

VAN BUREN COUNTY EXTENSION COUNCIL MEETING

DATE: FEBRUARY 22, 2023 TIME: 7:00 P.M. LOCATION: FARM BUREAU/AG CONF ROOM

AGENDA

1) Call the Meeting to Order

2) Roll Call and Introductions

3) Approval of Agenda

4) Budget Hearing

The notice of the public hearing was in the Van Buren County Register on February 9 and the Bloomfield Democrat on February 8, as required by law.

- Motion to open Budget Hearing
- Open floor for community comments on the FY24 Van Buren County Agricultural Extension District Budget
- Close Budget Hearing

5) Regular Meeting

6) Public Forum

The Van Buren County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 5 minutes. If your concern is not listed in the agenda below, there will be no action taken at this meeting, however, concerns may be an agenda item at future meetings. The council will not answer questions, clarify comments, nor discussion on other items of business during the meeting, unless previously arranged. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.

7) Secretary's Report

- A. Approval of minutes from previous meetings, regular and special meeting.*

8) Treasurer's Report

- A. Approval of bills and vouchers*
B. Approval of the financial statements*

9) Reports

- A. Staff and program specialists' reports*
B. Extension council committees: Beef weigh in and Personnel*
C. Regional Director
D. Fair Board
E. Iowa Extension Council Association
 - Virtual Conference Attendee Reports

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10) Old Business

- A. Approval of Superintendents*

11) New Business

- A. Adopt FY24 Budget*
- B. New volunteers – Jennifer Baker and Ashley Moyer
- C. Agenda Item Information Policy/Issue forms*
- D. Consent agenda*
- E. Static Exhibit silent auction
- F. Fitting clinic
- G. Substitute showman – Josie Johnson*
- H. ServSafe scholarships*
- I. Credit card limit
- J. Office and Program Coordinator resignation
- K. Cancellation of Credit Card
- L. Removal of banking access - Tonya Irvin
- M. Office and Program Coordinator hiring* (Personnel Committee Recommendation)
- N. Fair Assistant*
- O. Employee Bonus* (Personnel Committee Recommendation)
- P. Purchase of Owl Video Conference Equipment*
- Q. Extension Specialty Helpers
- R. SESS Program at Fair
- S. Background Checks
- T. Fair judges
- U. Iowa State University MOU*

*Support documents emailed or printed

10) Next Meeting

- A. Wednesday, March 22, 2023, 7p.m. – Extension Office
- B. Agenda items

11) Adjourn

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