaret Brinning moved to adjourn at 7:50 p.m. 2<sup>nd</sup> by Donna Palmer.  
Carried unanimously.

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Sue Janecek, Secretary