

# Warren County Extension Council Agenda

July 14, 2020

6:30 p.m.

**Join Zoom Meeting:** <https://us02web.zoom.us/j/88016103694>

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Meeting ID: 885 4172 1515

## I. Call to Order and Welcome – Chair

## II. Roll Call – Extension Council Secretary

\_\_\_ Mark Davitt

\_\_\_ Mark Matlage

\_\_\_ Terry Pauling

\_\_\_ Steve Heaberlin

\_\_\_ DeanAnn Netley

\_\_\_ Amy Tlach

\_\_\_ Stacy Henson

\_\_\_ Kate Patterson

\_\_\_ Jenny Young

## III. Open Forum: Opportunity for visitors to address Council

The Warren County Extension Council allows time for the public to present information or opinions on any topic to the elected Council. Each participant will be limited to two (2) minutes. This is not a discussion with the Council and no action will be taken at this meeting. Ideas shared may become agenda items at future meetings. No defamation of character or profanity will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum. The person addressing the Council will be required to share their name and address. The Extension Council Chairperson has the right to modify or combine speakers if the same information or opinion is being delivered.

## IV. Adoption of the Agenda

(Chair- Are there any additions or corrections to the agenda?)

## V. Consent Agenda Items

- a) Minutes of June 9 & 12, 2020 Extension Council Meeting
- b) June, 2020 Monthly Financial Reports
- c) New 4-H Volunteer Approval - *None*
- d) Staff Narratives, Audience Counts of Past Events, Upcoming Calendar of Events:

## VI. Treasurer's Report and Voucher Report Approval

Allowable Spending through June 30, 2020 - \$ 377,099.00

Amount Spent to Date - \$ 329,259.63

Operating Checks: # 12721 through # 12760

Electronic Fund Transfers, Direct Deposits, and Bank Charges: \$ 17,273.14

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## **VII. Council Committee and Administrative Reports**

- a. **Finance/Facilities** (Pauling, Tlach, Matlage)
- b. **Personnel** (Tlach, Heaberlin, Patterson)
- c. **Marketing & Communications** (Henson, Heaberlin, Davitt, Netley)
- d. **Program Selection** (Matlage, Young, Henson)
- e. **4-H Foundation** (Netley)
- f. **4-H Committee** (Young)
- g. **Executive Director's Report** (L. Thill)
- h. **Regional Director's Report** (B. Blessington)

## **VIII. Old Business**

- a. Discuss/Approve Position Description of 4-H Clover Kids Coordinator Assistant Educator
- b. Approve Professional Development for Staff
- c. Appoint Nominating Committee for Extension Council
- d. Funds for Warren County Fair 2020 – Approved at June 9 meeting

## **IX. New Business**

- a. Staff Health Insurance Update
- b. 4-H Static Exhibit Judges and Premiums (\$1,210 Judges; \$1100 Premiums)
- c. OA and CYC Performance Evaluation Documents
- d. Re-opening Office
- e. Next meeting: August 11, 2020

## **X. Adjourn**