

**IOWA STATE UNIVERSITY**  
Extension and Outreach

**MINUTES OF THE FY'19 BUDGET AMENDMENT HEARING, FY'20 BUDGET HEARING AND  
REGULAR MEETING OF WARREN COUNTY AGRICULTURAL EXTENSION COUNCIL**

Tuesday March 12, 2019, 6:30 pm Warren County Extension office, Indianola, IA

Amy Tlach opened the meeting at 6:34 pm. Present were Mark Davitt (arriving at 6:47pm), Terry Pauling, Steve Heaberlin via teleconference, Mark Matlage (arriving at 6:41pm), Kate Patterson, Dean Ann Netley, Jenny Young (arriving at 7:33pm) and Amy Tlach. Also present were Cortney Garrington, Executive Director, and Jerry Chizek, Interim Regional Director.

One guest was present – Charles Ertzinger for the IECA report.

Tlach declared the Consent Agenda items approved which consisted of the Minutes of January 9, 2019 Organizational Extension Council Meeting, Minutes of the February 12, 2019 regular meeting, January 2019 Financial reports, February 2019 Financial reports, Staff narrative reports, audience counts of past events and upcoming calendar of events.

Pauling moved that the FY20 Extension Education Operating Work Budget be approved for \$377,099 in expenditures with a tax request of \$293,000, with \$286,135 from property tax and \$6,865 from utility excise tax; and the FY19 Tort Liability Work budget be approved for \$5,000 in expenditures with a tax request of \$4,000 with \$3,910 from property tax and \$90 from utility excise tax; and the FY19 Unemployment Compensation Fund Work Budget be approved for \$9,500 in expenditures with a tax request of \$0; with \$0 from property tax and \$0 from utility excise tax. The motion was seconded by Heaberlin. The motion passed unanimously. (Following this meeting it was brought to the council's attention by the Warren County Auditor that the public hearing notices were not in place in time and this process will have to be repeated in April, 2019).

Patterson moved to approve the January 2019 Vouchers of \$26,330.69 numbered 12147 to 12168 plus EFT's and ACH'S and February 2019 Vouchers of \$17,243.73 numbered 12169 to 12183 plus EFT's and ACH's. Netley seconded. Motion passed unanimously.

Personnel Committee had no report but will be meeting next month to discuss reviews and new policy.

Facility Committee reported on the building inspection report they had received. No major concerns at this time.

Charles Ertzinger, the IECA representative reminded the council about the upcoming Extension Council Conference on March 30, 2019 in Ames. Also continued discussion regarding updates from the state.

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Garrington updated the council on upcoming programming coming out of the office including Babysitting Clinics, Horticulture Workshops, Commercial Pesticide testing, and more. She highlighted new networking opportunities and that two summer assistants will be starting their roles in mid May.

Chizek went over council member profiles, ideals and suggested calendar of events that councils should be aware of for future meetings and as an acting council member themselves. Old Business consisted of a motion from the facility committee in regards to their research over the last six months in regards to buying a new location. The committee brought a motion to the table that read, "The Facility Committee proposed that the Warren County Extension Council enter into a contract to purchase the Warren County Farm Bureau building at 200 West 2<sup>nd</sup> Avenue, Indianola. The total purchase price for the Real Estate is Three Hundred Sixty Thousand Dollars (\$360,000) of which One Hundred Five Thousand (\$105,000) would be paid on the signing date of the contract. Buyers shall pay interest from May 1, 2019 on the unpaid balance, at the rate of five percent (5%) per annum, payable monthly. The remaining purchase price of the \$255,000, plus any accrued but unpaid interest, shall be paid in full on or before December 31, 2021. Pauling seconded this motion. Discussion ensued about review of contracts, building inspection, maintenance schedules, fixtures and/or furniture retains, potential expenses, and potential rental opportunities. Signage questions were also addressed. Motion passed unanimously.

New Business discussed began with Garrington reminding Council Members if they wish to attend the IECA Council Conference to let her know. She will help sign them up.

The Structured for Success Survey was reviewed and edited by the Extension Council under the direction of Chizek. Chizek walked through the staff's previous responses and asked council to make any edits they saw fit. Chizek will turn this completed information in to the state.

Heaberlin left the meeting at 8:08pm.

Chizek presented the Region 13 Listening Session Materials from the October 10<sup>th</sup> meeting with Dr. John Lawrence. Chizek highlighted the five major issues mentioned throughout all twenty meetings which included: Ag Economy, Housing, Childcare, Mental Health, and Workforce.

Matlage moved that the Council adjourn seconded by Netley. Motion carried unanimously. The meeting adjourned at 8:45 pm.

Respectfully Submitted

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Kate Patterson  
Secretary

Dated: \_\_\_\_\_