

Minutes of the Regular Meeting of Wapello County Agricultural Extension District

Date: 31 August 2020

Time: 7:00 PM

Location: Wapello Extension Office

1. Call the Meeting to Order: Elaine Heisdorffer, Chairperson

2. Roll Call & Introductions:

X	Cartwright, Paul	X	Heisdorffer, Elaine	X	Kesselring, Glen
X	Kivlahan, Mary	X	Kramer, Joyce	X	McAntire, Martha
X	McMullin, Doug	X	McNabb, Jolene	X	Thompson, Stan

X	Heisdorffer, Jessica OA	X	Leager, Craig REED	X	Lanman, Hilary PWAP
X	Emery, Cindy CYC		Anders, Kelli LFC		Lawrence, Cicely NEST
X	Duff, Lisa Prog. Coord.		Valdez, Toni Prog. Asst.		

3. Approval of Agenda: Elaine Heisdorffer, Chairperson

Moved by:

Mary

Seconded by:

Glen

Motion Carried:

8	TO	0
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4. Open Forum: An opportunity for any public present

Duane Bass

5. Secretary's Report: Jolene McNabb, Secretary

➤ **Minutes of Previous Meeting**

Moved by:

Joyce

Seconded by:

Paul

Motion Carried:

8	TO	0
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6. Treasurer's Report: Mary Kivlahan, Treasurer

➤ **Approval of Vouchers & EFT Payments**

• **Vouchers**

14947 through 14988

- **EFT Payments**

IPERS \$2591.79

US Treasury \$3379.91

Moved by:

Martha

Seconded by:

Glen

Motion Carried:

8	TO	0
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➤ **Approval of Financial Statements**

Moved by:

Mary

Seconded by:

Martha

Motion Carried:

8	TO	0
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7. Reports

a. Staff and Program Specialist

Staff reports came by email.

b. Extension Council Committees

Personnel-Craig discussed standardized staff reports. Physical committee nothing of major concern. Expo Board has been presented a bill for \$1,307.26. Nothing for programming.
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c. Regional

Staff has been organizing and tidying up. Thank you staff! Craig handed out a sheet with different updates on it. Audits have started across the State. Lee County is going through the audit right now. Looked at the Two-way scorecard communication tool. Have been doing radio spots for the different programs. Left out Drive-thru-Thursdays.

d. Iowa Extension Council Association

Emails

e. 4-H Foundation

No report

f. Expo Board

The results of the non-public Expo. They cleaned everything after each show. The Haunted House has been cancelled this year. Video teaser will be done to remind them they Haunted House will be back next year. Enchanted Forest will be done virtual.

g. Master Gardeners

Didn't have a meeting in August.

h. MOU Committee

Haven't meet recently

8. Old Business

a. Consideration of September 2020-Office Operations Plan:

Paul made a motion to approve the September 2020-Office Operations Plan. Martha

seconded it. Motion carried 8 to 0.

b. Consideration of Funds for Clover Kids:

They are going to hold on to the money and use it later.

c. Consideration of Switching from Verizon to Farmtel Internet:

Paul recommends that we switch the internet to Farmtel and leave the phones with Verizon. Doug made motion to switch the internet to Farmtel and to leave the phones with Verizon. Century Link line is stay as it. Martha seconded it. Motion Carried 8 to 0

9. New Business

a. Consideration of New Volunteers:

None

b. Consideration of COVID-19 Recovery Identified Challenge Priorities:

Joyce made a motion to approve the ranking as presented. Paul seconded it. Motion carried 8 to 0. The six initiatives are as follows (these are listed in order of importance for Wapello County):

1. Supporting lowans in improving financial security
2. Engaging lowans in improving food supply, safety, and access
3. Engaging lowans in addressing mental health
4. Reviving the Iowa economy
5. Expanding educational opportunities for youth
6. Supporting efforts to increase access to quality childcare

c. Consideration of Wapello Foundation Grant:

Joyce made a motion to go forward with the Grant. Martha seconded it. Motion Carried 8 to 0.

d. Consideration of MW-CPPC MOU Service Agreement:

Glen made to a motion to approve the MW-CPPC MOU Service Agreement. Paul seconded it. Motion Carried. 8 to 0.

e. Consideration of the Mentor Academy:

Jess was nominated as a mentor and was chosen. Paul made a motion to accept the Mentor Academy as presented. Martha seconded it. Motion Carried. 8 to 0

10. Agenda items for next meeting

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11. Next Meeting

▪ **Date**

09/28/2020

▪ **Time**

7:00 p.m.

12. Adjourned

Moved by:

Mary

Seconded by:

Martha

Motion Carried:

8	to	0
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Secretary, Wapello County Agricultural Extension District

Jolene R. McNabb