

Title:	New Staff Orientation
Competencies Incorporated:	<ul style="list-style-type: none"> • Communication • Leadership • Diversity and Inclusion • Information Technology
Course Goals:	<p>Your orientation has been designed by new and experienced ISU Extension and Outreach staff and organizational professional development. The New Staff Orientation experience is evaluated and adjusted to fit the needs of new staff and faculty with Extension and Outreach appointment.</p> <p>You may view a sample agenda.</p>
Course Objectives:	<p>Participants will:</p> <ul style="list-style-type: none"> • better understand the organizational structure • better understand the history of ISU Extension and Outreach and a land grant university • be introduced to various resources • develop a network with fellow new employees • meet program leaders and unit leaders
Instructor:	Alison Boelman , program coordinator, Organizational Professional Development
Where:	ISU Alumni Center
Time Requirement:	8am – 3pm
When:	<ul style="list-style-type: none"> • Spring and Fall – Dates vary
Who Should Attend?	Any new ISU Extension and Outreach staff or faculty member with an ISU Extension and Outreach appointment, as well as elected ISU Extension and Outreach Extension Council members

<p>What past participants had to say:</p>	<ul style="list-style-type: none"> • “It is exciting to be received as a new employee with such a well thought out and welcoming orientation. It really made me feel as if I mattered.” • “The panel was probably the most valuable to me. It was neat to talk to 'real people' that have learned and grown from their experiences through Extension. I enjoyed hearing their funny stories and hearing the serious sides, too.” • “I really enjoyed getting to know the faces of Extension, why we are proud to wear the Brand, and getting to know what the other areas of extension do.”
<p>Cost to Participants:</p>	<p>No Charge</p>
<p>How do I register?</p>	<p>An email invitation will be sent to you approximately one month to the event. Online registration must be completed to attend New Staff Orientation. Contact Alison Boelman with any questions.</p>
<p>Format:</p>	<ul style="list-style-type: none"> • Face-to-Face • Lecture • Learning Fair • Panel Q&A
<p>Equipment/Materials Needed:</p>	<ul style="list-style-type: none"> • Name badge if available • Packets will be handed out at beginning of orientation
<p>Maximum Enrollment</p>	<ul style="list-style-type: none"> • 50

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