

Minutes of the Regular Meeting of Wapello County Agricultural Extension District

DATE: 28 MARCH 2022 **TIME:** 6:30 PM **LOCATION:** WAPELLO COUNTY EXTENSION OFFICE

1. Call the meeting to order-Paul Cartwright, Chairperson

2. Roll Call and Introductions

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| <input checked="" type="checkbox"/> Angle, Allison | <input checked="" type="checkbox"/> Cartwright, Paul | <input checked="" type="checkbox"/> Conrad, Randy |
| <input checked="" type="checkbox"/> Ellis, Stephanie | <input type="checkbox"/> Heisdorffer, Elaine | <input checked="" type="checkbox"/> Kendrick, Clint |
| <input type="checkbox"/> McMullin, Doug | <input checked="" type="checkbox"/> Witt, Clint | <input checked="" type="checkbox"/> Reed-Appel, Melissa |
| | | |
| <input checked="" type="checkbox"/> Hall, Cindy | <input checked="" type="checkbox"/> Heisdorffer, Jessica | <input checked="" type="checkbox"/> Emery, Cindy |
| <input checked="" type="checkbox"/> Anders, Kelli | <input type="checkbox"/> Duff, Lisa | <input checked="" type="checkbox"/> McMillian-Sherwood, Karie |

3. Approval of Agenda-Paul Cartwright, Chairperson

- Moved by:

Randy Conrad

- Seconded by:

Melissa Appel

- Motion Carried:

7	TO	0
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4. Open Forum-An opportunity for any public present

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5. Secretary's Report-Allison Angle, Secretary

- Minutes of the previous meeting

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- Moved by:

Clint Witt

- Seconded by:

Randy Conrad

- Motion Carried:

7	TO	0
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6. Treasurer's Report-Stephanie Ellis, Treasurer

- Approval of Vouchers and EFT Payments

VOUCHERS

15465	THROUGH	15483
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EFT PAYMENTS

IPERS	\$0
US Dept. Treasury	\$0
Payroll	\$0
Travel/Expenses	\$0

This institution is an equal opportunity provider. For the full non-discrimination statement or accommodation inquiries, go to www.extension.iastate.edu/diversity/ext.

- Moved by:
Clint Kendrick
- Seconded by:
Randy Conrad
- Motion Carried:
7 **TO** **0**

- Approval of Financial Statements

- Moved by:
Clint Kendrick
- Seconded by:
Randy Conrad
- Motion Carried:
7 **TO** **0**

7. Reports

a. Staff and Program Specialists

Kelli Anders – Did the finance program with 20 students at Wilson Elementary. Carrie Sherwood, NEST Coordinator – has 13 families in the NEST program. Looking for a Spanish speaking teacher to help with growing this program, and is also in need of childcare.

b. Regional Director

Carryover of Budget discussion. Send your wish list ideas to Jessica a week before the meeting. Please include quantities, links, and dollar amounts. List your items in order of importance.

c. Iowa Extension Council Association

No updates

d. Extension Council Committees

- Personnel

n/a

- Fiscal

n/a

- Programming

n/a

e. 4-H Foundation

Scholarship interviews last week.

f. Expo Board

Rocket Grant, All boats and campers out of storage, bathroom hoping to be finished by May.

g. Master Gardeners

Next meeting is April 4.

h. MOU Committee

n/a

8. Old Business

a. New Volunteers

none

b. CED Fund Request

Table to next meeting.

c. Garden

Presentation by Kelli Anders – Beds changing to different school locations. Some things will be donated to Pioneer Ridge and United Way.

Clint Witt made the motion to Start with donating to the different elementary schools, and then anything left donate to Pioneer Ridge and United Way, motion seconded by Stephanie Ellis, motion passed 7 to 0.

d. **Trash Collection Service**

Table to next meeting after MOU committee meets

e. **Extension Policy for public using our programs**

Tobacco use in the building or on the campus discussion. It will be discussed by MOU committee

9. New Business

a. **Nominating Committee**

Choose a nominating committee with 4 members at April meeting

b. **Revision of Open Forum Statement**

Melissa Appel made the motion to approve the new open forum statement:

The Wapello County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 5 minutes. There will be no action taken at this meeting, but concerns may be an agenda item at future meetings. The Council will not answer questions, comment nor explain their position on actions taken during this public comment period; however, the extension council may ask clarifying questions. Participants may not engage in discussion on other items of business during the meeting. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum. **Clint Kendrick seconded the motion, motion passed 7 to 0**

c. **STEM Rocket Project**

Stephanie Ellis made the motion to donate \$250 to the Rocket project for awards. Motion seconded by Melissa Appel, Motion passed 7 to 0.

d. **Cleaning**

Getting bids at this point to see if we want someone new. Will be discussed at next meeting. Cindy Hall will still be in contact with the current person to see if it can be improved.

e. **Office Coverage**

Randy Conrad made the motion to close the office April 19, 20, 21 so three staff members can attend professional development. Stephanie Ellis seconded the motion. Motion passed 7 to 0.

10. Agenda items for the next meeting

Nominating committee, wish list for items for purchase

11. Next Meeting

- April 25, 2022 at 6:30 PM at the Wapello County Extension Office

12. Adjourned

- **Moved by:**

Clint Kendrick

- **Seconded by:**

Randy Conrad

- **Motion Carried:**

7 TO 0

Secretary, Wapello County Agricultural Extension District
Allison Angle