

## Tentative Agenda

Monroe Extension Council Meeting  
Thursday, September 24, 2020  
6:15 pm Meeting  
Monroe County Extension Office

1. Call the Meeting to Order- Dien Judge, Chair
2. Roll call and Introductions
3. Approval of Agenda- Dien Judge , Chair
4. Open Forum- an opportunity for any public present

*The Monroe County Extension Council allows time for public forum, where the public may present information or concerns to the council. Each participant will be limited to 3 minutes. If your concern is not listed in the agenda below there will be no action taken at this meeting, but concerns may be an agenda item at future meetings. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.*

Guest: Courtney Chapman, Youth Program Specialist for Region 25

5. Secretary's Report- Christine Wilson, Secretary
  - a. Minutes of August 27, 2020
  - b. Approval of Minutes
6. Treasurer's Report- Josh Buckingham
  - a. Approval of vouchers
  - b. Review of fiscal reports
7. Reports
  - a. Chairperson report
  - b. Staff reports
  - c. Regional- Telecomp care , committee guidelines
  - d. Iowa Extension Council Association- Alyson Palmer
  - e. Fair board
  - f. Extension Council Committees
    - Personnel- dates for annual evaluations
    - Fiscal- Date for FY 22 budget planning
    - Programming- Recovery task force initiatives and needs assessment plan
  - g. Monroe County 4-H Foundation
  - h. Fair Partnership Agreement – agenda item below
8. Old Business
  - a. Consideration of reopening office in stages including working from home if school closes
  - b. Consideration of Monroe County partnership agreement
  - c. Consideration of Financial situation

- d. Consideration of hiring of CYC
- e. Consideration of hiring Office assistant
- f. Consideration of staff raises -Meho, Mari, Cicely and Julie

9. New Business

- a. Consideration of 4-H awards banquet – Kim Wynn
- b. Consideration of training on reading financial statements
- c. Consideration of Chamber membership and dues

10. Items for the next meeting on October 29, 2020 @ 6 :00 PM ( Monroe County 4-H and Youth Annual Foundation meeting @ 5:30 PM)

11. Adjourn