

**MINUTES OF THE REGULAR MEETING
OF WARREN COUNTY AGRICULTURAL EXTENSION COUNCIL**

Tuesday September 8, 2020, 6:30 pm Warren County Extension office, Indianola, IA

Amy Tlach opened the meeting at 6:37 pm. Present were Mark Davitt, Kate Patterson, Terry Pauling, Amy Tlach, and Jenny Young. Also present were Samantha Hasper, CYC; LeAnne Chapman-Thill, Executive Director; and Brooke Blessington, Regional Director. Steve Heaberlin arrived at 6:38 p.m. Absent were Stacy Henson, Mark Matlage, and DeanAnn Netley.

There was no discussion in open forum.

The agenda was adopted with no additions.

Tlach declared the Consent Agenda items approved which consisted of the Minutes of the August 11, 2020 Extension Council Meeting, August 2020 Financial reports, Staff narrative reports, 4-H Volunteer approval, audience counts of past events, upcoming calendar of events, treasurer's report and voucher approval report. It is noted that the August 11, 2020 minutes were modified to specify the names of the nominees that will be included on the November ballot.

The finance/facilities committee had nothing to report.

Tlach reported on behalf of the personnel committee that the OA 90 day review was returned with excellent remarks.

The marketing & communications committee had nothing to report. The program selection committee is interested in mental health programming geared towards teens and Hasper is researching this.

The 4H Foundation has elected new officers. They advised they have no grant requests at this time. The 4H Committee had no report. They advised they would like to meet in person for their 1st meeting of the year and would appreciate guidance regarding re-opening guidelines.

Thill reported that the nominating process is complete, and the budget has been published.

Blessington discussed the area meeting that will be held virtually. Staff will be participating in risk management training. The 2 way scorecard will be available soon and she would appreciate feedback. Reviewed ongoing structured for success committee discussions.

The facilities committee will advise our tenants of reopening/customer service recommendations.

Tlach motioned to recommend that club leaders follow guidance and requirements provided by state 4H and county staff for health and safety (within document provided on 8/12/20). Young seconds. Motion carries, all ayes.

Davitt motioned to direct Thill to hold on recruitment and hiring of a clover kids position until timing is more favorable. Heaberlin seconds. Motion carries, all ayes.

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There was discussion held regarding property taxes, which are prorated by occupancy. Thill/Blessington will provide a detailed report at the October council meeting.

Davitt moves to study and explore the background of the ask for a formal MOU document with Warren County Fair. Pauling seconds. Motion carries, all ayes. Council members will reach out individually to Tlach with interest.

Patterson moved that the Council adjourn, seconded by Pauling. Motion carried unanimously. The meeting adjourned at 9:06 pm.

Respectfully Submitted,



Kate Patterson

Secretary

Dated: 10/13/20