

# Iowa 4-H Youth Development Program



# Reference Form for Volunteer Position Working Directly with Youth

\_\_\_\_\_ is applying to do volunteer work in an ISU Extension and Outreach 4-H Youth Development Program and has given your name as a reference. The volunteer position is:

Please complete this reference form, and return it in the enclosed envelope. Information you provide will be treated in a confidential manner.

Adults in volunteer positions help youth have fun while learning new skills, increasing their abilities to work together, managing their own activities, and developing into productive adults.

Iowa State University Extension and Outreach seeks your assistance in selecting qualified people to serve in volunteer roles and appreciates your prompt completion of this reference form.

1. How long have you known this individual? \_\_\_\_\_ Years \_\_\_\_\_ Months

2. How do you know this person?

Please evaluate this individual's qualities listed below. Mark the appropriate column for each quality using the following scale: **VG** = Very Good; **G** = Good; **P** = Poor; **NA** = Not Acceptable; **DK** = Don't Know.

	<b>VG</b>	<b>G</b>	<b>P</b>	<b>NA</b>	<b>DK</b>	<b>Comments</b>
Understanding of children	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Communication skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Ability to organize	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Respect for others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Dependability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sense of humor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sense of fairness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Enthusiasm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Flexibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Resourcefulness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Role model for youth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Ability to complete a task	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Ability to work with children	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

*over, please*

**IOWA STATE UNIVERSITY**  
Extension and Outreach

Please share what you know about this volunteer applicant to serve as a youth volunteer. Cite examples if at all possible.

1. How would you rate this applicant's ability to work in a volunteer role
  - with youth?
  
  - with adults?
  
2. Has this applicant volunteered in other positions? If so, with what organization(s)?
  
  
3. How successful was the applicant as a volunteer?
  
  
4. Would you be willing to place your son or daughter or any other child for whom you are responsible under his/her supervision? Yes No If no, why?
  
  
5. Should this person be considered for a volunteer position in the 4-H Youth Development Program?  
Yes No If no, why?
  
  
6. Does this individual work well with people
  - who are developmentally disabled? Yes No Don't know
  - from different cultural backgrounds? Yes No Don't know
  - from different economic backgrounds? Yes No Don't know
  
7. Additional comments:

Your signature \_\_\_\_\_ Date \_\_\_\_\_

### Thank You!

Your assistance in evaluating this potential volunteer for the ISU Extension & Outreach 4-H Youth Development Program is sincerely appreciated.

Please return this completed form by \_\_\_\_\_ to \_\_\_\_\_

Enclosure: Confidential Return Envelope

Iowa State University Extension and Outreach does not discriminate on the basis of age, disability, ethnicity, gender identity, genetic information, marital status, national origin, pregnancy, race, color, religion, sex, sexual orientation, socioeconomic status, or status as a U.S. veteran, or other protected classes. Direct inquiries to the Diversity Advisor, 515-294-1482, [extdiversity@iastate.edu](mailto:extdiversity@iastate.edu).