

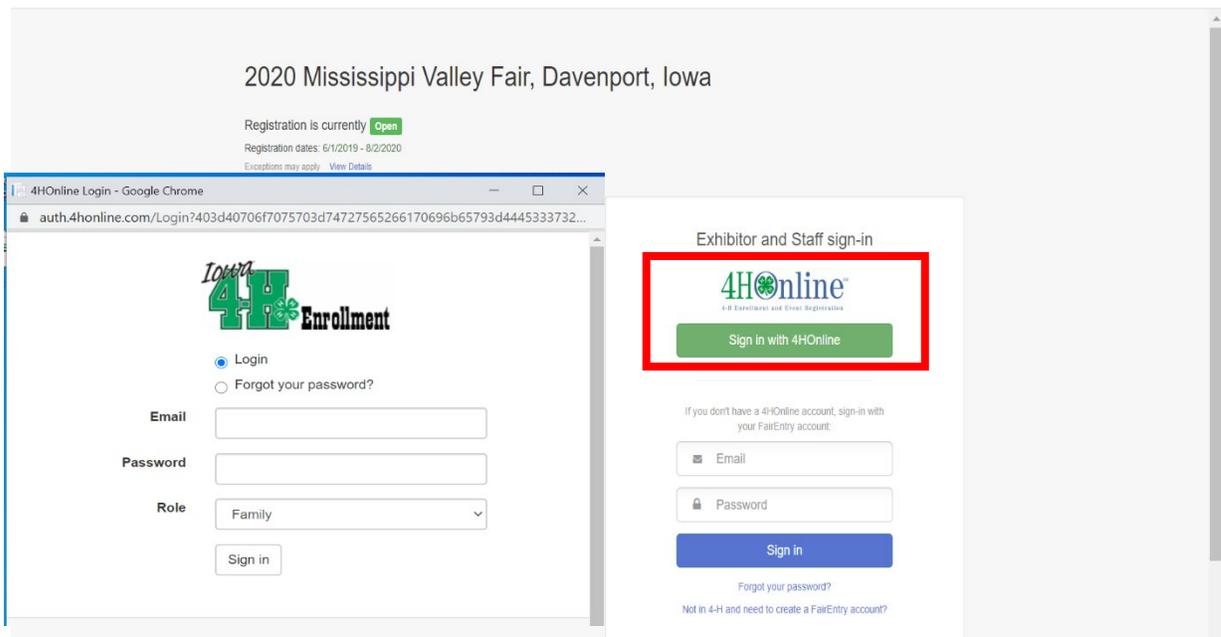
How to Upload Static/Livestock Exhibits to Fair Entry For New 4-Her's to fair entry

- **ALL STATIC EXHIBITS MUST BE ENTERED INTO FAIR ENTRY BY MONDAY, JULY 24th AT 11:59 P.M.**
- **LIVESTOCK AND HORTICULTURE IS DUE MONDAY, JULY 27th AT 11:59 P.M.**

The FairEntry program was created by the same company that developed 4hOnline so both programs are compatible. All your information in 4hOnline will be pulled over into FairEntry, including livestock ID information, so making entries for the fair is easy. This process will be very similar to how you have put your entries in for the county fair in the past.

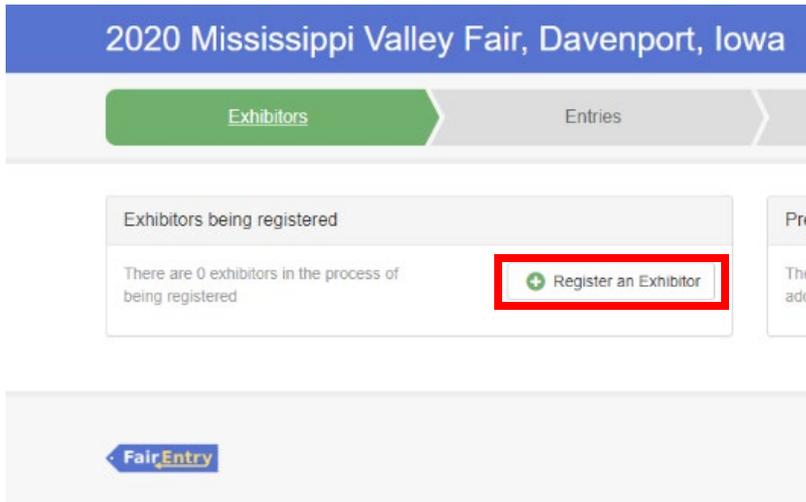
Please try to make your entries all at once, especially livestock entries. Making separate entries creates multiple invoices and it's harder to keep track of them since they are not sorted by name, but by date/number. Also, once you submit your entries you will not be able to make more entries until your previous entries have been approved.

1. Go to <https://fairentry.com/Fair/SignIn/13932>
2. Since you are in 4-H, please use your 4hOnline login by selecting "Sign in with 4hOnline."

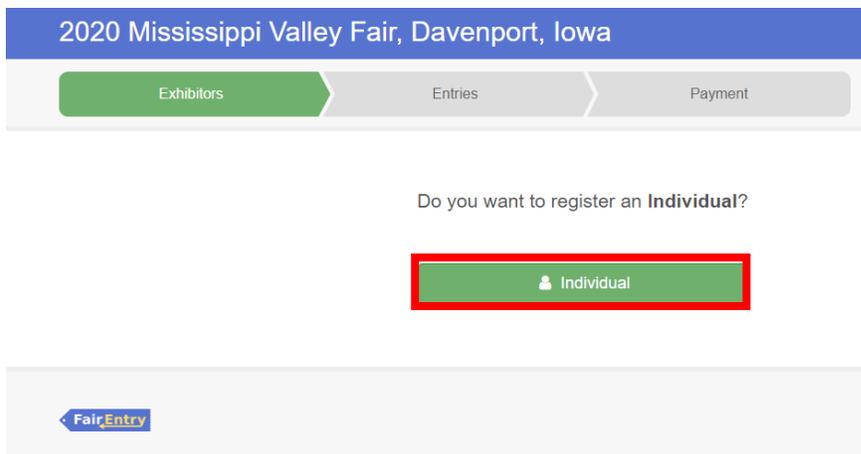


3. Sign in with your 4hOnline login.

4. Select "Register an Exhibitor"



5. Select "Individual."



6. Select the dot next to the name of the 4-H'er you would like to register and then click the green "Continue" box. Do NOT select "Create an Exhibitor from Scratch."

FairEntry

New Individual Exhibitor

Select an Existing person to continue...

⊕

Petersen, Gary
11/13/2000 - Age 14

⊖

Petersen, Jenny
3/17/2005 - Age 10

- OR -

+ Create an Exhibitor From Scratch

Cancel
Continue

7. Answer the prompted questions.
8. Confirm the exhibitor registration information that was brought over from 4HOnline. Review this information and make any necessary corrections (using the edit boxes). Note that any corrections made here do NOT transfer back to your 4HOnline account.
9. Select “Continue to Entries.”

Walker, Test
10/14/2000 • Grade: 8
#14

Delete this Exhibitor

✓
✓
✓
✓
✓
6

Personal Details
Contact Info
Address
Questions
Files
Review

Please review the exhibitor registration. Continue to Entries ➔

Edit

First Name	Test
Last Name	Walker
Birthdate	10/14/2000
Gender	

Edit

Address

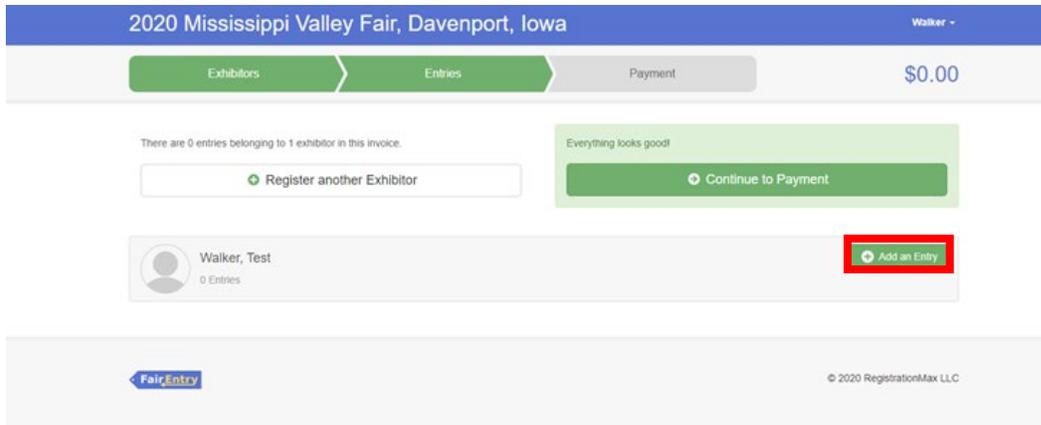
Edit

Email	
Home Phone	
Cell Phone	
Cell Phone Carrier	

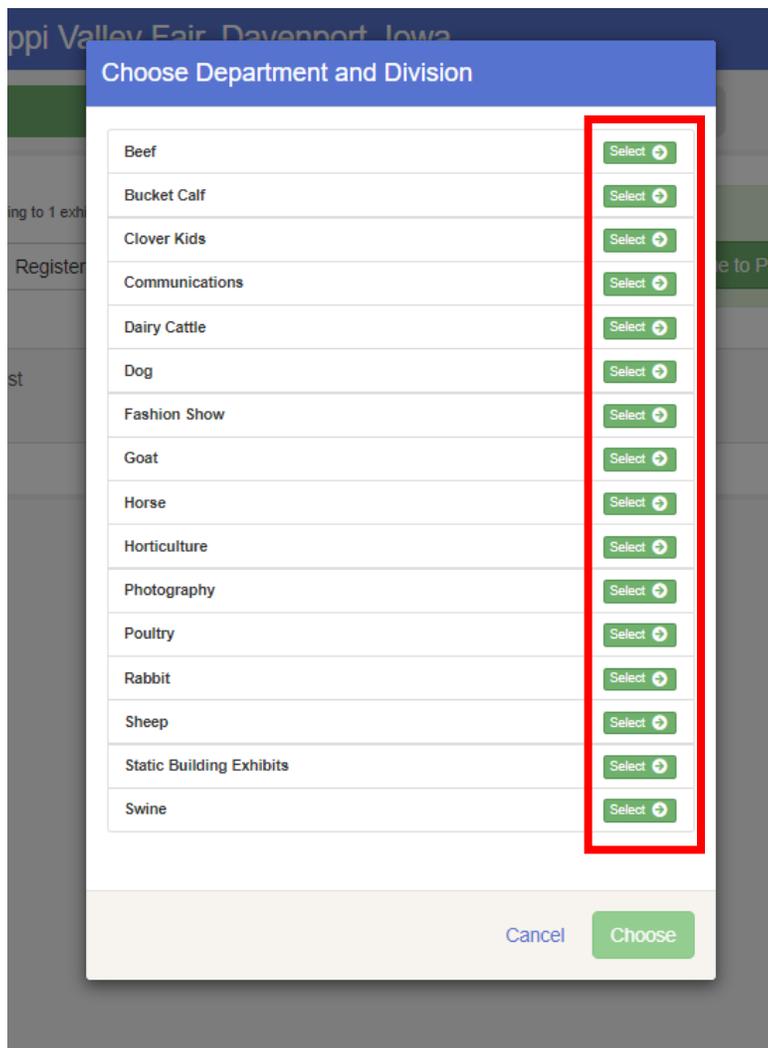
Edit

Additional Questions

10. Select “Add an Entry” to the right of the exhibitor’s name.



11. Click "Select" next to the Department you would like to enter. Please note that you need to make one entry at a time (e.g. one entry for each animal and static exhibit)

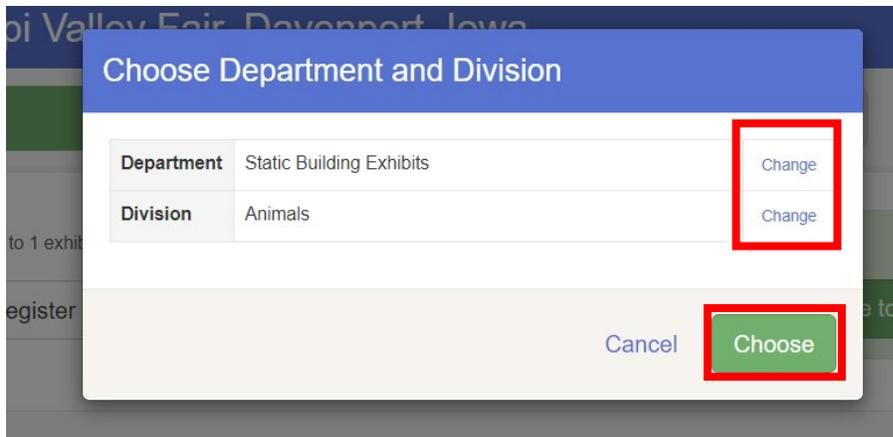


12. Click “Select” next to the Division you would like to enter.

The screenshot shows a dialog box titled "Choose Department and Division". At the top, there is a "Department" field containing "Static Building Exhibits" and a "Change" button. Below this is a list of divisions, each with a "Select" button. A red rectangular box highlights the "Select" buttons for all divisions. At the bottom of the dialog, there are "Cancel" and "Choose" buttons.

Division	Action
Agriculture & Natural Resources	Select
Animals	Select
Child Development	Select
Clothing & Fashion	Select
Consumer Management	Select
County Classes	Select
Family & Consumer Sciences	Select
Food & Nutrition	Select
Home Improvement	Select
Music	Select
Personal Development	Select
Science Engineering and Technology	Select
Sewing & Needle Arts	Select
Visual Arts	Select

13. Click “Choose” if the Department and Division are correct. Click “Change” if you would like to change the Department or Division.



14. Click the box for the class or classes and change the quantity for each. Click "Continue". Check the 2020 Scott County 4-H/FFA Fair Book for more information about exhibit classes and rules. <https://www.extension.iastate.edu/scott/page/4-h-youth-development-program>

Exhibitors > Entries > Review and Approval \$0.00

Create One or More Entries

Exhibitor	Allison Amman Individual 4HOnline Change
Department / Division	Static Building Exhibits / Animals Change

Make your Club and Class selections to continue. **Continue** →

Club Change

Heartland Hoof Beats 4-H
(Primary Club)

ⓘ When entering into an Open Class, your club selection will be treated as *No Club (Open)*.

Class or Classes

10110: Animal Science

10120: Veterinary Science

Animal(s)

This Division does not allow animals.

\$0.00

Exhibitors > Entries > Review and Approval

Create One or More Entries

Exhibitor	Allison Amman Individual 4HOnline Change
Department / Division	Static Building Exhibits / Animals Change

Continue ↻

Club Change

Heartland Hoof Beats 4H
(Primary Club)

ⓘ When entering into an Open Class, your club selection will be treated as *No Club (Open)*.

Animal(s)

This Division does not allow animals.

Class or Classes

- ✓ 10110: Animal Science Quantity: 1 ▾
- ✓ 10120: Veterinary Science Quantity: 1 ▾

- Quantity: 1
- Quantity: 1**
- Quantity: 2
- Quantity: 3
- Quantity: 4
- Quantity: 5
- Quantity: 6
- Quantity: 7
- Quantity: 8
- Quantity: 9
- Quantity: 10

FairEntry You are connected to TEXAS1-IIS-A © 2020 RegistrationMax LLC

15. Select “Continue” if Department, Division, and Class information is correct.

\$0.00

Exhibitors > Entries > Payment

Create One or More Entries

Exhibitor	Test Test Individual Change
Department / Division	Static Building Exhibits / Animals Change

Continue ↻

Club Change

Independent Members - Scott County 4H

ⓘ When entering into an Open Class, your club selection will be treated as *No Club (Open)*.

Animal(s)

This Division does not allow animals.

Class or Classes

- ✓ 10110: Animal Science Quantity: 1 ▾
- ✓ 10120: Veterinary Science Quantity: 1 ▾

16. Review your selections and click on "Create Entries"

Review your selections

Before we actually create your entries, please review your selections.

If you continue with your current selections, 2 entries will be created with the following information:

Department	2020 Mississippi Valley Fair, Davenport, Iowa
Division	Static Building Exhibits
Club	Independent Members - Scott County 4-H
Animal(s)	No Animals

Entry Classes

1. 10110: Animal Science
2. 10120: Veterinary Science

[Cancel](#) [Create Entries](#)

17. For each entry click on the edit button to add the needed information (e.g. description and video url) Enter a description of your exhibit. Please be specific as this description will be used to distinguish between exhibits. For example, don't just type in "photo," but instead "Yellow butterfly on leaf photo," "blue skirt with white polka dots," or "five cherry tomatoes on white plate."

If you would like to submit a video (60 seconds max) copy and paste the URL of your YouTube video into the box. (For more directions on how to upload a YouTube video see <https://youtu.be/6wc6DCNXVb0>)

Then select "Continue."

The screenshot displays the 'FairEntry' registration process. At the top, a progress bar shows three steps: 'Exhibitors' (completed), 'Entries' (current step), and 'Payment' (pending \$0.00). Below this, a progress indicator shows three steps: '1 Club/Chapter' (checked), '2 Details' (current), and '3 Files'. The main content area is divided into two sections. On the left, 'Entry #71' details include a profile for 'Doe, Jane' (11/15/2010, Grade: 4, #24), 'Department: Static', 'Division: 101: Animals', and 'Class: 10120: Veterinary Science'. A 'Delete this Entry' button is at the bottom. On the right, the 'Entry Details' form has two fields: 'Briefly describe your entry. (Required)' with the text 'Poster about Porcine Reproductive and Respiratory Syndrome', and 'Video Uri (Supported platforms: YouTube)' with the URL 'https://www.youtube.com/watch?v=JF9SDNcXY9Y'. A green 'Continue' button is at the bottom right. The footer contains the 'FairEntry' logo and '© 2020 RegistrationMax LLC'.

18. Submit photographs and report for your project. Be sure to include a "publicity photo" of yourself with your project! Select "Continue."

For information on what your static exhibit requires for entry view the [Static Exhibit Requirements](#).

 **Doe, Jane**
11/15/2010 • Grade: 4
#24

Department	Static
Division	101: Animals
Class	10120: Veterinary Science

[Delete this Entry](#)

Entry Files

Photo 1 Of Your Project Required

✓ File Uploaded



[Download](#)

[Delete](#)

Photo 2 Of Your Project Required

No file uploaded

[gif](#) [jpg](#) [png](#) [tiff](#)

Goal Sheet Required

No file uploaded

[pdf](#) [docx](#) [doc](#)

[Continue](#) →

19. Decide if you would like to:

- Add another exhibit for the current exhibitor, if so select “Add another Entry”
- Enter exhibits for another exhibitor (i.e. a sibling), if so select “Register Another Exhibitor”
- Submit exhibits to be judged, if so select “Continue to Payment”

Please note that you can always come back to FairEntry and enter more exhibits up until 11:59 p.m. on July 24th if you haven’t submitted your entire invoice.

2020 Mississippi Valley Fair, Davenport, Iowa

Exhibitors > Entries > Payment

Entry #26	
	Test, Test 10/14/2005 • Grade: 11 #16
Department	Static Building Exhibits
Division	Animals
Class	10120: Veterinary Science

What do you want to do next?

For Test Test:

- + Add another Entry
- + Register another Exhibitor

Everything looks good!

+ Continue to Payment

FairEntry © 2020 Registrati

20. If everything on your invoice looks correct, select “Continue.”

2020 Mississippi Valley Fair, Davenport, Iowa Ehlers ▾

Exhibitors > Entries > Payment \$0.00

1 Review 2 Payment Method 3 Confirm

Invoice	Summary Detail
Individual Exhibitor: Test Test	\$0.00
Total:	\$0.00

Continue

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21. Since there is no charge for exhibits, select "Continue."

2020 Mississippi Valley Fair, Davenport, Iowa Ehlers ▾

Exhibitors Entries Payment \$0.00

Review 2 Payment Method 3 Confirm

A payment method is not necessary because your invoice total is \$0.00.

Continue →

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22. Once you finished with entering ALL of your exhibits, read and agree to the Agree to Terms and then select "Submit."

2020 Mississippi Valley Fair, Davenport, Iowa Ehlers ▾

Exhibitors Entries Payment \$0.00

Review 2 Payment Method 3 Confirm

One last step!
Agree to the terms below and press submit.

After you Submit

- Records will be locked to editing awaiting manager approval
- Your credit card will not be charged until a manager approves the records
- If the manager does not approve all the records, the amount charged to the credit card may be less than the amount cited here.

Agree to Terms

I have read and understand, and in consideration for being permitted to exhibit at this event, agree and consent to abide by the rules of competition, including the Iowa Youth Code of Ethics and IDALS Health Requirements for Exhibition of Livestock, Poultry and Birds at State Fair and District Shows. I also understand that injury caused by livestock is the liability of the owner, and we carry adequate liability insurance.

I agree to the above statement

Payment Total

No payment is necessary

Submit

23. You're done! If there are any issues or questions with your submission, the Scott County Extension and Outreach office will contact you.

2020 Mississippi Valley Fair, Davenport, Iowa Ehlers ▾



Thanks!

Thank you for participating in 2020 Mississippi Valley Fair, Davenport, Iowa.

An email confirmation of your submission has been sent.
If the fair management finds any issues with your registration, you will receive another email.

Visit Dashboard Sign out

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