

Washington Council Extension Council Minutes
Phone Conference Meeting Date: March 19, 2020

Called to Order by **Kathy Ebert** at 11:02 AM. The meeting was held electronically due to the COVID-19 outbreak.

Roll Call Kathy Ebert, Rhonda Clough, Sue Janecek, Donna Palmer, Margaret Brinning,
Others: Gene Mohling, Karen Bates Chabal, Diane Rinner, Amy Green

Public Comment Period - there were no comments

Office COVID-19 Plans

- Donna Palmer moved to approve: Effective 4:30 p.m. March 19, office is closed to the public until further notice with staff reporting in on a rotating schedule to limit number of people in the office at one time. Office staff will be allowed to work remotely but are required to clock in/clock out and log work completed during those times. Over time should be avoided whenever possible. Employees will be paid for 40 hours of work minimum. 2nd by Sue Janecek. Carried unanimously.

April 18 Pancake Breakfast and IJBBA Cattle Show

- Sue Janecek moved to approve the April 18 pancake breakfast and IJBBA cattle show be cancelled. 2nd by Margaret Brinning. Carried unanimously.

Adjournment: Rhonda Clough moved to adjourn at 11:20 a.m. 2nd by Donna Palmer. Carried unanimously.

Sue Janecek, Secretary