

## MINUTES OF THE MONROE COUNTY AGRICULTURAL EXTENSION COUNCIL MEETING

The regular monthly meeting of the Monroe County Agricultural Extension Council was held at via zoom on Thursday, December 10, 2020.

Chairperson, Dien Judge, called the meeting to order at 6:00 p.m. with the following township representatives present:

<input checked="" type="checkbox"/> Josh Buckingham	<input checked="" type="checkbox"/> Mike Stocker
<input checked="" type="checkbox"/> Christine Wilson	<input checked="" type="checkbox"/> Dien Judge
<input checked="" type="checkbox"/> Lizzy McGlothlen	<input checked="" type="checkbox"/> Amber Reed
<input checked="" type="checkbox"/> Jordon Haywood	

Others present: Angela Wilson, Lisa Shepard, Gracie Stallman-Perry, Cicely Lawrence, John Crall, Jared Kaster, and Kim Wynn

Chairperson, Dien Judge asked for approval of agenda. Motion by Mike Stocker seconded by Christine Wilson to approve agenda. Motion carried 7 to 0.

### **Open forum – an opportunity for any public present.**

Moved by Amber Reed and seconded by Mike Stocker to approve minutes of previous meeting and November 19, 2020. (approved as written or approved as corrected). Motion carried 7 to 0.

Josh Buckingham read the monthly financial statement. Vouchers approved were: number 13811 through number 13855, EFT totaling \$30,860.09 for the dates of 11-01-2020 through 11-30-2020. Moved by Mike Stocker and seconded by Lizzy McGlothlen that statements and vouchers be approved. Motion carried 7 to 0.

Review of Fiscal reports

## **REPORTS**

*Chairperson Report-* Recognition of council members leaving council were Mike Stocker and Lizzy McGlothlen. Dien thanked them on behalf of the council for their time and service to the public and Iowa State Extension. The council looked at the 2 way scoring card for Monroe County to analyze what are the strengths and weaknesses are in all areas. Dien discussed the budget timeline for the upcoming year.

Dien gave an update on credit card dispute. Dien was able to stop payments on most charges and the bill is now zero. An update on the audit was discussed.

*Staff Reports-* Cicely Lawrence gave update on Nest Program as the program is still online. There are a great number of families that are turning out even though it is not in person meetings at this time. Cicely shared some exciting news that Monroe County has been selected for a Story Walk pilot program grant. She will provide more information on this at a later date.

*Iowa Extension Council Association-* January 9, 2020 there will be a regular meeting. February 17, 2020 will be the Legislative Day for 4-H. March 13, 2020 will be the Annual Conference.

*Fair Board Report-* The Monroe County Fair Board received funds from Iowa County Fair Relief Fund an Extension of the Iowa Small Business Relief Grant Program due to COVID-19 in the amount of \$50,000.00. Annual meeting and officer elections will hopefully be held in January. (The annual meeting that was scheduled in November was cancelled because of COVID restrictions.

*Regional-* Sue was in another meeting so she did not attend

*Extension Council Committees-*

*Personal-* Evaluations have been started and will be completed very soon.

*Fiscal-* Fiscal Committee has been diving into the budget. Looking at the cost share with the Fairboard on sharing fair cost on certain items. Look at cost saving ways that could impact budget. One being closing the office two days a week in the slow time of year. Tax valuations are flat need to take this in consideration when planning ahead. The travel budget should be much less than the average in the past years because of COVID.

*Programming-* Final COVID recovery initiative-Nothing to report at this time.

*Monroe County 4-H Foundation-* Meeting will be held Monday December 14, 2020. Look for another youth member to join the board.

*Fair Partnership Agreement-* Until Fairboard has a meeting there will be nothing to discuss.

## **OLD BUSINESS**

*Consideration of fair book-*

**Approval of General Rules-** Motion by Mike Stocker and seconded by Amber Reed. Motion carried 7 to 0.

**Approval of Livestock General Rules and General Showmanship Rules-** Motion by Christine Wilson and seconded by Mike Stocker. Motion passed 7 to 0.

**Approval of Beef Department Rules-** Motion by Christine Wilson and seconded by Mike Stocker. Motion passed 7 to 0.

**Approval of Bottle Lamb and Bottle Goats Rules-** Motion by Mike Stocker and seconded by Jordan Haywood. Motion carried 7 to 0.

**Approval of Cat Rules-** Motion by Christine Wilson and seconded by Mike Stocker. Motion carried 7 to 0.

**Approval of Cavy Rules-** Motion by Christine Wilson and seconded by Mike Stocker. Motion passed 7 to 0.

**Approval of Clothing Rules-** Motion by Josh Buckingham and seconded by Mike Stocker. Motion carried 7 to 0.

**Approval of Communications Rules-** Motion by Christine Wilson and seconded by Mike Stocker. Motion passed 7 to 0.

**Approval of Dog Rules-** Motion by Mike Stocker and seconded by Josh Buckingham. Motion carried 7 to 0.

**Approval of Exhibit Building Rules-** Motion by Mike Stocker and seconded by Jordan Haywood. Motion carried 7 to 0.

**Approval of Extreme Showmanship Rules-** Motion by Christine Wilson and seconded by Mike Stocker. Motion carried 7 to 0.

**Approval of Goat Rules-** Motion by Amber Reed and seconded by Josh Buckingham. Motion carried 7 to 0.

**Approval of Herdsmanship-** This will be tabled until future meeting.

**Approval of Horse and Pony Rules-** Motion by Josh Buckingham and seconded by Amber Reed. Motion carried 7 to 0.

**Approval of Poultry Rules-** Motion by Christine Wilson and seconded by Mike Stocker. Motion carried 7 to 0.

**Approval of Protest and Animal Rights Rules-** Motion by Mike Stocker and seconded by Lizzy McGlothlen. Motion passed 7 to 0.

**Approval of Pygmy Goat Rules-** Motion by Amber Reed and seconded by Josh Buckingham. Motion carried 7 to 0.

**Approval of Rabbit Rules-** Motion by Christine Wilson and seconded by Amber Reed. Motion carried 7 to 0.

**Approval of Sheep Rules-** Motion by Mike Stocker and seconded by Amber Reed. Motion carried 7 to 0.

**Approval of Swine Rules-** Motion by Christine Wilson to table these rules until we can have a better understanding of the reasoning behind have terminal show, seconded by Josh Buckingham. Motion carried 5 to 2. Those opposed were Amber Reed and Mike Stocker. Christine Wilson will spear head a meeting with Swine Superintendents, Fairboard and other members of the public to see what other options or improvements can be made to help the superintendents with problems that have caused great concern.

*Consideration of closing office on Tuesday for cost savings-* There was much discussion on this topic. Consideration of closing the office on Tuesdays to save money during the winter months and re-opening to full time hours in the spring. The council decided to drop this issue as it would not benefit us that greatly to move in this direction.

*Consideration of disposal of Youth Member on the 4-H Foundation-* Have not heard anything yet back from any youth that would like to join. Angela Wilson stated she had someone in mind and that she would email that name to Gracie or Amber.

*Approval of Stomp Grant-* Motion by Christine Wilson and seconded by Mike Stocker to approve this grant. Motion passed 7 to 0.

## **NEW BUSINESS**

*Consideration of volunteer approvals-* Motion by Mike Stocker and second Josh Buckingham to approve Mark Shepard and Cindy Cronin as volunteers. Motion passed 7 to 0.

*Consideration of cost of state audit-* Motion by Mike Stocker and seconded by Lizzy McGlothlen to approve the State of Iowa to complete an audit for Monroe County Extension. Motion passed 7 to 0.

*Consideration of fiscal policy in regards to use of credit cards-* Each employee will have a credit card as described in Section 9 Authorizations Policy # 3.3A-3 with the following names and amounts.

Gracie Stallman-Perry = \$1,000.00

Meho Clark = \$3,500.00

Samantha Hendricks = \$3,500.00

Cicely Lawrence = \$4,000.00

Julie Forman = \$500.00

Motion made by Christine Wilson to approve the above people and credit card limits. Seconded by Josh Buckingham. Motion carried 6 to 1. Jordan Haywood was opposed.

*Consideration of staff to have access to information at bank (operating account only)* – This will be tabled it until next meeting. Council will need Sue’s help and direction on this.

*Consideration of summer 2021 Farmers Market Table* this until this next month when Sue can discuss this with the council.

## **ITEMS FOR NEXT MEETING**

Consideration of summer 2021 Farmers Market.

Consideration of staff to have access to information at the bank.

Consideration of Youth Member joining 4-H Foundation.

Consideration of Money for Herdsmanship Award

Next meeting date January 28, 2021 at 6:00 P.M.

Moved by Amber Reed and seconded by Jordan Haywood to adjourn meeting at 9:32 P.M., motion carried 7 to 0.

Secretary,

Christine Wilson