

Washington Council Extension Council Minutes
Regular Meeting Date: February 19, 2018

Called to Order by **Kathy Ebert** at 6:00 PM.

Roll Call Kathy Ebert, Ann Williams, Margaret Brinning, Donna Palmer, Dave Erwin
Others: Gene Mohling, Nancy Adrian, Amy Green
Absent: Cathy Rich, Sue Janecek, Dennis Lampe, Duane Hammen

Lori Donahoe, IECA Region 15 representative, joined the meeting by telephone to share information about the Feb. 28 Legislative Day and the March 10 annual conference. IECA update was provided.

Amy Green provided a 4H update on activities and program efforts in February and March (report provided) Highland School District will add PBS and STEM club. Enrollment numbers provided to date. Full-time youth outreach educator proposal included \$32,543 (\$1500 supplies, \$600 mileage, \$30,443 in wages and IPERS/FICA). Ann Williams moved to continue with the proposal and seek funding requests. 2nd by Margaret Brinning Carried unanimously. Amy Green will report back at the next council meeting.

Minutes: Margaret Brinning moved to approve the January 15 minutes. 2nd by Ann Williams Carried unanimously.

Auditing Report/Vouchers: The auditing report and vouchers were reviewed by Margaret Brinning and Kathy Ebert

Ann Williams moved to approve the **Extension Operating vouchers**, numbered 2649-2688. 2nd by Margaret Brinning Carried unanimously

Ann Williams moved to accept the Extension **Operating Checking Account Reconciliation** with a balance of \$245,973.33 and the cash box balance of \$20. 2nd by Donna Palmer. Carried unanimously. Receipts and deposits reviewed by Kathy Ebert and Margaret Brinning.

List of Volunteers: Ann Williams moved to approve the list of volunteers. 2nd by Dave Erwin Carried unanimously

Endowment Report: \$43,299.93 is the December 31 balance.

Ann Williams moved **to recess regular Council Meeting at 6:30 P.M. for Public Hearing** 2nd by **Donna Palmer** Carried unanimously.

Kathy Ebert "This is the time and place set for the public hearing on the Washington County Extension Budget. The notice of the public hearing did appear in the Washington Evening Journal not more than 20 days and not less than 10 days before the hearing as required by law on January 30, 2018.

Are there any objections or comments concerning the budget?"

Comments must include person's name and address and be duly recorded. (Council members' questions or comments should wait until the hearing is closed and regular meeting resumes, this period is for public input) If no one asks to speak the chair instructs the secretary to note that in the minutes. There were no comments. Ann Williams moved to close the public hearing. 2nd by Margaret Carried unanimously.

Kathy Ebert reopened **recessed meeting**.

Dave Erwin moved to approve the Washington County Extension budget for FY'19 in the amount of \$481,645 in expenditures with a tax request of \$243,000 (\$237,598 Property and \$5402 Excise) with a mil rate of \$.19768 including \$1500 in Tort Liability (\$1466 Property and \$34 Excise) with a mil rate of \$.00122 for a total mil rate of \$.1989. 2nd by Donna Palmer Carried unanimously. Discussion and vote, approved budget cannot exceed these published figures

Program Up-Date Report: Nancy provided a written report on programs such as VITA, Annie's Project, Manure Certification, PPAT, plus other upcoming events. Women in Ag Conference is March 24, Ag Outlook is March 8

Audit Report provided, centered on separation of duties and review of coding.

Wages for FY 2019 Tabled until March/April along with performance reviews. Margaret Brinning, Ann Williams, and Kathy Ebert have volunteered to assist with the reviews

Nancy requested funding for \$2200 for cabinets in the conference room to store kits and equipment. Margaret Brinning moved to approve the request. 2nd by Ann Williams Carried unanimously

Adjournment: Dave Erwin moved to adjourn at 7:45 p.m. 2nd by Donna Palmer. Carried unanimously.

Margaret Brinning, Acting Secretary