



# Clover Kids Leader Volunteer Job Description



## **Purpose:**

- To promote children's positive development through cooperative learning and developmentally appropriate practices.
- To provide opportunities for K-3 youth to practice 5 life skills: self-understanding, social interaction, decision-making, learning to learn, and mastering physical skills.

## **Responsibilities:**

- Plan and facilitate age-appropriate activities for children in grades K-3.
- Participate in appropriate leader training.
- Encourage Clover Kids members' and parents' interest and participation.
- Ensure adequate supervision at all club functions.
- Read 4-H newsletters and literature from the county Extension office and keep members, parents and other advisors informed.
- Comply with all aspects of Iowa State University's Child Protection and Safety Policy and Iowa State University's mandate to be non-discriminatory.

## **Qualifications:**

- Ability to work with/teach K-3 age youth using developmentally appropriate practices.
- Ability to organize information and programs and delegate responsibility.
- Ability to work with minimal supervision from professional staff.
- Willingness to participate in training and workshops offered by Extension.

## **Responsible To: (varies by county)**

- ISU Polk County Extension

## **Support:**

- Access to Iowa State University Extension staff
- Access to Clover Kids/K-3 resources
- Leader Training opportunities

## **Benefits:**

- Satisfaction of helping K-3 youth develop skills that will help them throughout their lives.
- Opportunities for continuous personal growth.
- Appreciation from youth and parents who love the program!

**Time Required:** At least 6 hours of programming time with Clover Kids members, approximately ½ to 1 hour prep time for each meeting. After initial training, attendance at Clover Kids leader workshops is encouraged.