

# Notice of Organizational Meeting of the Wapello County Agricultural Extension Council

In compliance with the County Agricultural Extension Law, the organizational meeting of the Wapello County Agricultural Extension Council will be held at 6:30 p.m. on the 30<sup>th</sup> day of January, 2023 at Wapello County Extension Office in Ottumwa, Iowa

It is important that all members attend this meeting.

1. **Call the meeting to order**
2. **Roll Call and Introductions**
3. **Approval of Agenda**
4. **Secretary's Report**
  - Minutes of the previous meeting
5. **Organizational Meeting**
  - A. **Election of Officers**
  - B. **Regular Council meeting date and time**
  - C. **Committee Assignments**
  - D. **Appointments to other boards and committees**
  - E. **Official Newspapers**
  - F. **Fiscal Procedures**
  - G. **Designate Custodian of Public Record and Open Requests**
  - H. **Approval of meeting requirements, meeting conduct, volunteers, and financial reports**
6. **Regular Meeting**
  - A. **Open Forum**-An opportunity for any public present  
*The Wapello County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 5 minutes. If your concern is not listed in the agenda below there will be no action taken at this meeting, but concerns may be an agenda item at future meetings. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.*
  - B. **Treasurer's Report**
    - i. Approval of Vouchers and EFT payments
    - ii. Approval of Financial Statements
  - C. **Reports**
    - i. Staff and Program Specialists
    - ii. Extension Council Committees
      - Personnel
      - Fiscal
      - Program
    - iii. 4-H Foundation
    - iv. Expo Board
    - v. Master Gardeners
    - vi. MOU Committee
    - vii. Iowa Extension Council Association
    - viii. Regional Director
  - D. **Approval of Work Budget**
  - E. **Old Business**
    - i. Expo Book (Swine Section)
  - F. **New Business**
    - i. Coming Together for Racial Dialogue
    - ii. Clover Kid Assistant Mileage

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- iii. Summer Intern/Assistant
- iv. Annual Conference
- v. Professional Development Request/Crucial Conversations
- vi. Housing 4-H Outreach Program Assistant
- vii. Hotshots Fundraiser
- viii. Council member Resignation

**G. Agenda items for the next meeting**

**H. Next Meeting**

- February 27, 2023 at 6:30 PM at the Wapello County Extension Office

**I. Adjourned**