

MINUTES OF THE MONROE COUNTY AGRICULTURAL EXTENSION COUNCIL MEETING

The regular monthly meeting of the Monroe County Agricultural Extension Council was held via Zoom due to COVID-19 on Thursday, May 28, 2020

Chairperson, Terry Maloy, called the meeting to order at 6:00p.m. with the following township representatives present:

X Terry Maloy	X Josh Buckingham
X Mike Stocker	X Dien Judge
X Christine Wilson	X Jordon Haywood
X Lizzy McGlothlen	
X Amber Reed	

Others present: Sue Henderson, Lisa Shepard, Cicely Lawrence

Chairperson, Terry Maloy asks for approval of agenda. Motion by Mike Stocker seconded by Dien Judge to approve agenda. Motion carried 8 to 0.

Open forum – an opportunity for any public present.

If no one asks to speak, the Chair will instruct the secretary to note that fact in the minutes.

Chair requests a motion to close the public hearing. Motion by Mike Stocker to close the public hearing.

Motion seconded by Christine Wilson. Motion carried 8 to 0.

Moved by Mike Stocker and seconded by Lizzy McGlothlen to approve minutes of previous meeting (approved as written or approved as corrected).

Motion carried 8 to 0.

Josh Buckingham read the monthly financial statement. Moved by

Christine Wilson and seconded by Mike Stocker that statement and vouchers be approved. Vouchers approved were: No 13548 through No 13581 plus EFT totaling \$23, 112.07. Motion carried 8 to 0.

REPORTS

Fair Board- Fair Board is waiting until Iowa State Fair makes a decision on if they are going to hold the fair. Fair Board will make a decision after that.

Iowa Extension Council Association- Terry gave update that the interviewing process is happening this week.

Regional- Brian Hughes from LMC talked with Sue about adding cyber coverage to the insurance policy. It will increase the premium by \$200.00 a year. Adding this is very important since most are working remotely. A new card will be issued to employees on how to report injury while working. Terry talked about the new Structure for Success and how he filled out a request to have Sue Henderson's office in Monroe County since she resides in the county. If approved Monroe County would receive \$2,400 a year to help cover cost.

*Extension Council Committees –
Personnel:* None

Fiscal: None

Programming: None

Monroe County 4-H Foundation- A second meeting was held on May 12th. The committee is still working on a draft scholarship changes and additions. The next meeting is June 15th.

OLD BUSINESS

Consideration of fiscal policy revisions Section 9 3.3A # 3 the following names will be removed Preston Henderson and Stephanie Kosman-Baker. Section 9 3.1 E shall read (Deposits shall be made at a minimum of once a week or anytime the total cash, coins, and checks are in the excess of \$250.00.) Section 9 3.3A #7 is new and the council does allow a volunteer to use a store charge account to be used for extension program purpose and activities. Motion by Josh Buckingham and seconded by Mike Stocker. Motion carried 8 to 0.

Consideration of reopening office in stages for reopening we will need Personal Protective Equipment (masks, gloves, and wipes.) Things to consider when we open are traffic flow of public, and staffing pattern. Motion made by Dien Judge and seconded by Amber Reed to continue as we have been until future notice. Motion passed 8 to 0.

NEW BUSINESS

Consideration of nominating committee

Consideration of presentation plan for superintendents

We will table this until next meeting and program committee will report back to us.

Consideration of 4-H Hall of Fame Paul and Nikki Ammons were nominated. Jordan made a motion to approve Ammon's seconded by Dien Judge. Motion carried 8 to 0.

Consideration of county personnel policy additions Addendum to add Families First Coronavirus Response Act (FFCRA) to paid sick leave policy. Motion by Dien Judge and seconded by Amber reed to approve addition. Motion carried 8 to 0.

Consideration of approval of volunteers None at this time

Consideration of resignations Accept Stephanie Kosman-Baker resignation. Motion by Christine Wilson to approve and seconded by Jordan Haywood. Motion carried 8 to 0.

Resignation of Autumn Denato was given and then retracted by Autumn. Motion made by Mike Stocker and seconded by Christine Wilson to have follow up conversation with Autumn before accepting resignation. Motion carried 8 to 0.

Consideration of CYC job description and hiring timeline document This will be tabled until later. Motion by Mike Stocker and seconded by Christine Wilson. Motion carried 8 to 0.

ITEMS FOR NEXT MEETING

Next meeting date June 25, 2020. Time 6:00 PM

Moved by Mike Stocker and seconded by Dien Judge to adjourn meeting. Motion carried 8 to 0.

Secretary
Christine Wilson