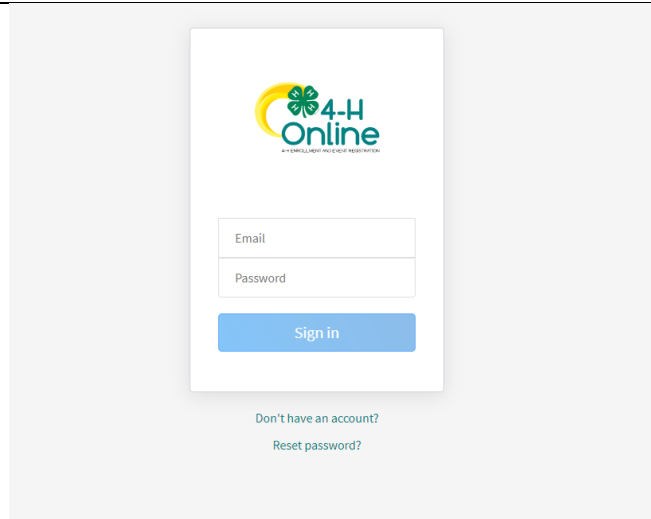
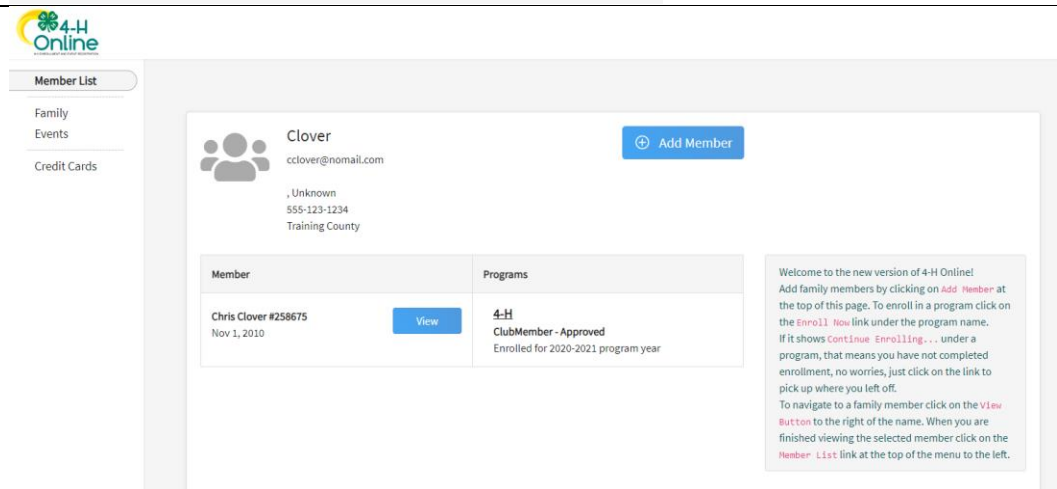


## Identifying a Horse/Pony in 4hOnline Help Sheet

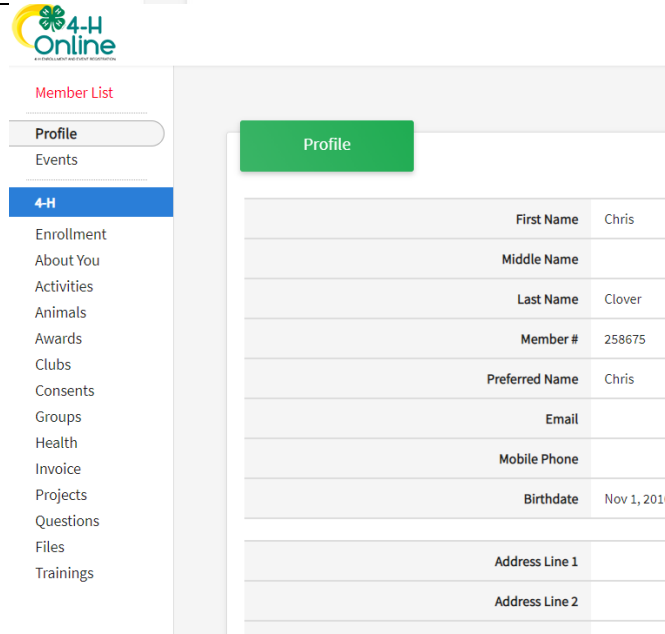
1. Login to your 4hOnline account at [v2.4honline.com](http://v2.4honline.com).



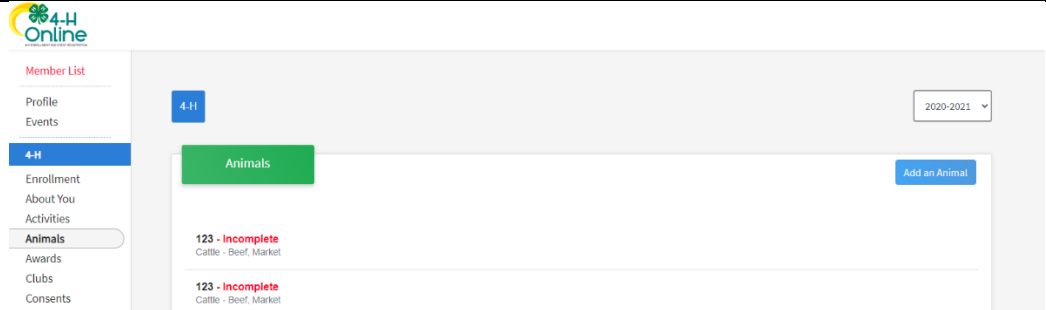
2. Select “View” next to the 4-H member whose horse information you are entering.



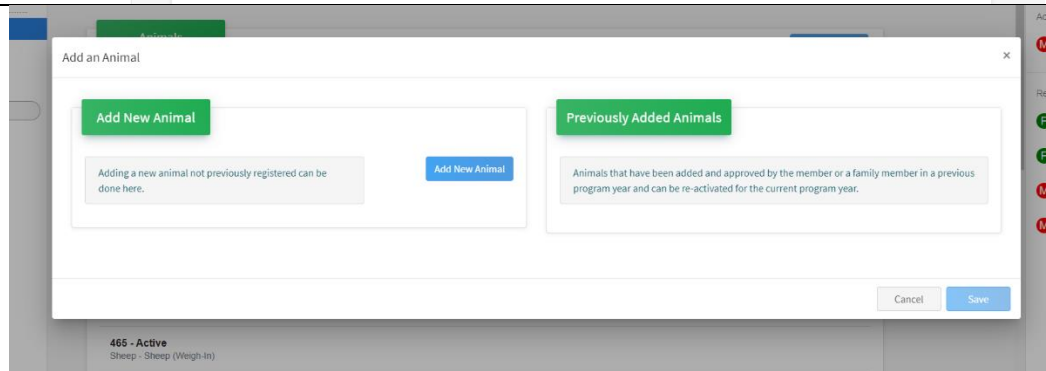
3. Select “Animals” on the left-hand side of the screen.



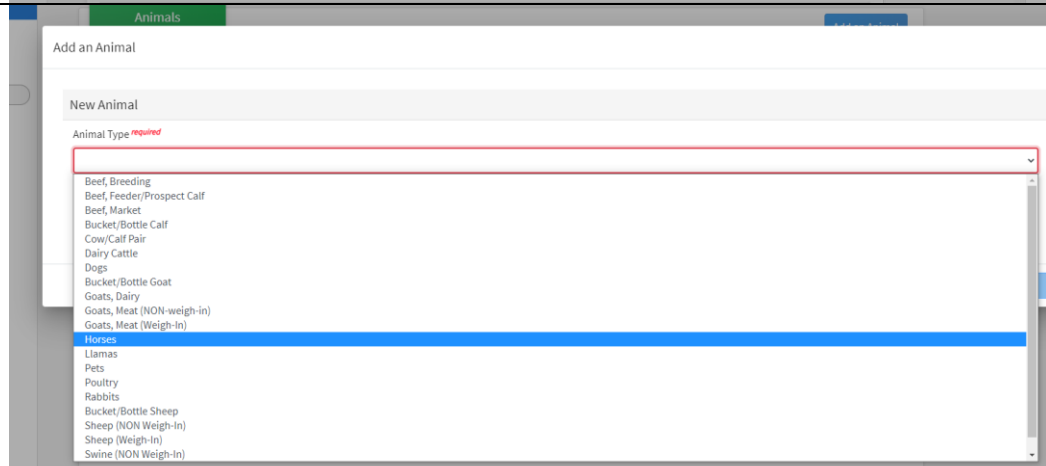
4. Select "Add an Animal."



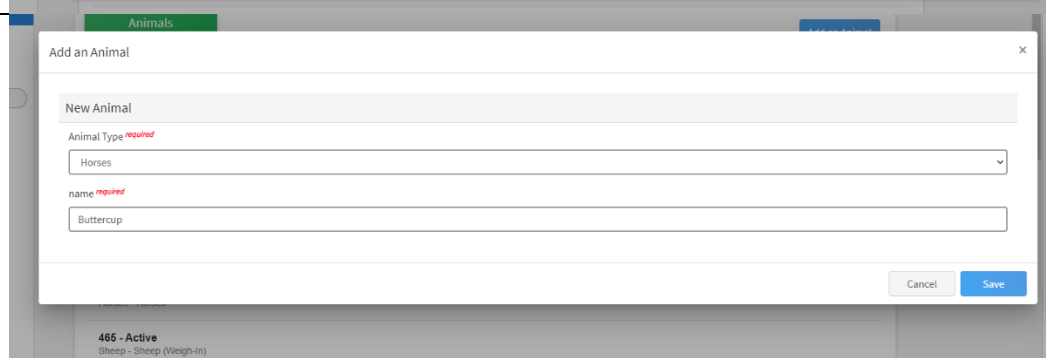
5. Select "Add New Animal."



6. Select "Horses" from the drop down list under Animal Type.



7. Enter your horse's name. If your horse is registered, use the registered name.



8. Read the information regarding horse ownership and state fair exhibitor requirements. Click "Show Questions."

Progress bar: Questions (1), Files (2), Confirm (3)

### Questions

- If you are identifying a leased horse, upload a copy of the signed lease agreement before May 15.
- Animal ID limit: 5 horses (no more than 2 can be leased) per 4-H member.
- Horses can be dual-identified by immediate siblings (brother, sister, step-sibling) with at least one common parent/guardian
- **Each 4-H member must ID dual-identified horses for siblings in 4-H Online.**
- Please see [4H-202](#) for detailed ownership requirements.

**State Fair Exhibitors:**

- The form below is identification/eligibility only, NOT a state fair entry. Actual state fair entry is due July 1--and can be made in FairEntry with your 4-H Online login.
- **Photos are REQUIRED to be uploaded in 4-H Online by May 15 for State Fair eligible animals.**
- Photos may also be required for County Fair as well. Check with your Extension Office for requirements!


[Show Questions](#)

[Back](#) [Next](#)

9. Select your horse's birthdate by clicking the calendar icon or entering in the date.

Animal Name (Registered or Barn Name)

Animal Birthdate

Choose a date 

FEB 2017							<	>
S	M	T	W	T	F	S		
			1	2	3	4		
5	6	7	8	9	10	11		
12	13	14	15	16	17	18		
19	20	21	22	23	24	25		
26	27	28						

Owned Or Leased *required*

Owner Name

10. Enter in other horse information. For information on Colors and Markings [view this document](#). For information on measuring your horse's height, [view this webpage](#).

Your horse's registration number is not required for the Muscatine County Fair or the Iowa State Fair.

Breed *required*

Quarter Horse

Colors And Markings *required*

Black with star and left hind pastern

Height *required*

15

Height (In Hands)

Owned Or Leased *required*

Owned

Owner Name

Chris Clover

Registration Number

1234567

Animal Gender *required*

Female

Sex

11. Click "Next" at the bottom of the page.

Height *required*

15

Height (In Hands)

Owned Or Leased *required*

Owned

Owner Name

Chris Clover

Registration Number

1234567

Animal Gender *required*

Female

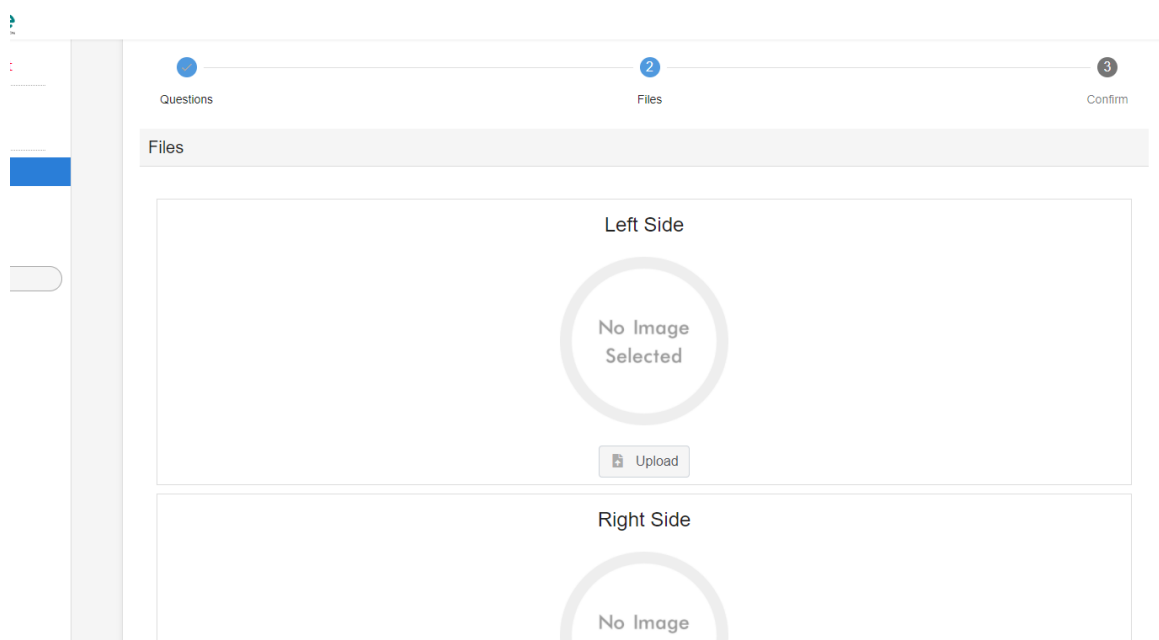
Sex

Back

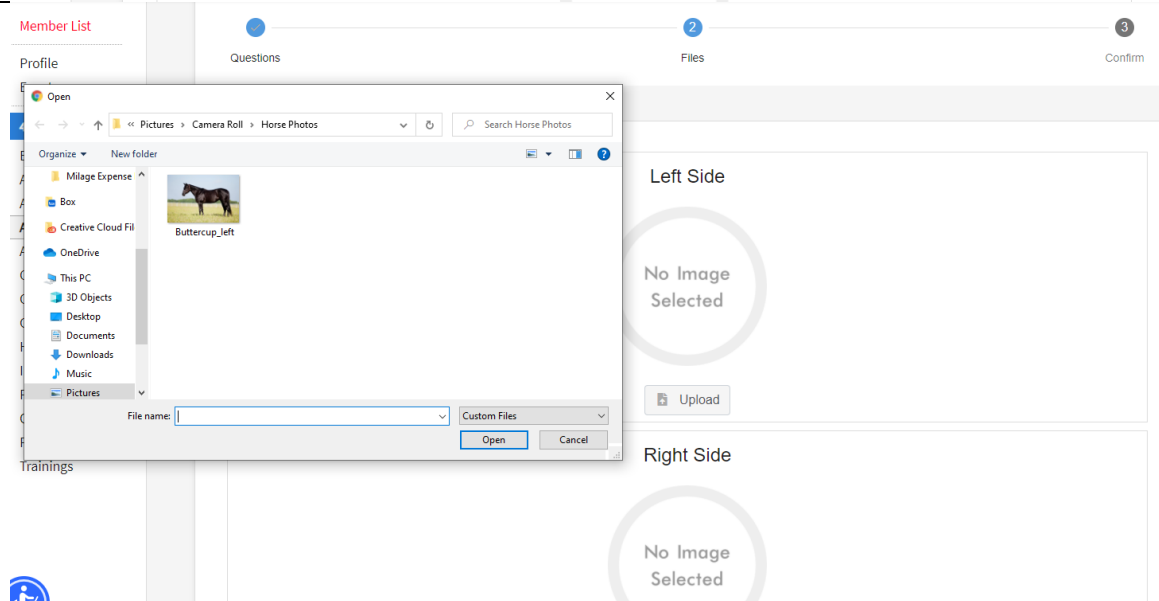
Next

Delete

12. Photos are required for both Muscatine County Fair and Iowa State Fair exhibitors. Select "Upload" under the appropriate photo.



13. Find the appropriate photo in your computer files in the pop-up window and select "Open."



14. After the photo is uploaded, you can choose to delete the photo, download the photo again, or overwrite the photo to replace it with a different one.

If your horse is leased, upload your lease agreement. This is required for both the Muscatine County Fair and the Iowa State Fair.


Your registration paper is not required for the Muscatine County Fair or the Iowa State Fair.

Once all photos and documents have been uploaded click "Next" at the bottom of the page.

Progress bar: 1 Questions, 2 Files, 3 Confirm


Files

Left Side



Overwrite Download Delete

Right Side




15. Review the information for your animal and make sure that all photos and documents are correct.

Questions Files Confirm

Animal

Animal Name	Buttercup
Animal Birthdate	2/14/2017
Breed	Quarter Horse
Colors And Markings	Black with star and left hind pastern
Height	15
Owned Or Leased	Owned
Owner Name	Chris Clover
Registration Number	1234567
Animal Gender	Female

Left Side



16. Click "Submit" at the bottom of the page.

Lease Agreement (pdf)

No Image Selected

Registration Paper

No Image Selected

Back Submit

Delete