

## Van Buren County Extension Special meeting

February 21, 2024 via Conference Call Line

Conference Call Number: 866-244-8528 Participant ID: 326 236#

1. Call the meeting to order: Chrissy Westercamp called the meeting to order at 6:30 PM
2. Roll Call: Council members - Chrissy Westercamp, Jenny Baker, Jenny Gardner, Sheila Smith, Steve Duke, Sandi Coffman (joined at 7:05)

**Staff attending:** Cindy Hall

**Public Present:** None

3. Approval of agenda: Genny Gardener motioned to approve the agenda. Shelia Smith seconded the motion. The motion carried unanimously 6 to 0.

#### 4. Public Forum

*The Van Buren County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 5 minutes. If your concern is not listed in the agenda below, there will be no action taken at this meeting, however, concerns may be an agenda item at future meetings. The council will not answer questions, clarify comments, nor discussion on other items of business during the meeting, unless previously arranged. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.*

#### 5. New Business:

- **Office and Program Manager Position**

- Jenny Gardener moved to approve the job transfer of Jenniffer Plowman from CYC to Office & Program Manager at a new wage of \$17.50/hour effective Monday, February 26, 2024. Seconded by Sandi Coffman.

- **County Youth Coordinator Position**

- Steve Duke moved to post the CYC position at 32 hours/week for up to \$17/hour, with the wage not in the job posting, but being shared if asked. Seconded by Sandi Coffman.

- **Regional ISU Catalyst Grant Proposal Workgroup**

- Cindy Hall provided an overview of an idea for an ISU Catalyst Grant Proposal. She asked for a volunteer to serve on a committee to explore the idea. Shelia Smith volunteered to serve on the committee. More information will be shared at the March and April meetings.

The next meeting is February 28, 2024 at 7:00 PM in the Farm Bureau room at Fairview Barn.

The meeting was adjourned at 7:01 PM