

**Van Buren County Extension Council Meeting
November 29, 2023**

1. **Call the meeting to order:** Steve Duke called the meeting to order at 7:00 pm
2. **Roll Call and introductions:** All council members present: Steve Duke, Chrissy Westercamp, Jenny Gardner, Sarah Tedrow, Tammy Hoaglin, Kathy Noll, Sandi Coffman (arrived at 7:02), Shelia Smith, and Jenny Baker.
Staff Present: Martha Davidson, Jennifer Plowman, and Cindy Hall.
Public Present: Rachel Smith

3. **Approval of agenda:** Sarah Tedrow moved to approve the agenda. Kathy Noll seconded. The motion carried unanimously.

4. Public Forum

The Van Buren County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 5 minutes. If your concern is not listed in the agenda below, there will be no action taken at this meeting, however, concerns may be an agenda item at future meetings. The council will not answer questions, clarify comments, nor discussion on other items of business during the meeting, unless previously arranged. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.

5. Secretary Report

Chrissy Westercamp moved to approve June meeting minutes. Tammy Hoaglin seconded. The motion was carried unanimously.

6. Treasurer's Report

September:

Checks # 6709 to # 6730 for \$ 3897.70 .

Electronic Funds Transfers (EFTs) \$ 1848.16 .

Direct Deposits \$ 4674.84 .

Total Expenses \$ 10420.70 . Total Deposits \$ 45791.61 .

Moved by Shelia Smith, seconded by Kathy Noll. The motion carried unanimously.

Jenny Gardner moved to approve the financial statements. Shelia Smith seconded. The motion carried unanimously.

7. Reports

- A. Staff and program specialist reports – Jennifer Plowman gave a short report
- B. Extension council committees - Personnel Committee Update
- C. Regional Director - Fiscal Budget
- D. Fair Board – Fair 2024 July 21st – 29th
- E. Iowa Extension Council Association

Jenny Baker moved to approve the reports. Sarah Tedrow seconded the motion. The motion carried unanimously.

8. Unfinished/Ongoing Business

A. Rules Committee Update and Vote

General and Livestock Rule Changes

❖ Fitting rule

- It is the intent that the 4-H/FFA member take responsibility for their livestock project. The 4-H/ FFA member must be involved with animal care unless they are working with the care of another animal, such as show prep or exhibiting in the ring. Anyone can provide assistance and advice with clipping and fitting.
 - *Shelia Smith made a motion to approve this rule change as stated above. Kathy Noll seconded. The motion carried unanimously.*

❖ Protest

- The committee will consist of the following combination: Fair board President, Fair board Vice President, Extension Chair, Extension Vice Chair, CYC, FFA Advisor, and a School Rep (for FFA issues). Fair board secretary will take minutes.
- Protest- Both parties will be given 5 minutes to speak to the committee
- Protest Money- Increase to \$100, if they win they will get the money back. If they lose it will be donated to the charity of their choice
- Once the committee has made their decision both parties will be called in and it will be shared with them
- All Decisions are final
 - *Chrissy Westercamp made a motion to approve this rule change as stated above. Sandi Coffman seconded. The motion carried unanimously.*

❖ Rule 17: Eliminate this rule in general and state a show order will be listed in each species. It can also eliminate part of Rule 18

- *No motion needed*

❖-Rerword Rule 18.

- Showmanship for each species will be shown as follows: Seniors first followed by Intermediates and finish with Juniors. Showmanship classes may be subdivided dependent on entries. Exhibitors must show his or her animal that has been entered and exhibited in the 4-H/FFA show
 - *No motion needed*

❖ Rule 9 and 10 in Livestock Rules basically the same thing. Put it under Livestock General Rules.

- If an exhibitor is unable to exhibit or needs help exhibiting their animal due to illness or injury or multiple entries in a class, the exhibitor may get help from another current and active Van Buren 4-H or FFA member to help prepare and exhibit the animal for them in

the ring. Please inform the Superintendent or Extension Rep. Special circumstances may be honored with prior approval by the entry deadline.

- *Jenny Gardner made a motion to approve this rule change with the adjustments made above. Sandi Coffman seconded. The motion carried unanimously.*

❖ Rule 30 needs to be modified regarding chore times

- Morning feeding/watering should be completed by 9:00 am. Evening feeding/watering should be completed by 9:00 p.m. Stalls/Pens are to be kept clean at all times. Morning and evening cleanings are to be done before feeding/watering is completed. For more specific rules, see each species. If unable to complete chores during this time, please make other arrangements and let your superintendent and/or extension rep know.
 - *Kathy Noll made the motion to approve the rule change as stated above. Sarah Tedrow seconded. The motion carried unanimously.*

❖ AOB Rule

- Superintendent Discretion- get rid of the 3 rule
 - *Chrissy Westercamp made a motion to approve the changes as stated above. Jenny Baker seconded. The motion carried unanimously.*

❖ Showdown animals and Ultrasound

- Beginning at 7:00 pm a parade of champions will take place prior to the livestock sale. This will highlight market and breeding animal champions and Ultrasound Champions. If the exhibitor chooses not to participate, they must inform the extension office and their superintendent by Sunday at Noon
 - *No Motion Needed*

❖ Showmanship

- Add a Supreme Showmanship- The Champion Junior, Intermediate, and Senior from the respective species show will all compete for the supreme showmanship award.
 - *Sarah Tedrow made a motion to approve the changes as stated above. Kathy Noll seconded. The motion carried unanimously.*

❖ Program Changes all other species besides rabbit and poultry, cat pet dog, horse

- All program changes must be given by 10 pm the night prior to that species show to CYC, Ext Rep or Superintendent. After this point, no changes will be made to the program unless there are clerical errors.
 - *Shelia Smith made a motion to approve the changes as stated above. Kathy Noll seconded. The motion carried unanimously.*

❖ 4-H participation update

- Youth must attend 6 Van Buren County 4-H activities, three of which must be club meetings to exhibit at the Van Buren County Fair. If a 4-H member is concerned about achieving the minimum required club meetings and county activities, they should contact

the County Youth Coordinator for a petition form due by May 1st See 4-H unified policy for more information.

- *No motion needed*

❖ Enforcement and rewording-

- All Males must be Steers, Wethers, or Barrows at their respective weigh-in, if not complete they will not be allowed to weigh-in
 - *Jenny Baker made a motion to approve the changes as stated above. Shelia Smith seconded. The motion carried unanimously.*
- Belt Clip or a Harness may be used to display exhibitor number and rate of gain for Sheep, Goat and Swine. *Dairy Cattle and Beef Exhibitors must wear harnesses.*
 - *Kathy Noll made a motion to approve the changes as stated above. Tammy Hoaglin seconded. The motion carried unanimously.*
- Sale Deadline is 12:00 pm on Sunday
 - Suggestion if sale notice is received after 12:00 pm the exhibitor will be moved to the end of the sale list order *for their respective species.*
 - *Shelia Smith made a motion to approve the changes as stated above. Sarah Tedrow seconded. Steve Duke, Jenny Gardner, Sarah Tedrow, Tammy Hoaglin, Kathy Noll, Sandi Coffman, Shelia Smith, and Jenny Baker voted yes. Chrissy Westercamp voted no. The motion carried 8 to 1.*

❖ Grooming Chute and Tables

- Grooming Chute and grooming table spots will not be assigned. Please be courteous to other exhibitors. The superintendent will have the final say on placement if an issue arises.
 - *No motion needed*

❖ Class Additions

- Beef, Dairy Cattle Swine, Meat Goat, Dairy Goat, Sheep Will have:
 - County Born and Raised Breeding Female
 - Bred and Owned Breeding Female
 - County Born and Raised Market Animal (Beef will be "Bob Craig" County Born and Raised)
 - Bred and Owned Market Animal
- Rabbit and Poultry Will have
 - County Born and Raised Poultry
 - Bred and Owned Poultry County
 - Born and Raised Meat Poultry
 - Bred and Owned Meat Poultry
 - County Born and Raised Rabbit
 - Bred and Owned Rabbit

- County Born and Raised Meat Rabbit
- Bred and Owned Meat Rabbit
- *Jenny Baker moved to add “County Born & Raised” and “Bred and Owned” Market and Breeding classes to beef, dairy cattle, swine, meat & dairy goat, sheep, rabbit, and poultry with the rules committee to work out the details for the next meeting. Second by Jenny Gardener. Motion carried unanimously*

Beef

❖Reword these to

- Judges generally judge Heifers from the standpoint of: Breed Characteristics, type, quality, and conformation with emphasis on future usefulness as breeding cows (currently does not make sense in the book)
- Judges generally judge Market animals according to merit from a market stand point taking into consideration conformation, quality, finish and gain ability (currently does not make sense in the book)
- The superintendent will assign families a tack area in the cattle barn.(they don't get a pen sometimes, they will get a wall area)
 - *Kathy Noll made a motion to approve the changes as stated above. Sarah Tedrow seconded. The motion carried unanimously.*

❖ Remove Cows Currently Nursing, Keep Cow Calf Pair division.

- Would like to have a mature cow pair and 2-year-old pair class with a statement that classes may be shown together at the superintendent and ext rep discretion (notice will be given Friday the day prior to the show)
- Champion Cow Calf Pair and Reserve Champion Cow Calf Pair
- Cow calf pairs are not eligible for overall breeding female champion and will not be allowed to represent at showdown.
 - *Sarah Tedrow made a motion to approve the changes as stated above. Kathy Noll seconded. The motion carried unanimously.*

❖ County Born and Raised Breeding female + Bred and Owned

- Will not be divided by age, but we need a statement that if there are too many to exhibit in one class, classes will be divided for safety per superintendent and ext rep.
 - *Jenny Baker made a motion to approve the changes as stated above. Sarah Tedrow seconded. The motion carried unanimously.*

Class V rules 3 and 8 combine.

- If a Lower weight breed(mini Hereford, lowline etc) weighs in at the December weigh in, a decision will be made with ext rep and superintendent.
 - *Shelia Smith made a motion to approve the changes as stated above. Sarah Tedrow seconded. The motion carried unanimously.*

❖ **Class A-S Rule 6 needs to be reworded to make more sense.** Suggestion:

- There will be a Grand and Reserve Breed Champion within each Breed Division. An Overall Grand Champion and Reserve Champion will be selected from the Breed Champions. If a Breed Champion is selected, the Reserve Breed Champion will be allowed to show for Overall Reserve Champion.
 - Show order will be put in the book, if the order needs to be changed it will be done by ext rep and superintendent
 - The Beef Show order will be as follows:
 - Cow Calf Pairs
 - Junior Males
 - Breeding Female
 - County Born & Raised Breeding Female
 - Bottle Calves
 - Return Bottle Calves
 - Market Animals (Heifers then Steers)
 - County Born & Raised Market Animal
 - Ultrasound/Rate of Gain Presentation
 - Showmanship
 - *Jenny Baker made a motion to approve the changes as stated above. Kathy Noll seconded. The motion carried unanimously.*

❖ **Lot 1-2 bull and heifer may be combined (super and ext rep)**

- *Shelia Smith made a motion to approve the changes as stated above. Sarah Tedrow seconded. The motion carried unanimously.*

❖ Return bucket bottle or regular class (not both) Breeding heifer (2 years or younger) Market Heifer and Market Steer (2 years and younger) **They can also be shown in:**

- County Born and Raised Breeding Female
- Bred and Owned Breeding Female
- "Bob Craig" County Born and Raised
- Bred and Owned Market Animal
 - *Jenny Gardner made a motion to approve the changes as stated above. Kathy Noll seconded. The motion carried unanimously.*

❖ **Beef rule 10 Add tie outs:**

- Stall areas and tie out areas are to be cleaned before leaving the fair. No feed, hay, bags, or trash of any kind is to be left in the stalls, barns, or tie outs. The bedding must be cleaned from the barn, but may be left in the tie out area.
 - *No motion needed*

❖ **Need to add a rule regarding tie out times and care:**

- No animals are to leave the barn for tie outs before 6pm without prior approval from the Superintendent.
- Tie out areas are to be cleaned every day.
 - *No motion needed*

❖ **Need to add a the following rule:**

- All beef animals are to be tied with a halter AND a neck rope in the barn and in tie outs except for cow calf pairs while loose in pair pens.
 - *No motion needed*

❖ **Dairy Cow Changes/Recommendations:**

- Dairy Rule 2. Reword: Dairy will have cows and heifers only. No males will be exhibited.
- Dairy Rule 3. Reword: Exhibitors have the option to wear white.
- Lot 1: Add the word Heifer before Calf. Will reinforce no males
 - *Kathy Noll made a motion to approve the changes as stated above. Tammy Hoaglin seconded. The motion carried unanimously.*

❖ **Dairy Goat and Meat Goat**

- Remove meat goat market pen of 2 and dairy market goat pen of 2 allow exhibitors to show 3 individual markets.
- All waterers in the sheep goat barn need to be fastened to the pen
- Clippers are allowed for touch-ups and fitting
 - *Shelia Smith made a motion to approve the changes as stated above. Sarah Tedrow seconded. The motion carried unanimously.*

❖ **Sheep**

- Sheep Lifting- No Extreme Lifting or hanging of lambs left to judge's discretion.
- No full shearing allowed on the grounds. Animals must be slick-sheared prior to arrival at the fair; touch-ups and fitting with clippers will be allowed.
- Exhibitors may bring a total of 3 market lambs to be shown as individuals. Your pen of 2 must come from your 3 individuals.
- All waterers in the sheep and goat barn need to be fastened to the pen
 - *Kathy Noll made a motion to approve the changes as stated above. Shelia Smith seconded. Steve Duke, Chrissy Westercamp, Sarah Tedrow, Tammy Hoaglin, Kathy Noll, Sandi Coffman, Shelia Smith, and Jenny Baker voted yes. Jenny Gardner voted no. The motion carried 8 to 1.*

❖ **Rabbit and Poultry**

- Deadline with changes for program
- Rabbit and Poultry programs will be emailed to exhibitors and posted on the extension website the Friday before the fair. All program changes will be signed off on at check in. After this point no changes will be made unless its is clerical errors or Gender Error. If

youth are unsure about their animals gender they should ID the animal as both and register via fair entry for both classes.

- *Jenny Gardner made a motion to approve the changes as stated above. Chrissy Westercamp seconded. The motion carried unanimously.*

❖ Swine

- Allow exhibitors to bring as many breeding gilts as they want, still only allow for total of 4 animals per exhibitor. Max number of market pigs would still be 3. For example, if you bring 2 breeding gilts, you can only bring 2 market hogs (4 total pigs).
- Re-word 2 pen statement. Exhibitors will be given a pen for breeding gilts and a pen for market gilts **Hogs** if exhibiting both.
- Switch from a Terminal show to Nonterminal. Families just need to fill out paperwork for the extension office for destination after fair **by Sunday at Noon**
 - *Jenny Baker made a motion to approve the changes as stated above. Sandi Coffman seconded. The motion carried unanimously.*

❖ CAT/PET/DOG

- Animals need to be contained via, leash, carrier etc until it is their time to show.
- If an animal bites or strikes it will be immediately dismissed from the show.
 - *Jenny Baker made a motion to approve the changes as stated above. Kathy Noll seconded. The motion carried unanimously.*

❖ Static Auction

- 2 items per kid- only 1 photo **State Fair Can Sell Double checking Iowa 4-H**
- A live Auction in the Fair View Barn Sunday night at 5:00 pm
 - *Sandi Coffman made a motion to approve the changes as stated above. Shelia Smith seconded. Steve Duke, Chrissy Westercamp, Sarah Tedrow, Tammy Hoaglin, Kathy Noll, Sandi Coffman, Shelia Smith, and Jenny Baker voted yes. Jenny Gardner voted no. The motion carried 8 to 1.*

9. New Business

A. Elijah Westercamp Requesting Financial Assistance for National 4-H Conference:

Jenny Gardner moved to approve Elijah Westercamp's request for financial assistance for the National 4-H Conference for a total amount of \$250. He will give short presentation upon returning from the conference. Sandi Coffman seconded. Steve Duke, Jenny Gardner, Sarah Tedrow, Tammy Hoaglin, Kathy Noll, Sandi Coffman, Shelia Smith and Jenny Baker voted yes. Chrissy Westercamp abstained.

B. Volunteer Approval:

Jenny Baker made the motion to approve Michelle Burgmeier and Samantha Godwin as 4-H Volunteers. Tammy Hoaglin seconded. The motion was carried unanimously.

C. Ear Tag Purchase Approval.

Jenny Gardner made a motion to approve the purchase of ear tags up to the amount of \$1200. Kathy Noll seconded. The motion carried unanimously.

D. December extra day off to be the 26th (office closed December 22nd -26th)

No motion needed

E. Personnel Policy Update

Jenny Gardner moved to approve all changes as suggested by Cindy Hall to the personnel policy. Jenny Baker seconded. The motion carried unanimously.

F. Civil Rights Training: December (20-25mins):

Civil rights training was provided by Cindy Hall.

10. Next meeting agenda items:

- County Born & Raised & Bred and Owned classes added to all Breeding/Market Animals.
- State Fair Update for static items.

11. Adjourn: Sandi Coffman moved to adjourn the meeting at 9:30 pm. Jenny Baker Seconded. Motion carried unanimously.

Date and Time of next meeting: Monday, December 18th, 2023, Extension Office 7:00 pm