

Notice of Organizational Meeting of the Van Buren County Agricultural Extension Council

In compliance with the County Agricultural Extension Law, the organizational meeting of the Van Buren County Agricultural Extension Council will be held at 6:30 p.m. on the 24th day of January 2023 at Van Buren County Extension office in Keosauqua, Iowa.

Organizational Meeting Agenda:

- I. Call the meeting to order
- II. Approval of Agenda
- III. Public Forum
- IV. Approval of Minutes
- V. **Organizational Meeting**
 1. Election of extension council officers
 2. Regular council meetings date and time
 3. Committee assignments
 4. Appointments to other boards and committees
 5. Official newspapers
 6. Fiscal procedures
 - Depository
 - Agency Account
 - Authorization for signing checks and electronically transferring funds
 - Bonding of treasurer and staff
 7. Designate custodian of public record and open record requests
 8. Approval of policies, volunteers, financial reports, etc...
- VI. **Regular Meeting**
 1. Treasurer's report approval
 2. Reports
 - a) Staff and program specialists' report
 - b) Extension council committees
 - c) Regional Director
 - d) Iowa Extension Council Association
 3. Old Business
 - a) Fair Rule Changes
 - b) Approval of Superintendents
 - c) SESS Insurance
 4. New Business
 - a) Township Trustee and Clerk Training
 - b) Nehemiah Westercamp, National 4-H Conference
 - c) Beef weigh in – Alex Richards
 - d) Redefining roles of volunteers
 - e) FY24 Budget
 - Education Fund
 - Unemployment Fund
 - Tort Fund
 5. Agenda Items for Next Meeting
 6. Date/Time/Location of Next Meeting

7. Adjourned