Community Partnerships for Protecting Children (CPPC) Coordinator

Summary:
The Appanoose, Davis and Monroe CPPC Coordinators work together to coordinate activities, events, and implementation of the 4 CPPC strategies. Plans/directs/coordinates activities for projects that address community child welfare/juvenile justice issues.

Employment Type:
Part time, temporary with 1 year with the possibility of renewal

Hours:
Approximately 8 hours per week (277 hours/year), flexible schedule

Wages:

Benefits:
IPERS

Education requirement:
High School diploma or equivalent required, bachelor’s degree or higher in human services or related field is preferred.

Skill and Experience requirements
- Able to keep multiple teams, comprised of diverse, multigenerational community and agency participants on task toward goals
- An energetic self-starter; able to stay on task and identify priorities with minimal consultation or oversight
- Demonstrated professionalism and strong work ethic
- Community outreach experience and interpersonal skills
- Public speaking and presentation experience
- Strong professional level written and verbal communication skills
- Competent in MS office application; Word, Excel, Outlook, Point

Qualifications
- Genuine interest in serving the community, keeping children safe and supporting families
- Must be at least 18 years of age
- Must have a valid driver’s license and proof of car insurance
- Must pass background check
Strategies to implement the CPPC approach to four fundamental principles:

**Individualized Course of Action** (Family Team and Youth Transition Decision-Making)

*Purpose:* Genuinely engage families and youth to identify strengths, resources, and supports to reduce barriers and help families succeed.

Every family has strengths, which may be temporarily overshadowed by challenges they are facing. Family team approaches seek to identify and build on those strengths so the family can successfully address issues of concern. This approach is family centered, strength based, and focused on engaging families in an authentic way.

The family team meeting process begins by engaging and preparing the family and their support partners. A family team meeting is then convened, bringing together the family with formal and informal supports to develop a tailor-made plan. This family-driven plan is designed to support the family and ensure the safety and well-being of the children in that family. Action plans identify the resources, supports and specific activities to be carried out by parents, friends, extended families, and their support network. These plans adapt to cultural, ethnic and racial norms that vary from family to family.

**Neighborhood/Community Networking**

*Purpose:* Promote cooperation and form alliances to provide more accessible and relevant informal and professional supports, services and resources for families whose children are at risk of abuse and neglect.

Neighborhood/Community Networking focuses on engaging and educating partners and promoting community involvement to strengthen families and create safety nets for children. In addition, Partnerships build linkages and relationships among professionals and informal support systems. As Partnerships gain experience, and as additional resources become available, Partnerships initiate more structured responses to address community-identified needs such as Parent Partners, Circles of Support, Transitioning Youth, and Neighborhood Hubs.

- Click [here](#) to find the latest Neighborhood Networking Planning Progress Report.

**Policy & Practice Change**

*Purpose:* Improve policies and practices to reduce barriers and increase accessibility and relevance of services that lead to positive family outcomes.

Ongoing evaluation of how well families and children are being served is important to achieving desired results. Communities need to routinely assess their efforts, identify gaps and barriers, and chart courses to improve policies and practices. Partnerships test innovative approaches, promote best practices, and influence system changes to better serve families and protect children.

Parents and youth who have real life experiences with the child welfare system are key contributors to the development of policy and practice change. Involving community members, as well as families and youth directly impacted by the child welfare system, significantly changes the conversation about policies and practices related to child protection.

Partnerships work to develop and implement plans to address specific barriers and to incorporate best practice approaches in the delivery of services. Examples include:
Promoting authentic family and youth engagement
- Reducing minority disproportionality and disparity in the child welfare system
- Expanding the availability and enhancing the quality of family team meetings
- Implementing youth-centered transition planning for youth leaving foster care

**Shared Decision Making**

*Purpose:* Provide leadership for collaborative efforts that promote community responsibility for the safety and well-being of children.

Community Partnerships are founded on the principle of shared responsibility for the safety of children. Partnerships are guided by organized shared decision making committees that include a wide range of community members from the following groups:

- public and private child welfare and juvenile justice
- parents and youth, including those with prior system involvement
- education and early childhood
- physical and mental health
- domestic violence and substance abuse
- volunteers, non-profit, and faith-based
- law enforcement and legal
- local government
- business and civic

Parents, youth and the Department of Human Services are essential players in the collaborative work of local Partnerships.

These decision making groups are engaged in assessing and responding to the needs of children and families in the community. This includes planning, implementing and evaluating the strategies and activities of the local Partnership. The group is also responsible for educating their local community about the importance and community benefits of children’s safety and well-being.

**Detailed Duties and Responsibilities:**

The CPPC Coordinator will provide coordination for the CPPC initiative in Appanoose, Davis & Monroe Counties, Iowa. The member's duties will include:

**Implementation of CPPC activities**

- Assist CPPC teams in integrating the 4 CPPC strategies in their county
- Provide general assistance and support that will help the CPPC participants and/or subcommittees continuously make progress toward the group’s goals
- Maintain and grow CPPC teams through recruitment and efforts to maintain current members
- Assist in organizing, planning and facilitating monthly CPPC Community Team meetings and Quarterly Executive CPPC Board meetings.
- Record and maintain detailed meeting minutes.
- Attend other meetings throughout the community as identified, as part of the strategies for meeting CPPC plans goals and community outreach.
Expand Community Awareness and Involvement in CPPC

- Identify, recruit and support participation of community partners (i.e., neighborhood associations, faith-based groups, service organizations, etc) in CPPC initiatives
- Speaking engagements with community groups, agencies, DHS and the courts
- Develop and/or utilize pre made CPPC marketing materials and distribute in the community
- Provide information for the combined CPPC newsletter that will include all three counties
- Notify the public of upcoming CPPC meetings, events and initiatives using a variety of methods including the CPPC newsletter for the three counties

Increase Awareness of Community Supports and Resource

- Include information on community resource in the CPPC newsletter.
- Educate the public about how they can increase protective factors for children
- Partner with existing community events to promote teamwork and the 4 CPPC strategies
- Recruit volunteers to assist with community events presentations
- Use a variety of agency resources and methods to raise community awareness of CPPC meetings, events, trainings activities and children and family support information.

Training

- Participate in and complete CPPC Orientation and Immersion Training
- Attend regional quarterly CPPC meetings and annual state-wide CPPC conference
- Attend other relevant trainings and conferences as needed.

Other

- Position offers hands on experience in a professional setting
- Position offers training opportunities

All Extension Employees

- Employees report to REED or Extension Council unless job description states otherwise.
- Successful completion of background screening, minimum every 3 years.
- Job requiring a valid driver’s license, need proof of auto insurance coverage.

October 30, 2014