

**Scott County Extension Council Minutes**

**Tuesday, December 6, 2022**

The meeting of the Scott County Extension Council was held on December 6, 2022, at the Scott County Extension Office. The meeting was also available via Zoom video conference or teleconference. Tom Monroe, Chairperson, called the meeting to order at 7:00 p.m. The following members were present: Tom Monroe, John Conley, Gale Kraft, Jennifer Ewoldt, Mark Holloway. Suzy Ven Horst joined the meeting in progress. The following members were absent: Scott Scarbrough, Michael Ryan, and Joni Paaske. Staff in attendance: Becky Bray. Guests: Gus Newell and Scott Tunicliff. Also in attendance: Jan McClurg.

**2022-58 Moved by Holloway, seconded by Conley, to adopt the Agenda. Motion carried 5-0.**

**2022-59 Moved by Kraft, seconded by Holloway, to approve the October 2022 Minutes. Motion carried 5-0.**

**2022-60 Moved by Conley, seconded by Holloway, to approve the Treasurer report and pay all vouchers. Motion carried 5-0.**

**Staff Report – Becky Bray**

- FFA signed the Memorandum of Agreement with the Mississippi Valley Fair Board and the Scott County Iowa State Extension Council
- Staff is still working on 1 outstanding check that has not been cashed
- Council had planned to review donation amount for the 2023 National Association for Ag Extension Meeting – table until January to review budget
- Letter was sent to the new editor of North Scott Press thanking Bill & Linda Tubbs and Scott Campbell for their years of service and support of 4-H and the Iowa State Extension.
- Emily Lyons, 4-H Coordinator, has resigned her position. May post job vacancy as part-time or full-time with ½ County Youth Coordinator and ½ after school programs.
- TV show/segment with KWQC that airs on the 11 o'clock news is going well

\*Suzy Ven Horst joined the meeting.

- Check from Iowa State for \$3,000 for 4-H enrollment was a mistake and needs to be returned.
- State livestock person for 4-H has resigned.
- Growing Together Garden produced 16,000 lbs. of food locally and 114,000 lbs. statewide.
- Christine Hradek, Buy Eat Live Healthy Program, has options to hire someone to do Kids in the Kitchen with 80 % reimbursement. We will explore this.

**IECA Report – Tom Monroe**

- MOU is currently being reviewed by legal counsel. The MOU will be available 1/11/23 at 5:00 p.m. via Zoom. The MOU phases the support service fee over a 3-year time period.
- Extension Council Virtual Conference will be held 2 nights. Thursday 2/2/2023 from 7:00 p.m. – 9:30 p.m. and Tuesday 2/7/23 from 6:30 p.m. -9:30 p.m.
- Seeking County success stories

**Business**

- Recognition of Gale Kraft's service on Scott County Extension Council. A Certificate of Appreciation was awarded to Gale for her 4 years of service.

- Governor's offer of additional holidays 11/23/22 and 12/23/22.
- 2022-61 Moved by Kraft, seconded by Holloway, to approve a 3<sup>rd</sup> floating holiday for 2023, following the current vacation policy of informing Bray of the day off in advance. Motion carried 6-0.**
- BELH request for \$2500 pledge of money for travel expenses.
- 2022-62 Moved by Kraft, seconded by Conley, to approve \$2500 pledge to Buy, Eat, Live Healthy for travel expenses. Motion carried 6-0.**
- Budget – Discussion was held. Meeting in late January will review proposed budget. Budget meeting will be held in February. A few items to consider - salaries, phone system, upkeep of office.

**Volunteers** no pending volunteers

**2022-63 Moved by Kraft, seconded by Ven Horst, to adjourn the meeting at 8:00 p.m. Motion carried 6-0.**

The next scheduled Council meeting will be held Tuesday, January 24, 2022, at 7:00 p.m.

Signed, John Conley, Secretary



Signed, Tom Monroe, Chairperson



(Submitted by Jan McClurg)