

Van Buren Extension Council Meeting Minutes April 14, 2022

Meeting was called to order at 7:10PM

Council Present – William Whitaker, Steve Duke, Jenny Gardner, Sarah Tedrow, Tim Gilchrist, Kathy Noll, Twyla Peacock,

Council Absent – Sandra Coffman, Chrissy Westercamp

Staff Present – Tonya Irvin, Jennifer Plowman, Cindy Hall

Guest – Diane Waugh, Van Buren Fair Board

Motion to approve agenda – Kathy Noll made the motion, seconded by Steve Duke. Passed unanimously.

Secretary Report – Motion made by Tim Gilchrist and seconded by Kathy Noll. Passed Unanimously.

The treasurer report for February was for checks from 6193 to 6214 for a total of \$11,603.54. The treasurer report for March was for checks from 6215 to 6244 for a total of \$14,204.55. Motion made by William Whitaker and seconded by Kathy Noll. Passed unanimously.

Reports-

Tonya reported that green DOT signs on the highway would go up directing people to the extension office after the office is officially moved.

Finance committee made the 2020 state audit report and the 2021 Van Buren Audit Exit Report. Motion by Sarah Tedrow and Seconded by Tim Gilchrist to accept the reports. Passed unanimously.

No other reports were given.

Unfinished business –

SESS – The club needs a specific cost for their insurance. They have verbally agreed to pay for their own insurance.

Extension/FFA/Fair Board MOU - The MOU changes were discussed. More changes will be discussed after the 2022 fair in July. The current MOU with changes will be presented to the school for their approval. Motion made by Twyla Peacock and seconded by Kathy Noll to accept the MOU with the changes presented. 7 voted in favor. 1 voted against (Jenny Gardner)

Fair Superintendents – As previously discussed, superintendents will be required to attend a meeting to review rules, regulations, chain of command and show day. It was also discussed that fair project superintendents are volunteering for the extension council and are under their authority and not volunteering as a fair board member.

Disposal of office equipment was discussed. Anything of value will be advertized and bids taken. The conference table and chairs will be donated to the fair board for use in the building. Any old and outdated equipment will be thrown away or recycled.

New office furniture options were viewed and discussed. Steve made the motion to purchase no new desk for the front office since the old desk could work. No second was made. Motion died. After further discussion about furniture arrangement and cost, Tim Gilchrist made a motion to purchase option 2 desk, the less expensive desk, along with the wall cabinet. Twyla seconded the motion. Motion passed by the vote of 4 in favor and 3 against. The three no votes were Steve Duke, Jenny Gardner and Kathy Noll.

Suggestions for new show times for some the livestock shows were reviewed. The poultry show will be moved to 4 pm and rabbit show will be moved to 6 pm to try and avoid the heat. The horse show was moved to Sunday at 6 pm. After referring to Diane Waugh, she agreed this is a positive move. Motion was made by Will Whitaker and seconded by Kathy Noll to accept the new show schedule. Motion passed unanimously.

Animal rules were discussed. Jenny Gardner made the motion to remove "Yearling Ram Class not offered due to safety concerns" from the fair book. There is no state fair class for yearling rams, and safety is not really an issue. Motion was seconded by Twyla Peacock. Motion passed unanimously.

New female livestock classes were mention by Jenny Gardner. These classes would be for county born and raised heifers, ewes and gilts. This would be similar to the county born and raised classes for market animals. Discussion followed concerning the length of the shows and the time frame from fair this year. Jenny Gardner made the motion to add these classes for the current 2022 fair. No second was made. Motion died. Steve Duke made the motion to add these classes in 2023. The motion was seconded by Tim Gilchrist. Motion passed with 2 no votes. Jenny Gardner and Kathy Noll.

Unruly animals were addressed. Safety of all exhibitors must be considered. There are rules in the fair book currently to address these situations. These rules will be discussed at the superintendents meeting and will be enforced.

A shred photographer between the Extension Council and the fair board was addressed. Our share of the cost would be \$1000.00 and would be paid directly to the fair board and not the photographer. This cost will be paid for before June 30th. Steve Duke made the motion and it was seconded by Twyla Peacock. Motion passed unanimously.

The new property insurance will be in effect May 15th, 2022. This will help with the transition between policies.

Bank accounts were discussed. The scholarship account will be closed and moved to our accounting book instead of being an independent account. This will now be a separate line in the accounting program. Motion made by Steve Duke and seconded by Jenny Gardner. Passed unanimously. The

other account, which was originally opened for employee health insurance, will be closed. Motion made by Steve Duke and seconded by Tim Gilchrist. Motion passed unanimously.

Tim Gilchrist made the motion to adjourn at 9:44PM. Seconded by Steve Duke. Motion passed unanimously.



Signed: Jennifer Gardner