

Minutes of the Regular Meeting of Wapello County Agricultural Extension District

Date: 29 June 2020

Time: 7:00 PM

Location: Wapello Extension Office

1. Call the Meeting to Order: Elaine Heisdorffer, Chairperson

2. Roll Call & Introductions:

X	Cartwright, Paul	X	Heisdorffer, Elaine	X	Kesselring, Glen (Zoom)
X	Kivlahan, Mary		Kramer, Joyce	X	McAntire, Martha
X	McMullin, Doug	X	McNabb, Jolene	X	Thompson, Stan (Zoom)

X	Heisdorffer, Jessica OA	X	Henderson, Sue REED
X	Leager, Craig REED		

3. Approval of Agenda: Elaine Heisdorffer, Chairperson

Moved by:

Doug

Seconded by:

Paul

Motion Carried:

7	TO	0
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4. Open Forum: An opportunity for any public present

Jeff Emery, Lisa Duff, Larry Sample, Duane Bass, Cindy Emery

5. Secretary's Report: Jolene McNabb, Secretary

➤ **Minutes of May Meeting**

Moved by:

Mary

Seconded by:

Martha

Motion Carried:

7	TO	0
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6. Treasurer's Report: Mary Kivlahan, Treasurer

➤ **Approval of Vouchers & EFT Payments**

• **Vouchers**

14866 through 14909

• **EFT Payments**

IPERS \$2473.95
US Treasury \$3238.89

Moved by:

Doug

Seconded by:

Jolene

Motion Carried:

7	TO	0
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➤ **Approval of Financial Statements**

Moved by:

Paul

Seconded by:

Doug

Motion Carried:

7	TO	0
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7. Reports

a. Staff and Program Specialist

Emailed staff reports. No Program Specialist

b. Extension Council Committees

Fiscal: We are ending in a nice spot. Programming: nothing. Personnel: Did evaluations last week. Talk we staff about the new Regional Director. If any extension Council member gets a call from staff, they are to redirect them to the Regional Director. If staff has a problem with Craig then they go to his boss.

c. Regional

John Lawrence will be doing a connect meeting. ISU has sent out a best practice on livestock shows.

d. Iowa Extension Council Association

Email. Barbara Kistler will represent region 26.

e. 4-H Foundation

Mud Run has been cancelled for this year. Basket auction will be online. Cow pie bingo will still be going on ask a youth member.

f. Expo Board

Minutes to the meeting was included in the packet. Ottumwa Radio will be live streaming the shows for our non traditional expo.

g. Master Gardeners

Last meeting was 8/3/19. Working on things.

h. MOU Committee

No report.

8. Old Business

a. Consideration of plan to reopen office:

Doug made a motion to continue the schedule as it is right now. Have staff meet and decide how they would like to see happen when the office opens. They need to come up with a plan and bring it to the July meeting. Paul second it. Motion carried 6 to 1.

b. Consideration of donation to Crawfordsville Research Farm:

Doug made a motion to decline the donation to the Crawfordsville Research Farm. Paul seconded it. Motion carried 7 to 0

c. Consideration of Internet Stipend:

Doug made a motion that we pay any direct overage for internet that was caused by them working from home in the months from April, May, June and July. They would need to submit documentation (bill from internet provider) to the Council. Glen seconded it. Motion carried 7 to 0.

9. New Business

a. Consideration of Expo Book Rule Changes:

Paul made a motion to accept changes as submitted. Doug seconded it. Motion carried 7 to 0.

b. Consideration of 4-H Fee:

Mary made a motion to leave the fee at \$15 and market it as leaving the fee as the same. Doug seconded it. Motion carried 6 to 1. Doug made a motion for the Clover kids that are going into regular 4-H, their fees will be waived for the 1st year. For the regular 4-H members the 1st child would be \$35 and the rest in the household would be 1/2 price if they would pay by December 31, 2020, then it goes up to \$35/child. They would also need to pay at the office. Martha seconded the motion. Motion Carried 7 to 0.

c. Consideration of New Volunteers:

none

d. Consideration of Raises:

Doug made a motion to give the Jessica, Cindy, Kelli, and Lisa (County paid only) a .15 per hour raise. (.18 1/2 with liabilities). Paul seconded it. Motion carried 7 to 0.

e. Consideration of PWAP Extension into October:

Mary made a motion to extended PWAP into October, this will entail 1 more delivery and time to finish all reporting that has to be done to finalize the grant. Martha seconded it. Motion Carried 7 to 0.

10. Agenda items for next meeting

Replacing Verizon internet with Farmtel.

11. Next Meeting

▪ **Date**

07/27/2020

▪ **Time**

7:00 p.m.

12. Adjourned

Moved by:

Doug

Seconded by:

Paul

Motion Carried:

7 to 0

Secretary, Wapello County Agricultural Extension District

Jolene R. McNabb