

Wapello County Extension Council Meeting

Date: 23 November 2020

Time: 7:00 PM

Location: Zoom (<https://iastate.zoom.us/join>) Meeting id: 954 4141 9935 Password: 268112

1. Call the meeting to order-Elaine Heisdorffer, Chairperson

2. Roll Call and Introductions

3. Approval of Agenda-Elaine Heisdorffer, Chairperson

4. Open Forum-An opportunity for any public present

The Wapello County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 5 minutes. If your concern is not listed in the agenda below there will be no action taken at this meeting, but concerns may be an agenda item at future meetings. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.

5. Secretary's Report-Jolene McNabb, Secretary

- Minutes of the previous meeting

6. Treasurer's Report-Mary Kivlahan, Treasurer

- Approval of Vouchers
- Approval of Financial Statements

7. Reports

a. Staff and Program Specialists

b. Extension Council Committees

- Personnel
- Fiscal
- Programming

c. Regional

d. Iowa Extension Council Association

e. 4-H Foundation

f. Expo Board

g. Master Gardeners

h. MOU Committee

8. Old Business

a. Consideration of Office Operations for December & January

b. Consideration of Quote from Cleaning Company Professional Janitorial Service

9. New Business

a. Consideration of 2021 Wapello County 4-H Expo Book

b. Consideration of Custodian of Public Record and Open Records Request

10. Agenda items for the next meeting

11. Next Meeting

- January 25, 2021 at 7:00 PM at the Wapello County Extension Office

12. Adjourned

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