

# Minutes of the Regular Meeting of Wapello County Agricultural Extension District

**DATE:** 27 JUNE 2022    **TIME:** 6:30 PM    **LOCATION:** WAPELLO COUNTY EXTENSION OFFICE

## 1. Call the meeting to order-Paul Cartwright, Chairperson

## 2. Roll Call and Introductions

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| <input checked="" type="checkbox"/> Angle, Allison | <input checked="" type="checkbox"/> Cartwright, Paul     | <input checked="" type="checkbox"/> Conrad, Randy   |
| <input type="checkbox"/> Ellis, Stephanie          | <input checked="" type="checkbox"/> Heisdorffer, Elaine  | <input checked="" type="checkbox"/> Kendrick, Clint |
| <input checked="" type="checkbox"/> McMullin, Doug | <input checked="" type="checkbox"/> Witt, Clint          | <input type="checkbox"/> Reed-Appel, Melissa        |
|  |  |   |
| <input checked="" type="checkbox"/> Hall, Cindy    | <input checked="" type="checkbox"/> Heisdorffer, Jessica | <input checked="" type="checkbox"/> Emery, Cindy    |
| <input type="checkbox"/> Anders, Kelli             | <input checked="" type="checkbox"/> Duff, Lisa           | <input type="checkbox"/> McMillian-Sherwood, Karie  |

## 3. Approval of Agenda-Paul Cartwright, Chairperson

- Moved by:  

Randy Conrad
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- Seconded by:  

Doug McMullin
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- Motion Carried:  

7	TO	0
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## 4. Open Forum-An opportunity for any public present

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## 5. Secretary's Report-Allison Angle, Secretary

- Minutes of the previous meeting  

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- Moved by:  

Randy Conrad
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- Seconded by:  

Elaine Heisdorffer
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- Motion Carried:  

7	TO	0
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## 6. Treasurer's Report-Stephanie Ellis, Treasurer

- Approval of Vouchers and EFT Payments

### VOUCHERS

15505	THROUGH	15552
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### EFT PAYMENTS

IPERS	\$4126.73 (EFT 096 & 103)
US Dept. Treasury	\$5650.21 (EFT 097 & 104)
Treasurer State Of IA	\$0
Travel/Expenses	\$1610.56 (EFT 091-095 & 098-102)

This institution is an equal opportunity provider. For the full non-discrimination statement or accommodation inquiries, go to [www.extension.iastate.edu/diversity/ext](http://www.extension.iastate.edu/diversity/ext).

Payroll	\$22,147.73 (DD 095-100 & 101-106)
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- Moved by:  
Clint Witt
- Seconded by:  
Randy Conrad
- Motion Carried:  
7 TO 0

- Approval of Financial Statements

- Moved by:  
Clint Kendrick
- Seconded by:  
Randy Conrad
- Motion Carried:  
7 TO 0

## 7. Reports

- a. Staff and Program Specialists

Nest program awarded everything requested except Spanish instructor

- b. Regional Director

Working on county fairs

- 2020 State Audit Report
- 2020 County Audit Report

- c. Iowa Extension Council Association

No updates

- d. Extension Council Committees

- Personnel  
Just started staff reviews
- Fiscal  
No meeting
- Programming  
No meeting

- e. 4-H Foundation

Cow Pie Bingo not happening this year at Expo, looking at another fundraiser. Silent Auction at Expo, chainsaw carving at Expo and auction off artwork

- f. Expo Board

Discussion on utilities to see if extension council can help with those expenses. Had clean up day Saturday, Expo starts July 10. Working on Celebrity Animal Show.

- g. Master Gardeners

Met in June, Doing a workshop at Expo. Will meet again in September

- h. MOU Committee

Met this past month. Discussed increasing the size of the dumpster instead of recycling dumpster. Designated smoking area for employee's behind the building. Discussed how to better control temperatures.

## 8. Old Business

- a. New Volunteers

None

## 9. New Business

a. **Expo Hours**

Clint Witt made motion to approve staff hours for expo week with Doug McMullin second. Passed 7 to 0.

b. **Fundraiser**

Clint Witt Made motion to auction off a hot air balloon ride at Expo, Doug McMullin second. Passed 7 to 0.

c. **Hour Increase**

Personnel Committee discussed increasing Lisa Duff to full time as K-12 Outreach Educator. She will be 40 hours per week starting August 1, 2022. Doug McMullin made the motion to approve and Clint Kendrick second. Passed 7 to 0.

d. **Professional Development**

Cindy Emery has requested to attend the 2022 NAE4-HYDP National Conference October 11-13, 2022 in Madison, Wisconsin. The total expense will not exceed \$1800. Motion by Clint Witt, Clint Kendrick second. Passed 7 to 0

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10. **Agenda items for the next meeting**

Staff raises, approval of the dumpster

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11. **Next Meeting**

- **July 25, 2022 at 6:30 PM at the Wapello County Extension Office**

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12. **Adjourned**

- **Moved by:**

Doug McMulline

- **Seconded by:**

Randy Conrad

- **Motion Carried:**

7 TO 0

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**Secretary, Wapello County Agricultural Extension District**

*Allison Angle*