

# **Van Buren County 4-H Record Scoring Guide**

## **DUE DATE**

Books are due to the Extension Office by **OCTOBER 5<sup>th</sup> by 4:30 pm**

To be considered for overall record book,

- ✿ The book must be in the proper order.
- ✿ All necessary sheets for the project areas in order and completed.
- ✿ No more than what is allowed for support material, i.e. 3 pages front and back.
- ✿ The book must be neat and orderly.
- ✿ Tab dividers need to be used for years and also be used to subdivide by project. An example of this is given at the end of this document. They need to be labeled correctly and consistently Example: Beef on 1 tab Add another tab Foundation Beef Add Another Tab Market Steer  
Please be consistent with labeling and use project area name it is easier for judges to pick awards. Horticulture, Food and Nutrition Etc. (do not put veggies, cupcakes, bars etc)
- ✿ One large, three-ring binder (2" or 3" recommended) *should* be used as your book itself. As you progress in your 4-H career, an additional binder may be necessary.
- ✿ **Outside Cover of the Book**: A member may use the traditional green cover or may design their own.

### **Order of the Book**

The 4-H years should be found in the record book in descending order, with the current 4-H year first and tabs used for division.

- a. Cover Page (designed by the member about themselves)
- b. 4-H Participation Summary
- c. 4-H Personal Goals & Leadership Record
- d. Individual Project Records (in alphabetical order is preferred)
- e. Support Material for each project area behind each project
- f. Current Unified Policy
- g. Past Years in Descending Order

### **Explanation of Sheets**

- **Cover page** – This page is all about the member and designed by the member. It *should* include a picture of the member with name, age, grade, club, current year as well as committees served on, offices held during the current year and any other accomplishments during the year. It should be kept to 1 page front and back and it may be creative.
- **Van Buren County 4-H Participation Summary** – This sheet should be updated each year. This sheet is carried forward in your record book each year.
- **Personal Goals & Leadership Record** – On this sheet, personal goals, communications, leadership and recognitions the member has done for the year is recorded. From a first year member to a senior member, this may go from 1 sentence in a box the first year to a full box by the senior year.

- **4-H Project Record** – All projects areas require some form of a project record.
  - ✿ Static Fair Exhibits (Roberts Building)
    - Use the *Van Buren Exhibit Form* or *Van Buren 4-H Photography Exhibit Form* used at the Fair NO STATE FAIR STUFF
  - ✿ Clothing Event
    - Use the *Van Buren County 4-H Clothing Event Form* used at the Fair NO STATE FAIR STUFF
  - ✿ Project Areas Not Exhibited at the Fair
    - Use the *General 4-H Project Record*
  - ✿ Large Animals (Beef, Dairy, Goat, Horse, Sheep & Swine)
    - Juniors – Use *4-H Junior Animal Project Record*
    - Intermediates & Seniors – Use *4-H Large Animal Project Record*
  - ✿ Small Animals (Rabbit & Poultry)
    - Juniors – Use *4-H Junior Animal Project Record*
    - Intermediates & Seniors – Use *4-H Small Animal Project Record*
  - ✿ Dog/Cat/Pet
    - Use *4-H Dog, Cat or Pet Project Record*
  
- **Support Materials** – The member may use imagination, *but keep it simple!* Use the most important items such as newspaper clippings, photos, Remember, this is record book and not a scrap book. The judges have frowned greatly on scrapbooks as record books. Creative and/or scrapbook paper for page background is fine. Three dimensional stickers and art work are not recommended. Ribbons, Stalls Card, Recipe Cards, Weight tickets: PLEASE TAKE A PHOTO OF THESE IF YOU LIKE TO INCLUDE THEM
  
- ✿ Members are allowed up to 3 pages, front and back, of personal pictures and clippings for each project area. Any document stating information regarding fair clippings or additional support materials falls under this guideline. Ribbons, Stalls Card, Recipe Cards, Weight tickets: PLEASE TAKE A PHOTO OF THESE IF YOU LIKE TO INCLUDE THEM
  
- ✿ Each member should have each project tabbed in alphabetical behind each year with a permanent tab. Post its, sticky tabs or taped pieces of paper tend to fall off and get lost. Tab dividers need to be used for years and also be used to subdivide by project. An example of this is given at the end of this document. They need to be labeled correctly and consistently Example: Beef on 1 tab Add another tab Foundation Beef Add Another Tab Market Steer Please be consistent with labeling and use project area name it is easier for judges to pick awards. Horticulture, Food and Nutrition Etc. (do not put veggies, cupcakes, bars etc)
  
- ✿ Clothing Selection, Fashion Revue and \$20 Challenge participants – To be considered for Clothing Event Awards, the form must be filled out correctly, completely and have all the necessary attachments required as it was during the fair.

✿ Individual Awards: Each of the following awards has specific requirements. Please see the below listing of each of those awards. These can also be submitted online using the links provided on the prepare for record books page.

- ◆ **Achievement Award**: To recognize young people who have shown outstanding personal growth through participation in 4-H projects and programs. **Requirements**: In your completed record book, include up to one page, 12 point, single or double spaced with an explanation or statement of what you have **achieved in 4-H** in the past year and why you feel you deserve the Achievement award.
- ◆ **Agriculture Award**: To recognize young people who have grown personally through participation in agriculture programs and projects. This includes but not limited to livestock, workshops, crops, machinery, etc. **Requirements**: In your completed record book, include up to one page, 12 point, single or double spaced with an explanation or statement of what **agriculture experiences** you have had in the last year and what you have learned from them.
- ◆ **AK-SAR-BEN Award**: To recognize 4-H members who are making significant progress toward maturity and leadership through their service as local club officers, county council members, junior leaders and participation in county or area camping programs, achievement shows, county fairs, and other county or area events. Recipient need **not** be AK-SAR-BEN participant, but active 4-H'er in local or county events.
- ◆ **Citizenship Award**: To recognize young people who have learned the meaning citizenship and have demonstrated their understanding through good citizenship practices. Citizenship should be how we talk and act toward each other. Also, how we think and feel about each other. It is our relationship with other people. Activities could include anything that will benefit the community, school, church group, a neighbor, etc. **Requirements**: In your completed record book, include up to one page, 12 point single or double spaced stating why you think it is important to **give back to the community**. Highlight one special event from the past year.
- ◆ **Leadership Award**: To recognize young people who have acquired and demonstrated leadership beyond the local club level. Leadership is helping a group attain its goals. Leadership is not doing things for the group; it is helping the group decide what to do and how to do it. Activities could include helping other 4-H'ers. Conducting workshops plan a club tour or achievement show, plan and carry out a recreation program for your club, etc. **Requirements**: In your completed record book, include up to one page, 12 point single or double spaced reviewing your most **memorable leadership** accomplishment.

## **Record Scoring For Livestock Awards**

### **Livestock Leadership Award**

The purpose of the award is to recognize young people who have acquired and demonstrated leadership in an animal project beyond the basic project area. Leadership in the animal projects would be helping others in the same animal project area. Activities could include conducting workshops, teaching others new skills, helping others learn how to care or maintain their animals, helping others with their feed records and/or helping others in the show ring or at shows.

### **Monetary Livestock Awards**

The purpose is to recognize and give aid to 4-H members who are making significant progress toward maturity and leadership in the particular livestock project area. Member must have won the respective project medal in that area before being eligible for the monetary award in that area.

### **Overall Livestock Feed Record Awards**

The purpose is to recognize young people who have carried multiple animal species projects and maintained excellent records for multiple species at the same time. To be eligible for this award, the member must have carried more than one animal species in the year. This may be any of the species; beef, dairy, goat, horse, poultry, rabbit, sheep or swine.

