

VAN BUREN COUNTY EXTENSION COUNCIL MEETING

DATE: OCTOBER 25, 2023 TIME: 7:00 P.M. LOCATION: FARM BUREAU/AG CONF ROOM

AGENDA

- 1) Call the Meeting to Order
- 2) Roll Call and Introductions
- 3) Approval of Agenda

4) Public Forum

The Van Buren County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 5 minutes. If your concern is not listed in the agenda below, there will be no action taken at this meeting, however, concerns may be an agenda item at future meetings. The council will not answer questions, clarify comments, nor discussion on other items of business during the meeting, unless previously arranged. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.

5) Secretary's Report

- A. Approval of minutes from previous meetings

6) Treasurer's Report

- A. Approval of bills and vouchers*
- B. Approval of the financial statements*

7) Reports

- A. Staff and program specialists' reports*
- B. Extension council committees
- C. Regional Director
- D. Fair Board
- E. Iowa Extension Council Association

10) Old Business

- A. December Meeting Date
- B. Rules Committee Update*

11) New Business

- A. Check number 6662 written 7/31/23 to IRS VOIDED due to misbilling and correction by IRS.
- B. 4-H Bookkeeping Journal Entry (wrong account)
- C. Jennifer Facilitator Training \$150
- D. Christmas time off Dec 22nd instead of 26th (beef weigh-in Dec 27th)
- E. Approval of up to two additional 2023 holidays if given to state employees by the governor
- F. Temporary Employee Sharing Agreement with Davis County

10) Next Meeting

- A. Wednesday, November 29, 2023, 7p.m. – Extension Office
- B. Agenda items
- C. Adjourn

*Support documents emailed or printed

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