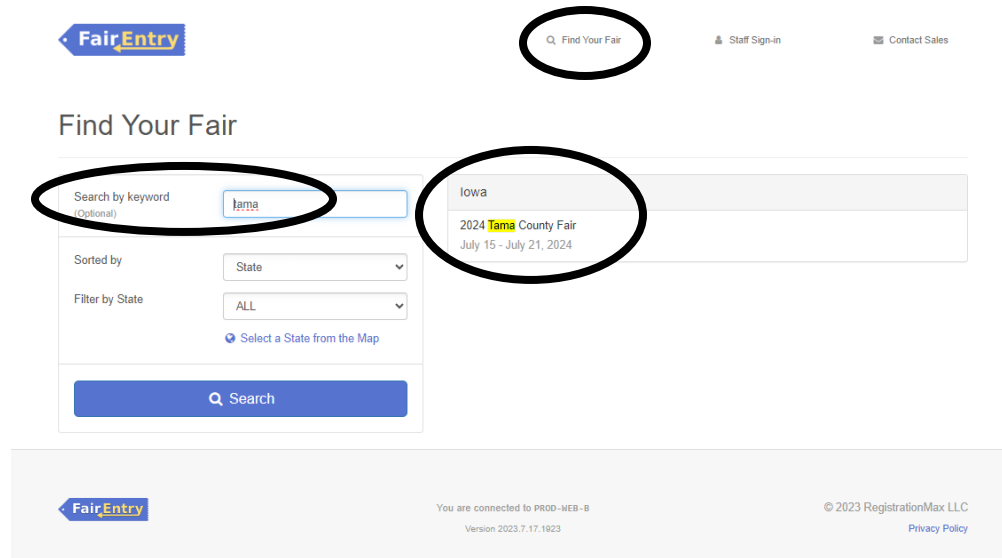
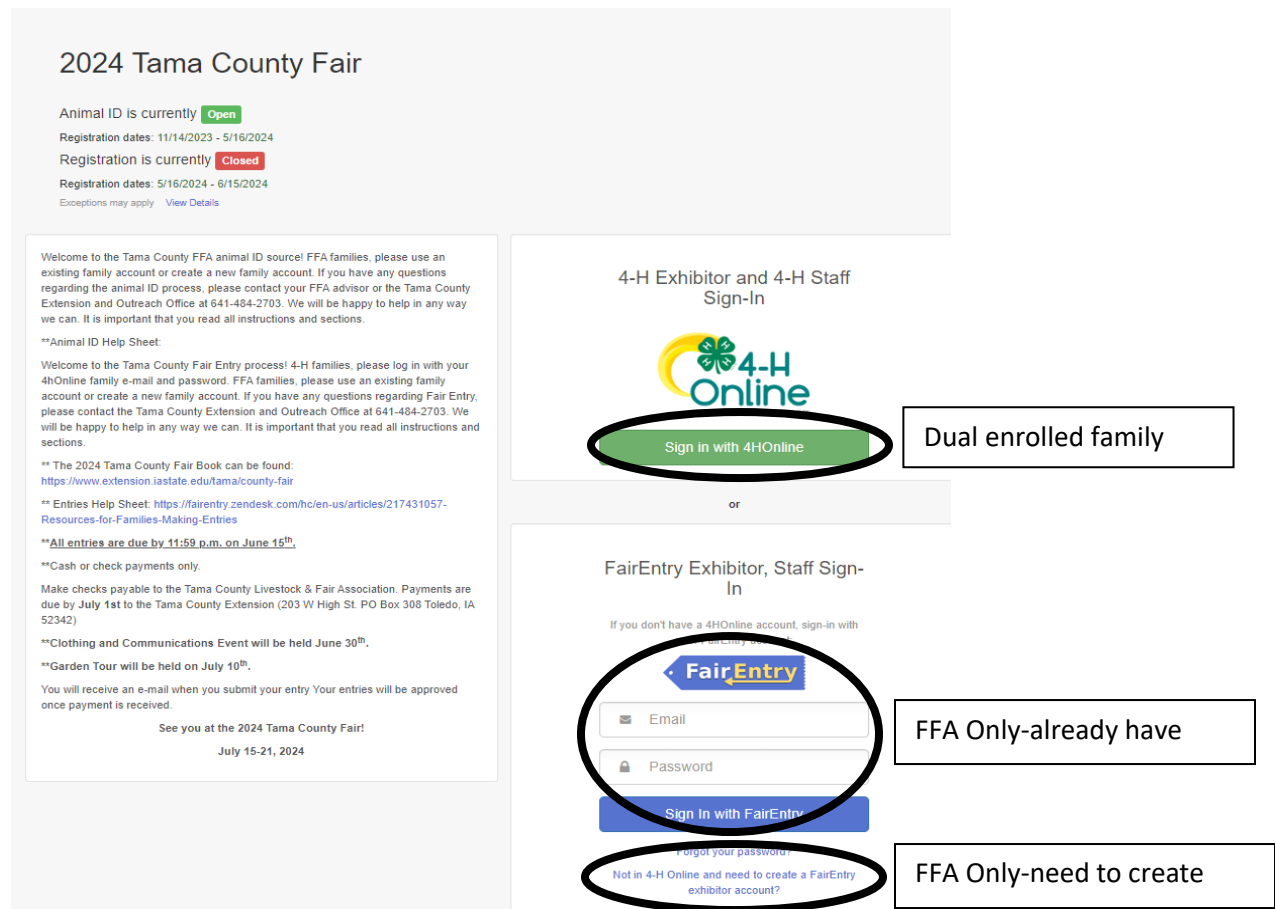


# FairEntry Animal ID Process- SHOWING LIVESTOCK FFA

1. Go to [FairEntry](https://fairentry.com) (fairentry.com). Click Find your Fair tab along the top. Search by keyword, Tama. Click on the 2024 Tama County Fair.

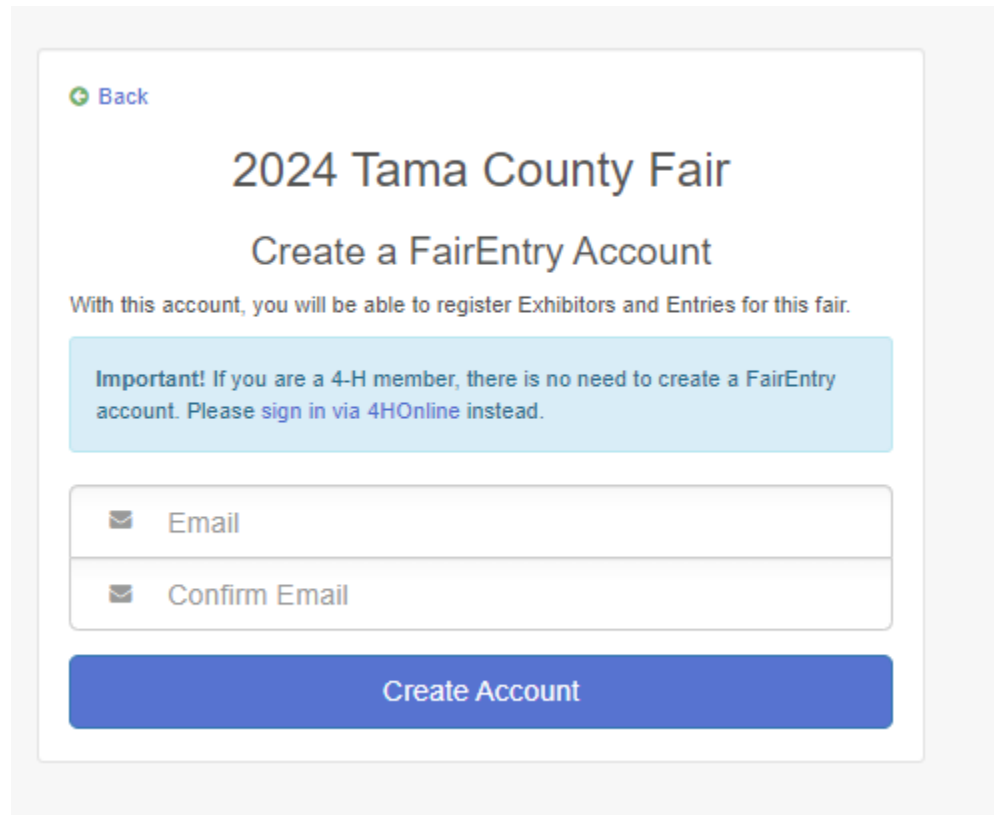


2. This is the home page to the 2024 Tama County Fair. If your family is dual enrolled in 4-H and FFA, please sign in with 4HOnline. If you are not in 4-H, please sign in with FairEntry. If you are new to FairEntry, please create an account through FairEntry.

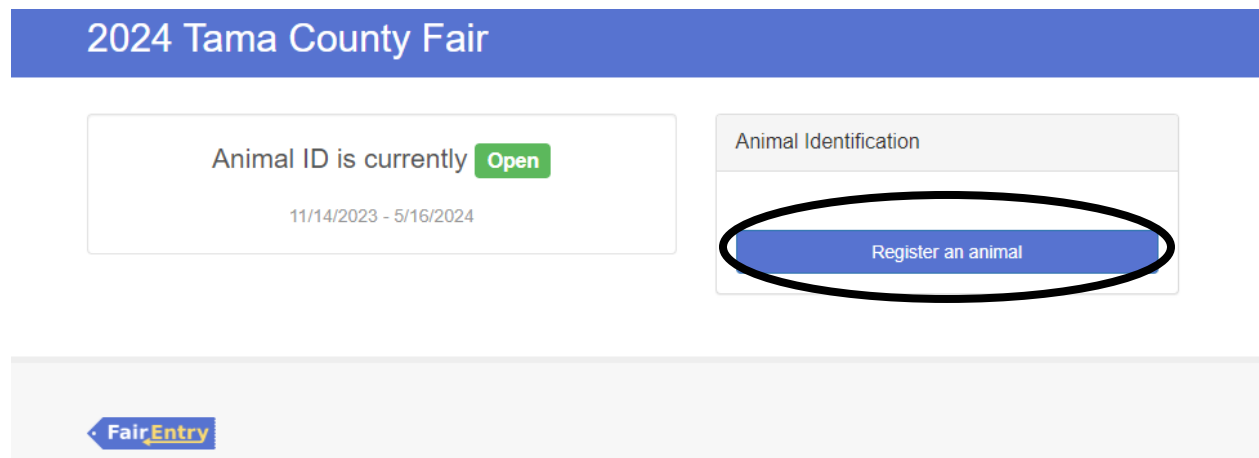


# FairEntry Animal ID Process- SHOWING LIVESTOCK FFA

3. If you need to create an account, this is the first screen that will come up. Please follow the prompts to creating your account.



4. After you are signed in, please click on the blue button, "register an animal".



5. All FFA members, go directly to the white "+ Register an Exhibitor" button found in the middle of the screen.  
**\*\*\*For dual-enrolled 4-H and FFA members, DO NOT ADD AN ANIMAL UNDER YOUR 4-H PROFILE! You can tell if it is a 4-H profile by if it has a green "4HOnline" square under the name.**

# FairEntry Animal ID Process- SHOWING LIVESTOCK FFA



## 2024 Tama County Fair

Exhibitors      Animals

Add animal to exhibitor

There are 2 exhibitors are available to add an animal to.

[+ Register an Exhibitor](#)

|   |  |                                       |
|---|--|---------------------------------------|
|  | Test Youth-4-H<br><a href="#">4HOnline</a> ← | <a href="#">Review and add animal</a> |
|  | Test Youth-FFA profile                       | <a href="#">Review and add animal</a> |

[FairEntry](#)

6. Click the green “Individual” button to register the FFA member.

## 2024 Tama County Fair

Exhibitors      Animals

Do you want to register an **Individual**?

[Individual](#)

[FairEntry](#)

7. Fill in the required fields to register the FFA Member.

# FairEntry Animal ID Process- SHOWING LIVESTOCK FFA

2024 Tama County Fair

Exhibitors

### New Individual Exhibitor test

First Name (Required)

Last Name (Required)

Birthdate (Required)

County (Optional)

Grade (Required)

Cancel Continue

FairEntry

8. Next, under the FFA profile, click the blue “Review and add animal” button.

2024 Tama County Fair

Exhibitors Animals

### Add animal to exhibitor

There are 3 exhibitors are available to add an animal to.

+ Register an Exhibitor

|  |                            |                       |
|--|----------------------------|-----------------------|
|  | Test Youth-4-H<br>4HOnline | Review and add animal |
|  | Test Youth-FFA profile     | Review and add animal |
|  | Test Youth-FFA profile     | Review and add animal |

# FairEntry Animal ID Process- SHOWING LIVESTOCK FFA

9. Enter/ review the exhibitor personal details, correct any mistakes, then click the green "Continue" button at the bottom of the screen.

The screenshot shows the 'Personal Details' form in the FairEntry system. At the top, there is a blue header for '2024 Tama County Fair' and a dropdown menu for 'Family Name'. Below this are two tabs: 'Exhibitors' (active) and 'Animals'. A user profile for 'Test Youth' is shown with a 'Delete this Exhibitor' button. A progress bar indicates four steps: 1. Personal Details (active), 2. Contact Info, 3. Address, and 4. Review. The form fields are: First Name (Required), Last Name (Required), Birthdate (Required) with a calendar icon, County (Optional) dropdown, and Grade (Required) dropdown. A green 'Continue' button with a right arrow is at the bottom right. The footer includes the FairEntry logo and '© 2023 RegistrationMax LLC'.

10. Enter/ review the exhibitor's contact information, correct any mistakes, then click the green "Continue" button at the bottom of the screen.

The screenshot shows the 'Contact Info' form in the FairEntry system. The header and navigation elements are the same as in the previous screenshot. The progress bar now shows step 1 as completed with a checkmark, and step 2 'Contact Info' is active. The form fields are: Home Phone Number (Required), Email Address (Optional), Cell Phone Number (Optional) with a format hint 'Format: ###-###-#### or #####' and a note 'Specify your cell phone number (and cell phone provider) if you want to receive SMS Text messages about your FairEntry records.', and Cell Phone Carrier (Optional) dropdown. A green 'Continue' button with a right arrow is at the bottom right. The footer includes the FairEntry logo and '© 2023 RegistrationMax LLC'.

# FairEntry Animal ID Process- SHOWING LIVESTOCK FFA

11. Enter/ review the exhibitor's address, correct any mistakes, then click the green "Continue" button at the bottom of the screen.

The screenshot shows the 'Address' step of the registration process. At the top, a blue header contains '2024 Tama County Fair' and a 'Family Name' input field. Below the header, a green arrow points to 'Exhibitors' and a grey arrow points to 'Animals'. A profile card for 'Test Youth' (ID #3) is visible, with a 'Delete this Exhibitor' button. A progress bar shows four steps: Personal Details, Contact Info, Address (current), and Review. The 'Address' form includes a warning: 'The exhibitor's address is very important! If this exhibitor will be receiving checks from the fair, those checks will be mailed to the address entered here.' The form fields are: Address (Required), Address continued (Optional), City (Required), State (Required), and Postal Code (Required). There are also fields for Clutter, Iowa (State), and 52217-9757 (Postal Code). A green 'Continue' button with a right arrow is circled in black at the bottom right.

12. Review the exhibitor information, correct any mistakes, then click the green "Continue to Animals" button in the middle of the screen.

The screenshot shows the 'Review' step of the registration process. The header and navigation are the same as in the previous screenshot. The progress bar now shows 'Personal Details', 'Contact Info', 'Address', and 'Review' (current). A green banner at the top says 'Please review the exhibitor.' and contains a circled green button labeled 'Continue to Animals' with a right arrow. Below the banner are three summary cards: 'Personal Details' (with fields for First Name, Last Name, Birthdate, Gender), 'Contact Info' (with fields for Email, Home Phone, Cell Phone, Cell Phone Carrier), and 'Address'. Each card has an 'Edit' button. At the bottom, there is a 'FairEntry' logo on the left and '© 2023 RegistrationMax LLC' on the right.

# FairEntry Animal ID Process- SHOWING LIVESTOCK FFA

13. Choose the Animal Type you are identifying.

The screenshot shows the '2024 Tama County Fair' website interface. At the top, there is a blue header with the text '2024 Tama County Fair' and a 'Family Name' input field. Below the header, there are two green buttons: 'Exhibitors' and 'Animals'. The 'Animals' button is selected. The main content area is titled 'Animal' and contains a form for 'Animal Type'. A dropdown menu is open, showing a list of animal types: Beef, Breeding; Beef, Feeder/Prospect Calf; Beef, Market; Bucket/Bottle Calf; Bucket/Bottle Goat; Bucket/Bottle Sheep; Cow/Calf Pair; Dairy Cattle; Dogs; Goats, Dairy; Goats, Meat; Goats, Meat (Clay County Fair ONLY); Horses; Llamas; Pets; Poultry; Rabbits; Sheep; and Sheep (Clay County Fair ONLY). The 'Beef, Market' option is highlighted.

14. Fill in required fields. These are marked with a red \*. Click the green "Continue" button at the bottom of the page.

The screenshot shows the 'Animal' form on the FairEntry website. The form is titled 'Animal' and contains several fields for animal identification. The 'Animal Type' dropdown is set to 'Beef, Market'. The 'Beginning Weight \*' field is empty. The 'Beginning Weight Date \*' field is empty with a calendar icon. The 'Birthdate' field is empty with a calendar icon. The 'Breed \*' dropdown is empty. The 'County Raised' checkbox is unchecked. The 'Home Raised' checkbox is unchecked. The 'NAIS Premises ID' field is empty. The 'Registration Number' field is empty. The 'Sex \*' field has two radio buttons: 'Male' and 'Female', both of which are unselected. The 'Tag \*' field is empty. The 'Tattoo' field is empty. The 'Weigh-in Location' field is empty. At the bottom of the form, there is a green button labeled 'Continue to upload Files' and a green button labeled 'Continue' with a right-pointing arrow, which is circled in red.

# FairEntry Animal ID Process- SHOWING LIVESTOCK FFA

15. If you are identifying a purebred animal and have a copy of their Registration Papers please upload. Horse, this is where you will upload your images. Dogs, this is where you will upload your rabies certificate. Click the white “select file” and choose your file. (PDF, jpg, or png) Then click the green “Finish” button at the bottom of the page.

Files

Animal Registration Paper Optional

No file uploaded

Select File

pdf gif jpg png tiff

Finish Finish →

16. Continue adding animals **under the FFA profile** for the member by clicking the green “Add an Animal” button on the right hand side of the screen. You can add all FFA members in your family as an exhibitor. Click on the next youth’s profile to add their animals. Once you are done adding animals, logout using the family name along blue portion on the top of the screen. This will save your animals.

**Market Beef must be identified by 11:59pm February 1<sup>st</sup>.**

**All other animals must be identified by 11:59pm May 15<sup>th</sup>.**

2024 Tama County Fair Family Name

Exhibitors Animals

Finished

Test Youth-4H 0 Animals 4HOnline Add an Animal

Test Youth-FFA profile Add an Animal

|              |              |                  |        |      |
|--------------|--------------|------------------|--------|------|
| Beef, Market | ID: 840..... | Status: Complete | Delete | Edit |
| Beef, Market | ID: Test     | Status: Complete | Delete | Edit |

Test Youth-FFA profile Add an Animal

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