

Polk County Master Gardeners Steering Committee
6 PM Thursday, November 18, 2021

Polk County Master Gardeners met in person at the Extension Office along with Zoom. Members present were: Chair Eddie Robinson Chair-Elect Bob Helvey, Treasurer Stephanie McAdam, Secretary Sandie Sydnes, Isabella Hurlless-Banks, Patrick Schmitt, Dean Brand. Paul Satre, Judy Goshorn, Eva Henderson, Linda Brown, Charlene Butz, Ruth Doxon, Rhonda Murphy, Judi Pierick, Jean Schustek, Rose Surber, Bonnie McCaughey. Joyce Carle, Matt Dore, Sherri Soich, Brenda Peshak, Brandon Akamine, Kalsa Parker-Browning (Extension Office), Paul Gibbins (Extension Office) and Joe Gonzalez (Extension Council).

Motion by Dean Brand, second by Stephanie McAdam to accept the minutes of the September 16, 2021 meeting as corrected. Motion carried.

Stephanie McAdam highlighted the Financial Statements that were distributed. \$205.30 will be transferred from Discovery Garden's Capital Improvement Fund to cover the deficit in their Operating Fund. \$15,000 has been transferred from the General Fund to the Reserve Fund. Motion by Bob Helvey, second by Isabella Hurlless-Banks, to accept the Financial Statements. Motion carried.

Update from MG Program Coordinator- Kalsa reported:

1. MG training is underway until the end of November. At least 20 have taken the post-test which is due by December 1. They are also receiving all the emails.
2. The Directory has been updated in box. Printed copies will be available later. Request photos of everyone be available. Some are currently missing due to Covid.
3. Reminder to submit volunteer hours before December 31.

Old Business:

Kalsa gave a presentation from the Revision Committee. She reviewed the process that was taken with informative meetings and reported that all the comments were reviewed and discussed by the committee. Discussion followed. Motion by Bob Helvey, second by Stephanie McAdam to accept the Polk County Master Gardeners Finance Policy and Guidance. Motion carried.

Bob Helvey reported that the relationship with Eric Quiner of Dogpatch Urban Gardens has stagnated. They have made an offer to the church which was accepted. Bob had asked Eric to report the facts. Bob said there is also a possibility again with the City of Des Moines sharing their greenhouse on Maury Street.

New Business:

1. Kalsa distributed the updated Polk County Master Gardener Steering Committee Guidelines. Motion by Jean Schustek, second by Bob Helvey, to accept the Guidelines. Motion carried.
2. Dates of the 2022 Steering Committee meetings are: Jan.27, March 17, May 19, July 21, Sept.15, and Nov.17.
3. Kalsa distributed the 2022 Operating Allocations Proposal. Motion by Bob Helvey, second by Ruth Doxon, to accept the proposal. Motion carried.
4. Motion by Jean Schustek, second by Bob Helvey, to make the 2022 fundraising goal \$15,000. Motion carried.
5. A video of the Des Moines Food Security movement was shown. Eddie Robinson will keep us informed of their progress.

Motion by Bob Helvey, second by Charlene Butz, to adjourn.

Meeting adjourned.