

Tips for Preparing a Write-Up

*Don't over complicate things.

*The response to the question "What did you plan to learn or do?" only needs to be a sentence or two.

For example:

I wanted to learn how to make chocolate chip bars with my grandmother.

*The response to the question "What steps did you take to learn or do this?" can be written in numbered list.

For example:

1. Chose a recipe with my grandmother.
2. Prepared the recipe once with my grandmother.
3. Prepared recipe at home by myself.
4. Gathered supplies.
5. Washed my hands before baking.
6. Etc.....

*The response to the question "What were the most important things you learned?" can be written in bullet points.

For example:

Things I learned during this project:

- This is my grandpa's favorite cookie.
- I need to crack eggs in a separate bowl to make sure they are good.
- Two sticks of butter = 1 cup.
- How to import photos into a document.
- Etc.....

*Include photos of you working on the project with captions.

*Keep track of expenses and write a detailed budget.

*Make a chart outlining how many hours you dedicated to the project.

| Date | Activity | Time Spent |
|-------------------------|---|--------------------------------|
| February 14, 2020 | Chose recipe with my grandma | 30 min. |
| February 16, 2020 | Practiced making the recipe with my grandma | 90 min. |
| February 24, 2020 | Bought supplies at grocery store with my dad. | 30 min. |
| February 25, 2020 | Practiced making recipe by myself at home. | 60 min. |
| February 28,2020 | Made cookies to bring to the fair. | 60 min. |
| Total Time Spent | | 270 minutes = 4 ½ hours |